



Rusper Parish Council
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MEMBERS OF RUSPER PARISH COUNCIL ARE HEREBY SUMMONED TO ATTEND THE MEETING OF RUSPER PARISH COUNCIL, TO BE HELD ON TUESDAY, 31st MARCH 2026, AT 7:00 PM IN RUSPER VILLAGE HALL.
Lisa Wilcock, Clerk to the Council, 24th March 2026.

AGENDA

1. Apologies for Absence

To note and consider apologies for absence.

2. Co-option of a Councillor

The vacancy has arisen, and after public notice, no election requests were received. Under the Local Government Act 1972, the Council may fill the vacancy by co-option. The Council to **consider** co-opting an eligible candidate, who must sign a Declaration of Acceptance of Office. (via email GDPR)

3. Declarations of Interest

To receive declarations of Disclosable Pecuniary Interests and other interests in respect of items on the agenda.

4. Climate Crisis Statement

To reaffirm the Council's acknowledgement of the climate crisis and confirm environmental considerations in decision-making.

5. Minutes of the Previous Meeting ([Document 1](#))

To approve the minutes of the Parish Council meeting held on 24th February 2026 as a true and accurate record.

6. Open Forum

An opportunity for members of the public to address the Council in accordance with Standing Orders.
Meeting closed to the public following this item.

7. Rusper Sports Club Discussion

A representative from the Club will attend to **discuss** the Club's current operations and future plans.

8. Clerks Report ([Document 2](#))

To **note** the Clerks report from 2 meetings and a short financial report.

9. Reports from Other Authorities

- a) County Councillors Report (Note: the pre-election period for County elections has commenced)
- b) District Councillor's Report

10. Financial Matters ([Document 3](#), [Document 4](#), [Document 5](#))

- a) **Financial Reports** – February to **consider** and **approve** Reconciliation, Budget Report, Unity Trust Bank Statements.
- b) Grant Application – to consider the S137 Grant Application Rusper Stores. ([Document 6](#), [Document 7](#))
- c) **Schedule of Payments** - to **approve** the Schedule of Payments. (to follow)
- d) **Payroll Matters - Proposal** to change payroll provider to Mulberry LAS Ltd with immediate effect.

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.

11. Consultation: Revised National Planning Policy Framework ([Document 7](#))

To **note** the response to the NPPF was submitted on 10th March 2026.

12. Planning Applications since publication of the Agenda ([Document 8](#))

To **consider** any planning applications received after the publication of the agenda and decide on any comments or responses the Council wishes to submit that will not wait until the next Planning Committee meeting.

13. Planning Appeal – Dismissed ([Document 9](#))

To **note** that the Planning Inspectorate has dismissed the appeal made under Section 78 of the Town and Country Planning Act 1990 by Mr Shawn Kelf of Geko Developments Ltd against the decision of Horsham District Council to refuse planning permission (Ref: DC/24/1835).

The appeal (Ref: APP/Z3825/W/25/3376429) related to the proposed erection of 9 new dwellings on land to the rear of The Rectory, High Street, Rusper, West Sussex.

The decision of the Planning Inspectorate to dismiss the appeal is noted.

14. Memorial Bench - Playground ([Document 10](#))

To **confirm** the bench order and note that the family will be contacted regarding the plaque wording. Also, note that an article will be published in the Parish News at the time of its installation.

15. Annual Parish Meeting

To **confirm** the arrangements for the Annual Parish Meeting on 26 May 2026, which will be a short meeting held prior to the AGM.

16. Gatwick Report ([Document 11](#))

To receive and note the Gatwick report.

17. Reports from Representatives

To **receive** updates from Councillors who represent the Parish Council on external bodies, committees, or working groups. Each Councillor may report on recent activities, meetings attended, or relevant matters, allowing Members to stay informed and share information across the Council.

18. Planning Inspector and Local Plan

The Committee **noted** the key dates in relation to the Examination of the Horsham District Local Plan 2023–2040 and will provide written statements for approval as required.

Examination Hearings – Week 1:

- **Tuesday 21 April, 10:00:** Inspector's opening and introductions; Matter 1 – Housing requirement (Cllr Fenella Maitland-Smith) – *accepted by the Committee.*
- **Wednesday 22 April, 10:00:** Matter 2 – Housing supply and headroom (Cllr George Sallows) – *accepted by the Committee.*
- **Thursday 23 April, 10:00:** Matters 3 and 4 (Cllr George Sallows) – *Matter 3 accepted by the Committee; **Matter 4 requires a written response.***

Deadline: 17:00, 10 April 2026 – submission of Statements of Common Ground and hearing statements.

19. Matters Arising

To **review** any issues, actions, or discussions from previous meetings and identify items that require further attention. **Members may propose matters to be added to the agenda of the next meeting** for consideration or action.

20. Date of Next Meeting

To confirm the date of the next Parish Council meeting.

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Exclusion of Press and Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council may exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest, and may pass a resolution, without notice, to do so.

Confidential Session Agenda Items

21. Staff Salary Review (by email from Chair)

To **discuss** and **consider** any adjustments to the Clerk's salary and allowances, in line with council policy, contract of employment and relevant guidance.

22. Ruser Parish Council Policies (by email)

a) Adoption of Land Acquisition and Disposal Policy

Consideration and formal adoption of the council's policy for acquiring and disposing of land.

b) Clerks Report on Land Matters (by email)

Update from the Clerk on current or proposed land acquisitions and disposals.

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