Claydon with Clattercote

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on:
Tuesday 3rd March 2026 at 7:30pm in Claydon Church Room
(All members of the public are very welcome at this meeting)

AGENDA

1. **To receive apologies for absence**

2. **To receive declarations of personal or prejudicial interests**

3. **Public participation session.**
   The time allocated is at the discretion of the council/chairman but generally is restricted to a maximum of 20 minutes. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself**.**

4. **To approve the minutes of the Parish Council meeting held on Tuesday 13th January 2026**

5. **To approve the minutes of the extraordinary Parish Council meeting held on Tuesday 3rd February 2026**

6. **Update on progress from the Minutes – reports from Clerk/Councillors on progress of outstanding items which do not require further decision**

7. **To receive the report from the District Councillors**

8. **To receive the report from County Councillor**

9. **To receive updates on items from previous meetings and agree associated expenditures and further actions:**

a. Flooding around Church Lane	Cllr Denham
b. Tree Survey Actions	
c. Emergency Plan	Cllrs Ferdani and Barnes
d. Update on highways issues	Cllr Knight
e. Installation of picnic tables and benches	Cllr Knight
f. Allotment maintenance and water supply	Cllr Denham/Clerk
g. Blue Brick Path clearing and cleaning	Cllr Denham/Clerk
h. Playing Field and Children's Play Area	Clerk
i. Playing Field Trust	Clerk
k. Tree planting	Cllr Ferdani
l. Village litter pick	Clerk/Volunteers
m. HS2 Grants	Cllr Burns
n. Bird nesting boxes	Cllr Denham
o. Village Summer Event	Cllr Ferdani

10. **Finance and Administration**
    a. To receive the Financial Report and Bank Reconciliation
    b. Invoices for payment – to approve invoices for payment itemised on the payment schedule
    c. To approve payments made since the last meeting
    d. To note receipts received since the last meeting

e. To review and approve the amended Asset Register for 2025-26
f. Staff Expenses – to confirm the rates for the Clerk's expenses
g. Clerk's salary – to approve the Clerk's salary for 2026-27
h. To adopt a Biodiversity Policy
i. To approve the Financial Risk Assessment 2025-2026
j. To agree to appoint the Internal Auditor for the 22025-2026 AGAR

11. Local Government Reorganisation – to decide if the Council wishes to support one of the three proposals

12. Planning - to consider all recent applications received from Cherwell District Council detailed below, and note recent planning decisions received from Cherwell District Council.

- None received at time of producing this agenda

13. Councillor and Clerk Training

a. to consider and approve councillor and/or clerk training courses
b. to receive an update on councillor and/or clerk training received

14. Correspondence – To note correspondence received not otherwise on the agenda where decisions are not required

15. Items for Information or Next Agenda

(New subjects raised will be tabled for the agenda of the next meeting)

16. Date of Next Meeting to be Confirmed

Lawrence Wootten

Clerk to Claydon with Clattercote Parish Council

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26th February 2026