

## **BOBBING PARISH COUNCIL**

### **MINUTES OF THE MONTHLY PARISH COUNCIL MEETING**

**Held on Wednesday 4 May 2022**

**Present:** Cllr. R. Ball - Chair  
Cllr. R. Morgan-Brown – Vice-Chair  
Cllr. G. Herbert  
Cllr. P. French  
Cllr. N. Clare

Samantha Gray, Clerk  
Borough Cllr. Hunt  
Borough Cllr. Hampshire  
Borough Cllr. Woodford

#### 1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Randall and Major, and Borough Cllr. Baldock.

#### 2. **Visitors/Public Time**

1. **Residents** – No comments.

##### 2. **County and Borough Councillors**

a) Borough Cllr. C. Woodford advised the following:

- She has received reports of aggressive dogs running loose at Bobbing Hill, which has been reported to the animal control unit.
- A resident has reported increased traffic to and from a property due to running a business from home.

b) Borough Cllr. N. Hampshire advised the following:

- Swale Borough Council are implementing committee systems.
- Mike Baldock has been appointed the new leader of Swale Borough Council, and Monique Bonney is his new deputy.
- Council tax rebates have been processed by Swale Borough Council. There have been some issues with the rebates and some residents could be affected by an incorrect debit and they are urged to contact Swale Borough Council to discuss a reimbursement.

c) Borough Cllr. J. Hunt advised the following:

- No update regarding bus shelters, Clerk to continue to contact Redrow and report to James if response is not received.
- The Boundary Review for The Meads was removed from the agenda of a meeting held by Swale Borough Council, due to changes in the area. Council members agreed the boundary review will stay on the agenda for the Parish Council meeting and contact is needed with Swale Borough Council.

**Action: Clerk**

##### 3. **Community Warden/PCSO**

a. Community Warden – no report received.

b. Email received from PCSO Katie Jordan advising no crimes of note.

c. Report received from PCSO Kirsty Linge:

Crimes of note:

- Several shopliftings from the Co-Op petrol station over the course of the month.
- Anti-social behaviour and other incidents of note: Nothing of note.

### 3. Minutes of the Previous Meeting

Proposed by Cllr. French and seconded by Cllr. Morgan-Brown, the Minutes of the planning meeting held on the 31st of March 2022 were agreed and signed as a true record.

Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, the Minutes of the meeting held on the 6<sup>th</sup> of April 2022 were agreed and signed as a true record.

### 4. Declarations of Interest – none received.

### 5. Matters Arising from the Minutes and Last Month's Meeting

1. **Bobbing Apple Junction** – Email received from Kent Highways advising they aim to have a plan to share with the council by August. Council members advised they would like to be involved in the planning. Clerk to contact Kent Highways. *Action: Clerk*

2. **Community Governance Reviews – The Meads – Bobbing Parish Area** – keep on agenda.

*Action: Clerk*

### 6. Correspondence

1. **Pedestrian crossing enquiry – key street roundabout email 14/04/22** – Request received from resident for a Zebra or Pelican crossing on Sheppey side of roundabout. Clerk to contact National Highways and KCC Highways. *Action: Clerk*

### 7. Planning Applications

1. 22/501250/ADV Advertisement consent for 7no. pole mounted signs advertising local businesses (retrospective). ADDRESS: 8 Bobbing Hill Bobbing Sittingbourne.

Council objects and made the following comments: signs are distracting for drivers and out of character for the area.

### 8. Finance

1. **Defibrillators and Electric Quotes – Gadby Road, McDonald's site** – Cllr. Clare advised she met with an electrician and discussed with council members whether an internal or external isolator should be installed. Decision made to install internal isolator to be located high up on the wall.

*Action: Cllr. Clare*

No update from McDonald's site – Clerk to continue to chase.

*Action: Clerk*

2. **Bus Shelter, The Meads** – no update from Redrow, Clerk to continue to chase.

*Action: Clerk*

3. **Queen's Platinum Jubilee Ideas** – Budget of £1,500.00p proposed by Cllr. French and seconded by Cllr. Morgan-Brown to purchase the following items for schools in the Bobbing Parish to celebrate the Jubilee:

- Grove Park – Storyteller benches
- Aspire School – Water bottles
- Bobbing School – Storyteller chair
- Plus, story books about Queen Elizabeth and the Jubilee for each school

*Action: Clerk*

4. **Village Hall** – Council members discussed a donation request to replace a fire door in the village hall. Council members agreed to ask the village hall to carry out a Fire check and provide a list of work needed.

*Action: Clerk*

5. **Victim Support charity donation** – Council members decided not to donate due to the organisation changing to a location outside of Swale.

6. **KALC membership Annual Subscription £911.98** – Proposed by Cllr. Clare and seconded by Cllr. French.

7. **Savings Account** – Clerk to source legal advice. **Action: Clerk**

8. **Insurance renewal** – Insurance renewal due 1<sup>st</sup> June, proposed by Cllr. Clare and seconded by Cllr. Morgan-Brown. **Action: Clerk**

9. **Accounts and Cheques raised** - Proposed by Cllr. Clare and seconded by Cllr. Morgan-Brown, Members noted the budget figures, agreed the accounts to the 30<sup>th</sup> April 2022 and the end of year accounts to 31<sup>st</sup> March 2022. The following payments were agreed. Cllrs. Clare and Morgan-Brown to log into Unity Bank to authorize the payments.

**Action: Cllrs. Clare/ Morgan-Brown**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
04.05.22	BACs	S. Gray	Expenses March: Telephone, Use of home as office, Salary	£346.87
04.05.22	BACs	H.M. Revenue & Custom	Tax due for April	£56.40
04.05.22	BACs	KALC	Subscription for membership year ending 31 <sup>st</sup> March 2023	£911.98p
04.05.22	BACs	Newington Cricket Ground	Donation towards repair of Cricket Ground	£400.00p
04.05.22	BACs	SLCC	Membership Fee (Iwade to reimburse 50% cost)	£186.00p
04.05.22	BACs	SLCC	Qualification Fee: ILCA (Iwade to reimburse 50% cost)	£144.00p
01.04.22	SO	Invicta IT Solutions	9 Microsoft 365 Mailboxes	£52.32p
01.04.22	DD	HugoFox	Website monthly fee – not taken	£-
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount
29.04.22	BACs	Swale Borough Council	Parish Precept 2022/23	£9,490.00p

#### 9. **Parish Councillors' Reports**

Cllrs. Morgan-Brown and French - nothing to report.

Cllr. Herbert also advised on the reports of dangerous dogs at Bobbing Hill. Clerk and councillors to email the animal control unit to log reports. **Action: Clerk/ Council members**

Cllr. Clare advised the following:

- Several markings have been made by workman on the pavement of the Staplehurst Road junction.
- Grove Park and Aspire schools are joining Bobbing and Iwade schools in TIMU academy from September 2022.
- Hilton Drive and Clive Road have issues with cars parking on double yellow lines which would restrict access to large emergency vehicles. Suggested a Fire Engine familiarisation exercise. **Action: Cllr. Clare**
- Cllr. Ball advised he attended the Swale Borough council quarterly meeting, at which they discussed the new cabinet committee's and the levelling up procedure.

10. **Any Other Matters Arising** – nothing to note.

**11. Next Meeting(s)**

Wednesday 1 June 2022, 7.30 p.m. at Bobbing Village Hall.

**The meeting closed at 10.03 p.m.**

**These minutes are certified to be a true and just record.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_