

# Village Hall Working Group

Draft Minutes of a meeting held on 20<sup>th</sup> August 2020 at 7.30pm

This was a virtual meeting held via Zoom.

Members: Maurice Jordan – Chairman (MJ), Richard Jones (RJ), Damian Ellis (DE), Sandra Akerman (SA)

## 1. Apologies – None

2. Minutes of the meetings held on 30<sup>th</sup> April and 8<sup>th</sup> June 2020 – Circulated and accepted  
RJ commented that the June minutes mentioned details of the site layout would be passed to Persimmon and asked who had done this. DE to provide the details along with the detail of planning permission and to request a copy of the site survey.

## 3. Finance Matters

A breakdown of the current finance balance was circulated with the Agenda:

Opening balance 01/04/2019	51,222	Scottish Widows & NatWest Reserve Acct
Income to 31/03/2020	104	Interest & Vat Reclaim
Expenditure to 31/03/2020	<u>(4,396)</u>	Consultation Exps, Planning Fees, FRA
Closing balance at 31/03/2020	46,931	
Income received April 2020	<u>42,950</u>	CIL
Balance at August	89,881	
Expected Income:	236,000	Persimmon
	12,291	Balance of CIL
Estimated Funds Procured	338,172	

SA commented that the amount due from Persimmon (£236,000) includes £5,000 towards the car park and is index linked to the All In Tender Price Index. NSDC expected to calculate the final payment amount.

## 4. Next Steps

i) Obtain indication of project costs – DE to pull together the specifications and tender drawings to enable a costing to be completed.

DE to circulate the Planning Conditions Matrix

ii) Consider the tender process – ideally a Project Manager would be appointed to put together a document package once the drawings and specifications are finalised. Project Manager costs can vary from 1% of total build cost up. SA confirmed two companies had been in touch wishing to be considered when the tender package is circulated – one is Woodhead Group Ltd currently building in the village at The Meerings. It was agreed that SA to contact North Muskham for contact details of their QS when the hall was built and also to look at other village halls in the area.

RJ suggested contacting NAVACH (Notts Association of Community & Village Halls) for advice – DE to check with the Sports Club if it is a member

iii) Recruit additional members to the working group – it was agreed that additional members with a range of experience would be helpful. SA to place an item in *Unity* and on Facebook to this effect and requested a copy of the logo to use – DE to forward.

## 5. Any Other Business

SA has looked at sources of funding available – very few at present that aren't linked to Covid-19. FCC Communities Foundation Ltd (formerly WREN) do not award grants for building new premises but do accept applications for internal fitout if the total project is no more than 500k.

No action required at present until more detail is known on what is required. Cllr. Bruce Laughton to be contacted for possible assistance, and should also consider 'buy a brick' or room/garden sponsorship from local companies to raise funds.

6. Next Meeting – it was agreed to meet monthly with the next meeting on Friday 18<sup>th</sup> September at 7.30pm

The meeting closed at 8.35pm