



ROLVENDEN PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Tuesday 21 March, 2017 at 7.30pm, in the Pre-School Room, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND for the purpose of transacting the following business:

Present: Cllr. Mr. D. Murray, Cllr. Mrs. D. Curtain, Cllr. Mr. G. Tiltman, Cllr. Mr. M. Hook, Cllr. Mrs. J. Stace, Cllr. Mr. J. Wilkins and the Clerk to the Council.

Apologies for absence: Were accepted from Cllr. Mrs. Irene Newman (on medical advice) and Cllr. Mrs. Jane Marston (Personal Situation).

(a) Declarations of Members' Disclosable Pecuniary Interests: *under the Localism Act 2011 to be made relating to items on this Agenda* – None.

(b) Declarations of Members' Other Significant Interests: *under the Kent Code of Conduct adopted in August 2012 by the Parish Council, to be made relating to items on the Agenda* – Item 296 Finance – Cllr. Mrs. Denise Curtain declared an Interest as Book-keeper for the Parish Council's Contractor J.P. Oakeley (Grass Cutting in the Parish). Cllr. Mr. Duncan Murray declared an interest under Item 288 [i] Planning and in particular, Application No. 17/00308/AS Great Jobs Cross Oast House as being friends of the Applicant.

(c) Declarations of Members' other Interests: *not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons* – Cllr. Mr. Michael Hook declared his membership of the Weald of Kent Preservation Society.

286. DRAFT MINUTES of the Parish Council Meeting held on Tuesday 21 February, 2017, copies having previously been sent to each Parish Councillor, were agreed, approved and signed as a Correct Record.

287. Minutes

To decide whether Draft Minutes are published on the Village notice boards or whether only Approved Minutes are published.

After discussion, it was resolved that only the APPROVED Minutes would be published on the Village notice boards

288. Planning

[i] Applications for CONSULTATION received from Ashford Borough Council were accepted and considered.

I7/00242/AS Variation of conditions 2 & 9 of Application I2/01005/AS for the erection of rolling stock storage shed. Variations to flood mitigation and details of the roller shutter doors.

Rolvenden Station, Rolvenden Hill, Rolvenden, Cranbrook, Kent TN17 4JP.

The Parish Council SUPPORTS this Application.

I7/00284/AS Demolition of existing garage with replacement erection of two storey side extension with additional first floor window on the east elevation. Erection of a front porch and repositioning of vehicular access.

Hoopoe House, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4NP.

The Parish Council OBJECTS to this Application on the following grounds:

- 1. The measurements used on the plans are considered to be incorrect.*
- 2. The proposal is too large for the site and is overdevelopment.*
- 3. The proposed design will encroach on the privacy of the neighbouring properties.*

I7/00308/AS Erection of a single storey side extension.

Great Jobs Cross Oast House, Hastings Rd, Rolvenden, Cranbrook, Kent TN17 4PL.

At this point the Chairman, Cllr. Mr. Duncan Murray left the room in accordance with his declaration under (b) Declaration of Members' Other Significant Interests.

The Parish Council SUPPORTS this Application.

[ii] Applications for CONSULTATION received between 14 March and 21 March from Ashford Borough Council were accepted and considered.

I7/00402/AS Part removal of ground floor internal wall.

Maytham Farm House, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4QA.

The Parish Council are happy to leave this Application in the hands of the Listed Building Officer.

[iii] Consent GRANTED by Ashford Borough Council to the following Applications were accepted and considered.

None notified.

[iv] Halden Field – All related matters were accepted and considered.

It has been noted that some tree cutting has begun particularly around the pond area and that Contractors have been using the A28 for access which is not allowed. Cllr. Mrs. Denise Curtain is still awaiting an e-mail from Lucy Holloway at Ashford Borough Council.

[v] Barratt Field – All related matters were accepted and considered.

The Clerk has written to the Secretary of Rolvenden Football Club enquiring about the terms of their Lease on the basis that if the Lease is not for 25 years or more then Grants will not be available from anyone. The Clerk confirms that the Secretary has agreed to forward a copy of the Lease but that this has, as yet, not been received.

[vi] Planning Related Issues – Items not mentioned elsewhere on this Agenda were accepted and considered.

None.

289. Neighbourhood Development Plan – Related matters were accepted and considered.

Cllr. Mr. Duncan Murray mentioned that the worry that the Parish Council was running out of time in compiling the Plan was unfounded. Cllr. Mrs. Denise Curtain mentioned that Tony Fullwood and Lynn Curtis-Woodcock are liaising with Ashford Borough Council constantly and that everything is in hand.

290. Highways – All related matters were accepted and considered.

[i] Knee Rail on the High Street.

The knee rail on the High Street has been installed. Cllr. Mrs. Denise Curtain reported that Cllr. Mrs. Irene Newman has received a negative response from certain parties. The Chairman Cllr. Mr. Duncan Murray provided two letters from residents on Sparkeswood Avenue requesting that a similar knee rail be installed along their road. The Clerk to write to the two residents regarding their letters.

[ii] Verge on the A28 at Gatefield.

It has been established that the Verge is the responsibility of Kent County Council but that they have no authority to control vehicles. This must be taken up with Ashford Borough Council or Kent Police. The Clerk to contact the local PCSO to discuss this matter.

[iii] Other Highways related issues to be accepted and considered.

None.

291. Defibrillators.

Cllr. Mr. Brian Hindley brought it to the attention of the Parish Council that the shelf life of the “pads” on the defibrillator at the Layne had been exceeded and that they had been replaced. He also mentioned that battery shelf life is four years.

292. B.T. Telephone Kiosk at Rolvenden Layne.

Cllr. Mr. Brian Hindley advised the Parish Council that he had looked at the Contract provided by B.T. He then continued to work through each item of the Contract that was of note. As a result, it was agreed that the Clerk would follow up the subject of the possibility of the Parish Council being asked to move the telephone kiosk.

The Clerk advised that the Telephone Kiosk would be covered by the Parish Council's Public Liability Insurance as soon as it becomes their property. The insurance for damage to the kiosk would attract an annual premium of £14.19.

It was agreed subject to finding out about the moving of the kiosk (see above) that the Parish Council would go ahead with the purchase.

293. Section 106 of the Town and Country Planning Act 1990.

The Clerk advises that he is still unable to locate the Schedule with regard to sums payable under Section 106.

294. Woodland Festival.

Cllr. Mr. Brian Hindley mentioned his concerns over the weekend event that was due to take place in June and questioned whether this was actually permitted under the rules regarding Agricultural Land. Cllr. Mr. Duncan Murray advised that it was permitted for a period not exceeding 18 days in any 12 month period.

It was agreed that Cllr. Mr. Duncan Murray would contact Edward Barham to enquire about traffic management and other related matters. Concern was also expressed over the excessive cost of attending the event.

295. Fire Hydrants.

The Chairman Cllr. Mr. Duncan Murray drew Members' attention to the provided list of Fire Hydrants. It was agreed that Members each take responsibility for a part of the list and make a check on the location and condition of the Fire Hydrants.

295(a). 'Nextdoor'.

Cllr. Mr. Duncan Murray advised that the trial period for this service expires at the end of the week and that, due to lack of interest, this would be allowed to lapse.

296. Finance.

[i] It was resolved to pay the following:

J.P. Oakeley - £60.00
Mr. S. Brooks - £110.00
Mr. G. Willard - £344.40

[ii] Accounts presented at this Meeting were accepted and considered.

Cllr. Mr. Graham Tiltman advised that he has received and paid an invoice to 123-REG in respect of the website and e-mail hosting. It was agreed that this would be settled as soon as possible.

[iii] Financial Matters not included elsewhere on the Agenda were accepted and considered.

None.

297. Other Matters for Information – *Issues may be raised which involve no more than an exchange of information. NO DECISIONS can lawfully be made on matters raised under this exchange.*

LGA 1872 Sch. 12.

1. Cllr. Mr. Duncan Murray advised that there is a new Chair of Governors at Rolvenden Primary School who hopes to come and visit the Parish Council in due course.
2. The Rolvenden Update 2017 is due to be produced. The Clerk will take on the responsibility for putting together the Update upon receiving items from Members etc.
3. Cllr. Graham Tiltman reports that an advertising sign for a carpet company has appeared on the Verge by the Jubilee Seat.
4. Cllr. Mrs. Denise Curtain enquired as to when arrangements would begin for the Annual Parish Meeting and further discussions ensued.