

# Sutton-on-Trent Parish Council Village Hall Working Group

Minutes of a meeting held on 5<sup>th</sup> April 2019

Present - Maurice Jordan – Chairman (MJ), Richard Jones (RJ), Damian Ellis (DE), Sandra Akerman – Minutes (SA)

1. Apologies received from Graham Ladds and Rachel Jeffries.

2. It was noted and agreed that there was no formal agenda for the meeting and that, in view of the work having started on the housing development at Nurseries Hall, a review of the current situation and required next actions would be undertaken.

3. Current Position

- A Business Plan is in place and has recently been updated to reflect the commencement of the development and S106 Agreement trigger points. It was previously agreed that the PC would build and manage the village hall until it becomes a viable concern when a management committee will take over day to day running.
- Initial plans for the hall were produced in 2018.
- Initial expected funding contracted: Persimmon at £236,000, NSDC up to £59,000 (CIL) and Parish Council at £50,000
- CIL monies are paid to NSDC in four stages following commencement of work at 4, 7, 13 and 18-month intervals. NSDC pass the funds to the Parish Council every six months.
- It was viewed that final costs on the project could be approx. £700,000
- The Parish Council has allocated £1,000 from general reserves for incidental and clerical expenses such as printing etc.
- Support for the project has been received from Notts County Council and is still required from NSDC and Robert Jenrick.

4. Next Steps

- DE advised the initial plans require some adjustment on elevation (reducing the overall height) and suggested that a public consultation take place to include, if possible, representatives from NSDC Planning and Persimmon. It was agreed this would be held prior to the Parish Council meeting on Tuesday 11<sup>th</sup> June 6.30pm-7.30pm
- Clarification required over the open spaces on the development plans and feasibility of the PC taking over control/management of these
- Meeting to be arranged with NSDC Planning to clarify points raised in the S106 Agreement following a review by the PC

5. Actions

- DE to amend the plans and provide a feedback form to be distributed for resident comments
- SA to include details of the public consultation in the Parish Council April and May notes submitted to Unity and also on the Unity Facebook page
- SA to add a page to the website for the village hall project and include regular updates, plans (DE to provide) and photos when available
- SA to liaise with District Council regarding a meeting with Clare Walker (Cllr. Sylvia Michael and Cllr. Keeton to be involved)
- RJ to identify a contact at Persimmon for consultation and day to day liaison on the development site
- RJ contact Robert Jenrick's office for letter of support
- Builder to be identified in advance of tender process

6. Date of next meeting.

It was agreed that the next meeting would be on Thursday 2<sup>nd</sup> May at 7.15pm