

MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)
Held virtually (via Zoom) at 7.30pm on Wednesday 10th June 2020

Present: Cllr Lucy Dowson (Chairman), Cllr Charlotte Lance, Cllr Judith Polak, Cllr Chris Whitehouse, Cllr Pauline Maunders, Cllr Clive Cook (from 7.35pm).
 In attendance: HCCllr Jackie Porter, WCCllr Stephen Godfrey.
 Public: Kitty Wakefield (from 8.00pm).
 Clerk: Jocelyn Jenkins

		Minutes		R
1804	1.1	Apologies for Absence. WCCllr Caroline Horrill.	Closed	
1805	1.2	Any Declarations of Interest to be declared/dispensations agreed. No declarations were made in respect of items on the agenda.	Closed	
1806	1.3	Minutes of the meeting of 11 th March 2020 and the notes from April and May 2020 were agreed.	Closed	
1807	1.4	Co-option Kitty Wakefield has indicated her wish to be considered for co-option but this cannot take place until the lockdown is eased to allow the co-option papers to be witnessed.		
	2	<u>Reports – the meeting adjourned during reports.</u>		
	2.1	The Public: No reports.		
	2.2	Report from HCCllr Jackie Porter: HCCllr Porter provided a written report (Appendix 1) and noted that a presentation can be booked which shows the new proposals for delivery of the HHFT's Health Trust services. The presentation lasts less than an hour and can be booked through engagement@hhft.nhs.uk She further noted that WCC have a hardship fund and that the County are keen to support any, such as those shielding, who may need food deliveries or other assistance.		
	2.3	Report from WCCllr Stephen Godfrey: WCCllr Godfrey advised that WCC are operating with most staff (approx. 85%) working from home. Most departments, including planning, are working as normal although it is more difficult for Enforcement to carry out visits. The Local Plan is progressing and a briefing on sites is expected over the next few weeks. Waste collection is operating almost as normal. There has been an increase in fly tipping but it must be reported to WCC in order for it to be collected. Whilst fly tipping on private land is not cleared by WCC, they will assist in investigating the source of the waste. Most major projects, other than the leisure centre, are not progressing. Government grants have been distributed to 1900 smaller business' and a £1.4 million discretionary grant fund is now available for charities. The first virtual full council meeting was held last month with around 50 attendees. WCCllr Patrick Cunningham was voted Mayor of Winchester and can promote events virtually etc. The Victoria Hall and Gratton Trust have both received grants. The meeting resumed after reports.		
1808	3	<u>Correspondence received by the Clerk since the last meeting.</u>		
		The Council discussed and agreed actions for the following issues:		
1808.1	3.1	Website accessibility requirements – Public sector bodies must make reasonable adjustments to their websites so that they are accessible to people with various disabilities. Compliance is required by 23 rd September 2020. Noted.		
1808.2	3.2	Police Recruitment – Hants Police are recruiting for officers and assistance can be given for applications from those from under-represented groups. Details are on their website www.hampshire.police.uk		
1808.3	3.3	Allotment request – for permission to cultivate the corner which is currently unused. It was agreed that the Clerk should notify all allotment holders and if there were no reasonable objections then permission to be granted.		
		<u>Matters arising from the minutes of 11th March 2020.</u> The Council discussed updates and agreed actions for the following issues:		
1809	4	<u>General Matters</u>		
1809.1	1798.1	Gratton Trust: <u>Lease</u> – The solicitor has been furloughed. An update is awaited from her colleague.	Clerk	
1809.2	1798.2	Affordable Housing: Mags Wylie, of Action Hampshire, has advised that no responses were received to the call for exception sites. WCC will review the site appraisal completed prior to the development at Harding Close.	Clerk	
1809.3	1798.3	Emergency & Flood Plans – No new issues have arisen this month.	Clerk	

1810	5	PLAY AREAS Council discussed and agreed actions for the following:																															
1810.1	1799.1	Stoke Charity/Hunton Play Area (STCH&H) – Monthly/Annual Inspection Cllr Cook noted that the play area is looking very good and it was agreed that the Clerk should write to Neil Soutar to thank him. Work has commenced on the picnic bench, goal posts and pitch levelling. It was reported that a tree has come down over the fence at the football pitch and presents a hazard. Cllr Cook will speak to West Stoke Farm about the tree. In addition, the first post of the obstacle course has broken and may become dangerous. It was agreed to ask Neil Soutar to quote to remove and replace the post but also to quote just to remove it.			Clerk																												
1810.2	1799.2	Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection The monthly inspection report is awaited.			Clerk																												
1811	6	HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc Council discussed updates and agreed actions for the following:																															
1811.1	1800.1	Bins – A decision on the request for an additional bin near Carthegena is awaited.			Clerk																												
1811.2	1800.2	Footpath 7 Access – No response has been received to the letters and emails sent to BCM and the Clerk has now contacted them by telephone.																															
1812	7	PLANNING																															
		New applications detailed below were considered and agreed as follows:																															
1812.1	596	Canberra, Oxford Road, Sutton Scotney	Erection of insulated garden office in side garden.	20/00769/HOU No comment																													
1812.2	597	2 Chestnut Villas, Hunton Down Lane, Hunton	Single storey timber storage barn (approx. 52 square metres) in rear paddock, hardstanding & gravel track.	20/00859/HOU No comment																													
18012.3	1801.2	Winchester Local Plan 2036 & Call for sites (SHELAA) – Data is to be presented at the (virtual) Local Councils Conference on 16 th June 2020.																															
1813	8	ACCOUNTS/AUDIT																															
1813.1	1702.1	Balances: As at 31/05/20 General Reserves are £69,147.68 but after Earmarked Reserves are £29331. Payments for June (detailed below) totalling £2001.25 were agreed by the Council.			Closed																												
		<table><tr><td>Business Stream</td><td>Allotments water</td><td>13.23</td></tr><tr><td>Soutar Garden Services</td><td>Grass cutting – March & April</td><td>776.00</td></tr><tr><td>Hants Assoc of Local Councils</td><td>HR Consultancy Services</td><td>192.00</td></tr><tr><td>WCC</td><td>Dog bins (Jan-March)</td><td>195.00</td></tr><tr><td>HMRC</td><td>Quarter 1 PAYE</td><td>105.80</td></tr><tr><td>Pension Services</td><td>June pension payment</td><td>135.74</td></tr><tr><td>Jocelyn Jenkins</td><td>May expenses</td><td>25.00</td></tr><tr><td>Jocelyn Jenkins</td><td>June salary</td><td>558.48</td></tr><tr><td></td><td></td><td>2001.25</td></tr></table>			Business Stream	Allotments water	13.23	Soutar Garden Services	Grass cutting – March & April	776.00	Hants Assoc of Local Councils	HR Consultancy Services	192.00	WCC	Dog bins (Jan-March)	195.00	HMRC	Quarter 1 PAYE	105.80	Pension Services	June pension payment	135.74	Jocelyn Jenkins	May expenses	25.00	Jocelyn Jenkins	June salary	558.48			2001.25		
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1814	9	Other Council Matters																															
1814.1	1803.1	Publicity & Communications – Carried forward to the July meeting.																															
1814.2	1803.2	Parish Assembly 2020 – It has not been possible to hold the Parish Assembly. Off agenda.																															
1814.3	1803.4	Risk Management – Cllr Maunder noted that Winchester Villages Trust have a new poster and this will be displayed around the Parish, The Trust has funds available to assist local families in need and concern was expressed that some residents may have more difficulties when furlough ends and there are job losses. The Chair expressed her thanks to Cllr Maunder for her work with the Trust. Each of the volunteers in the Volunteer Group has dealt with a couple of requests and these have included delivering food and posting letters. Although the group has not been used often it has led to a really good response from people wanting to volunteer and to be more involved in the community. The idea of bringing volunteers together after the crisis was discussed and the possibility of continuing to use the volunteer structure. Cllr Lance noted that she is likely to be moving in August and that her last meeting would then be in July. It was suggested that the need for more councillors should be promoted now whilst residents are keen on supporting the community.																															
8.20pm		Next meeting - Wednesday 8th July 2020 Details of how this meeting is to be held will be on the website and Facebook prior to 8 th July.																															
Signed: Chairman dated.....																																	