

POSTLING PARISH COUNCIL

postlingpc@aol.co.uk | www.postlingpc.co.uk

To members of Postling Parish Council, the press and public,

The Annual Meeting of Postling Parish Council will be held online via Zoom on Tuesday 27 April 2021 at 6.30pm

Meeting log-in details

<https://us02web.zoom.us/j/88966946433?pwd=NURSOVFEB3k1WGVQcGI5VjRQSzdHdz09>

Meeting ID: 889 6694 6433 Passcode: 789402

Signed: Clare Hamilton, *Parish Clerk*, 20 April 2021

Agenda for Annual Meeting of the Council

1. Appointment of:
 - a. Chairman
 - b. Vice-Chairman
2. Apologies and absences
3. To record Councillors' Acceptance of Office and Code of Conduct, and to receive any changes to Councillors' declarations of Disclosable Pecuniary Interests
4. To confirm exemption from Limited Assurance Review
5. **To consider** the effectiveness of the system of Internal Control, and
 - a. To review the findings of the Internal Audit carried out on 15 April 2021
 - b. To approve and sign the Annual Governance Statement for the year ended 31 March 2021
6. **To consider** the Accounting Statements for the year ended 31 March 2021
7. To note the agreed Budget for financial year 2021/22
8. **To consider** the Banking Arrangements for the year and record any changes
9. **To consider** any amendments to Financial Regulations
10. **To consider** review of Insurance provision and quotation
11. **To consider** any amendments to Policies and Procedures
12. **To consider** appointment of two representatives of KALC Area Committee, and two representatives of the Village Hall Committee
13. **To consider** any members' declarations of interest on Agenda items
14. **To consider** acceptance of Minutes of meeting held online on 30 March 2021
15. Matters arising from previous meeting

Chairman Frank Hobbs

Parish Clerk/RFO Clare Hamilton | 14a Elmstead Place, Folkestone CT20 1QU | 01303 257321 / 07890 248601

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16. **To consider** Planning Applications received since the last meeting, circulated to Councillors for comments, the outcomes of those deliberations, and to consider any further applications received since this agenda was published:

- a. 21/0385/FH Stour Rise, Staple Lane, Postling CT21 4EZ
Creation of horse training area
F&HDC Approved
- b. 21/0238/FH Staple Farm Barn, Sandling Road, Postling CT21 4HA
Creation of natural swimming pond and erection of oak outbuilding
F&HDC Approved
- c. 19/1258/FH Postling Lodge, Farthing Common
Retrospective planning permission for a grounds maintenance building and entrance gate accessed from Loughborough Lane at Postling Lodge
Deadline for comments to F&HDC 3 May 2021

17. Highways

- a. Farthing Common up to 3 days from 19th April 2021 BT Openreach
Fault reporting: Parishioners are encouraged to join Councillors in reporting Highways faults at
<https://www.kent.gov.uk/roads-and-travel/report-a-problem>

18. Finance

a. To note balance of account at 27 April 2021

b. To note Payments and Receipts since last meeting:

Payments:	C Hamilton	Salary Feb & Mar	£ 354.98
	C Hamilton	Zoom fee Mar meeting	£ 14.39
	C Hamilton	Expenses 1.4.20-31.3.21	£ 92.81
Receipts:	F&HDC	2021/22 Precept	£3,280.00

c. **To consider** Expenditure due before next meeting:

KALC	Annual subs	£ 170.66	vat £28.44
Zurich	Insurance premium	£ 290.28	tbc
PNVH	Annual hall hire	£ 48.00	
Age UK	s137 donation	£ 100.00	
Air Ambulance	s137 donation	£ 250.00	
PCC	s137 donation	£ 200.00	
C Hamilton	Salary Apr & May	£ 354.98	
C Hamilton	Zoom fee April meeting	£ 14.39	

d. In the event that no extension is given by the Government for online meetings to be lawfully held after 6 May, and in the event a July meeting is not held, **to consider** approval for the Clerk to make regular and unforeseen payments up to an agreed amount.

19. Telephone kiosk adoption

20. Defibrillator

21. Correspondence received

22. For information

Chairman Frank Hobbs

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