



SANDHURST PARISH COUNCIL

To : Members of Sandhurst Parish Council - From Julie Horan Parish Clerk, 03 April 2026

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday 14 April 2026 at 19.00 hrs**, when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**AGENDA – Parish Council Meeting
Tuesday 14 April 2026
At The Old School Hall, Back Road, Sandhurst at 7pm**

1. Apologies for Absence

As reported at the meeting

2. Declarations of Interest

To receive Declarations of Interest on Agenda items and Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.

3. Councillor Intervention

4. Approval of Minutes

To resolve that the Minutes of the meeting of the Council held on 10 March 2026 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.

5. Finance & Accounts

To approve accounts retrospectively for payments from 01 March 2026 to 31 March 2026
To receive details of receipts from 01 March 2026 to 31 March 2026

To note the bank reconciliation at 31 March 2026

Independent Reconciliation Check: Nominate a councillor who is not a signatory to check the reconciliations agree with the bank statements quarterly.

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent, TN18 5JS
Tel: 01580-850273 Email: clerk@sandhurstparishcouncil.gov.uk

Forecast: To review the forecast

Telephone arrangements in the OSH, is a telephone required?

6. Annual Parish Meeting

Speakers for the meeting.

7. Flag Flying Days 2026-27

Approve the flag flying dates for 2026

8. Tree Survey

Review quotes received.

9. Bike Track

Update - JG

10. Pavilion

Update on enquiries regarding the new water system etc – DR

11. OSH

OSH flooring/damp update (job spec) – DR

Discuss a request for curtains in the OSH

12. Clock Tower

Review maintenance required.

13. Speedwatch

Report – CR

14. Neighbourhood Plan

Update.

15. Highways Improvement Plan (HIP)

Update

16. Trafalgar Wood

Hedges.

17. Planning

There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.

Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.

18. Correspondence to the Clerk