

# Basingstoke and Deane Parish Conference

Thursday 14 June 2018

<b>Parishes represented:</b>		
Baughurst	Bramley	Chineham
Herriard	Highclere	Hurstbourne Priors
North Waltham	Old Basing and Lychpit	Overton
Rooksdown	Silchester	Stratfield Turgis
Upton Grey	Whitchurch	Winslade
Wootton St Lawrence	Hampshire Association of Local Councils (HALC)	
<b>Apologies:</b>		
Ashmansworth	Dummer	Hannington
Hartley Wespall	Steventon	
<b>Speakers:</b>		
Cllr Simon Bound – Portfolio Holder for Communities and Community Safety / Chair		
Gordon Wade – BDBC Grounds Maintenance Manager		
Matthew Evans – BDBC Head of Planning and Infrastructure		
Nigel Hillier – Vision ICT Ltd		
<b>Also in attendance :</b>		
Martin Slatford – B&D Association of Parish and Town Councils		
Marion Short – Community Wellbeing Manager		

## Summary of discussion points

Item	Key messages / issues raised	Response / Actions
Welcome	Cllr Simon Bound, Portfolio Holder for Communities and Community Safety, welcomed all to the meeting	
Operations Service Update  Gordon Wade (GW), Ground Maintenance Manager, BDBC	Please see presentation with notes. Comments from the floor:	
	a) Concerns were raised about long queues to access the household waste centre at Wade Road and the risk that people would fly-tip instead; could a slip road be created?	GW to raise with HCC
	b) Compliments to the Ground maintenance team for their work – query whether they provide opportunities for Community Payback scheme	GW to follow up with Dave Perkins, Parks and Streetscene Manager
	c) Can grass cutting schedules be coordinated where there is different land ownership so the whole area is tidy at the same time?	Yes – GW to coordinate

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<p>Operations Service Update cont'd</p> <p>Gordon Wade (GW), Ground Maintenance Manager, BDBC</p>	d) Why are grass-cutting teams always out in pairs?	GW – this is to comply with safety and lone worker policies
	e) Will the operational parks vehicles be changed to electric vehicles/	GW – electric vehicles are not yet up to the standard of performance required for the weight they carry and the distances travelled. – but it remains an aspiration as technology improves. Also looking at hybrid lawn mowers
	f) Could parishes be given a map showing different land ownership in their areas ?	Yes – GW to provide
	g) Could parishes commission the GM team to carry out deep cleaning on their hard surfaces and play areas?	GW – depends on staff availability and cost – but please contact GW if this would be of interest
	h) Could parishes discuss options for disposal of meadow arisings?	GW to discuss with John Kinge in his team and feedback
	i) Does BDBC have any influence with HCC over proposals to create a community orchard in Chineham which has been rejected?	GW is aware of the policy of no planting on the site in question and will contact HCC for feedback
	j) Wootton St Lawrence requested a response of cost and frequency of cuts in the parish	GW noted that a letter was sent out with the costs but would follow up direct
<p>Section 106 and Community Infrastructure Levy</p> <p>Matthew Evans, Head of Planning and Infrastructure</p>	<p>Please see presentation with notes.</p> <p>Matthew requested that all parishes consider whether they wish to have their CIL payment once or twice per year – a letter will be sent explaining these options.</p> <p>The council will also be issuing a template for parishes to provide their report on CIL spending which is a legal requirement</p> <p>Comments from the floor:</p>	<p>All parishes to respond on receipt of letter from BDBC</p>
	a) There was a request for a definition of affordable housing	ME responded that this is defined in the Local Plan but is largely housing outside of the main housing market for purchase or rent
	b) Is CIL levied on market housing in a mixed development where the market housing is essential to make the affordable housing element viable?	ME - Yes

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<p>Section 106 and Community Infrastructure Levy Cont'd</p> <p>Matthew Evans, Head of Planning and Infrastructure</p>	<p>c) If a development straddles two parishes how is CIL calculated - is it halved or calculated on specific numbers within each boundary?</p>	<p>ME – likely to be based on specific number of dwellings in each parish, but this will need to be tested and 'sense checked'</p>
	<p>d) Can a developer get round CIL compliance by breaking up small developments into single dwelling applications?</p>	<p>ME – This should be identifiable in the planning process and planners will keep an eye on this risk to ensure developers meet their obligations</p>
	<p>e) How will the S106 get charged on Manydown?</p>	<p>ME – All the on-site infrastructure will be through S106 agreements to make the development acceptable in planning terms, but no CIL will chargeable.</p>
<p>General Data Protection Regulations – Nigel Hillier, Vision ICT</p>	<p>Please see presentation with notes.</p> <p>Nigel invited any parish seeking further information to contact him using the form circulated with the notes.</p> <p>Comments from the floor:</p>	<p>All to note</p>
	<p>a) The Right to Erasure is a difficult thing to prove – how can parishes be confident data has been erased if requested or a councillor leaves?</p>	<p>NH – the provider company could erase a councillor's account and the data held; also if emails are viewed on a separate device they can be deleted from the server.</p> <p>NH recommends using webmail and the cloud which allows easy access and support from the service provider</p>
	<p>b) Photographs are personal data and can be taken on a personal phone - how can this be monitored and what happens if a parish or any company is found to be in breach?</p>	<p>NH – There is no requirement to register that an organisation is compliant. Compliance is only likely to be tested when there is a complainant and ensuing case law.</p> <p>All organisations should have evidence of processes in place. If an organisation realises it is in breach it must report it.</p>

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Open Forum Session	What are Cllr Bound's thoughts on the Boundary Commission review and the likely impact from the reduction in number of councillors in rural areas?	Cllr Bound noted that comments are to be found on the boundary commission website; the conservative group wishes to reduce the cost of democracy; the proposal for 54 councillors is still relatively high compared to other authorities and should not diminish influence in rural areas. Final decisions due November 2018
	Who is it best to speak to regarding S016 money collected by the council and what it is for?	ME to provide contact details of the lead finance officer who collates details of contributions
	At the last clerks meeting it was suggested that parishes advise householders of the need to check waste contractor's licence before employing them to take bulky waste – can this be followed up?	ME to following up action with relevant officer
	There had been a previous suggestion of charging parishes for election costs – is this likely?	Cllr B – nothing has been proposed for charging at this stage in the budget process
	There is an ongoing issue about unadopted open space on a Croudace development – how can this be resolved quickly?	GW – The council will not take on land until it is satisfied the developer has met the standards specified for adoption – typically they do as little as possible, but the council cannot accept poor quality open space. Officers will continue to press developers to meet their obligations.
Closing remarks	<p>Cllr Bound noted that all parish councils would be invited to a briefing on community safety on 23 July in the evening, which would include case studies on how the community safety partnership works with victims and perpetrators.</p> <p>Cllr Bound encouraged all to complete the evaluation form to inform future conferences and thanks all speakers and parish attendees for their contributions.</p>	All to note.
BDAPT AGM	The conference was followed by the AGM chaired by Martin Slatford.	<p>Martin was thanked by the parishes for his work as he stood down as chair. Paul Mahoney was elected as new chair.</p> <p>Full list of BDAPT appointments to be circulated separately.</p>