

Kirklington Parish Council Meeting

Draft Minutes for the Parish Council meeting on 16th June at 7.30pm

Attendees: Cllr Andrew Twidale (Chair) (AT), Cllr Nigel Chattin (NC), Cllr Ian Woolridge (IW), Cllr Bob Radford (RSR), Cllr Patrick Mitchell (PM), Cllr Graeme Wheatcroft (GW), District Cllr Penny Rainbow (PR), Helen Cowlan (HC)(Clerk).
Public: Colin McGarrigle

1. **Apologies for absence**

Cllr Rainbow.

2. **Declarations of interest**

None.

3. **Minutes of last meeting**

It was **resolved** that the minutes of the meetings held on 11th May 2026 be approved as a true record – proposed Cllr Woolridge, seconded Cllr Wheatcroft. The draft minutes from the Annual Parish Meeting will be approved at the next meeting (next year).

4. **Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.**

Mr McGarrigle (Church Warden) advised they would love to see a greater attendance at services. Cllr Radford expressed thanks for the services, which are lovely family services. Mr McGarrigle advised that the Quinquennial Inspection (5-yearly) identified work being needed for the tower at a cost of approx. £40,000 for which grant funding is being researched.

The Clerk advised that a resident had enquired about the cutting schedule for a boundary hedge – Mr McGarrigle gave permission for contact details to be shared to discuss issues.

The Clerk advised of a resident's concerns about the road surface, specifically the manhole cover, outside the Village Hall – the Clerk confirmed that NCC will be contacting Severn Trent to request they review and take remedial action.

5. **Planning**

- i) NCC Footpath Modification Order – Edingley FP1 and Kirklington FP1 - confirmation of order being in place (info only)

6. **Flooding**

Cllr Wheatcroft had no updates. Cllr Woolridge has seen Via's schedule of works for this year and the A617 is included. The Capital Maintenance Programme will fund the drainage project for approx. £150-200,000. Cllr Chattin gave formal thanks for the good news.

7. **Outstanding actions review**

Lineage – designs for a new sign have been approved by residents and production is being arranged by Lineage. Changes to paperwork do not appear to have made much difference as yet but may take time as many new drivers are used. Numbers of lorries appear to remain consistent, however, there has only been one incident of note since the last meeting.

Village signs – no updates have been received from the contractor who are, however, most apologetic about the delays and they will provide further updates at each stage. NCC have been given the locations and will confirm what they have on record for us to check before they get installed.

Bins – NSDC have offered a site visit to check and confirm locations and then give accurate quotes. It was previously agreed that post-mounted 50l bins would be £130 each (or £200 if a post was needed). Cllr Mitchell will liaise for site visit.

Planter – research suggests that there is one main provider of cast iron planters (like the one outside the Hall) at a cost of £1099+VAT. NCC have been approached for confirmation of their requirements in terms of permitted locations and paperwork. It is possible that structures may need to be plastic or wooden for safety reasons (to be confirmed). The supplier has advised of delivery restrictions and charges. It was **resolved** that the Clerk to do further research to include plastic planters like at Edwinstowe.

Potholes – Cllr Radford advised that a fantastic job had been done with repairs near The Green, however, expressed concern that a water stop tap appeared to have been covered. It was **resolved** that the Clerk will contact Severn Trent for advice.

Vacancy – the Clerk gave an overview of the process through which the vacant seat has to be advertised, and key elements of the co-option process. The status will be reviewed at the next meeting.

Speedwatch – May/June sessions were successful, including along Southwell Road, and the data has been passed on to the Policing team although no feedback has been received as yet. More training is planned. Formal thanks were given to Cllr Wheatcroft and Mr McGarrigle for their hard work and persistence. Mr McGarrigle gave thanks to the volunteers.

8. WINGS

No specific issues raised although concerns remain about the number of vehicles turning right out of the driveway when they should not be doing so. They cross over to, and turn in, the entrance to Church Lane.

9. Financial matters

- i) Balances – current account £8623.71, village signs £4050.00, CIL £6396.90, Flood Reserves £6000.00 and £8541.10 general reserves. Total reserves £30238.41
- ii) Clerk payment – payment for May was approved – Cllr Woolridge proposed and inflationary pay increase to the hourly rate and advised that the mileage rate had increased to £0.55 p/mile, both of which are to be backdated to April - proposed Cllr Radford seconded Cllr Mitchell (unanimous).
- iii) Flood Reserves Expenditure – none made.
- iv) Review any other payments needed since last meeting – none made.
- v) Review any other payments due before the next meeting – ICO annual subscription £52.00 (may be reduced to £47.00) being taken by Direct Debit 18/7/26.
- vi) Christmas Tree – Cllr Radford proposed that approval be given for £150 payment in readiness for ordering the Church Christmas Tree in plenty of time – proposed Cllr Mitchell, seconded Cllr Twidale.

10. Traffic Report

31/5 - some sort of issue at the top of the hill as the road was closed and an air ambulance attended – no further information is known.

11. School Playing Field Access

Cllr Chattin advised that no further updates received.

12. Overgrown vegetation

An email was circulated to residents to request they ensure their boundaries do not impact visibility or access. Residents may be contacted directly for further help.

13. Correspondence

- i) Town and Parish Conference (NSDC) - Sat 10th Oct (info only)
- ii) NSDC Five Dinner Initiative – info only
- iii) NCC Civic Service – 28th June (info only)
- iv) NALC AGM – Wed 21st Oct save the date (info only)
- v) NSDC Register of Interests – addresses will be redacted (info only).

14. Date of next meeting

The next meeting was confirmed as 20th July 2026 at 7.30pm

Meeting ended at 20.45

.....Chair

.....Date