

PLENMELLER WITH WHITFIELD PARISH COUNCIL
Meeting 13th November 2023
Approved Minutes

Present 7.10pm	Cllr J Blackett-Ord Cllr A Johnston Cllr J Cousin Cllr O Norris	Cllr J Johnston Cllr A Dale Cllr V Harmer Clerk - Mrs Susan Saunders
43/23	Apologies for absence Cllr I Hutchinson	
44/23	Declarations of Interest Cllr J Blackett-Ord declared an interest in any Whitfield Estate matters that may be raised. Cllr V Harmer declared an interest in any Plenmeller matters that may be raised.	
45/23	Public Questions - No questions.	
46/23	Minutes of the meetings to be approved held on: Monday 14 th August 2023 Proposed Cllr J Cousin Seconded Cllr J Johnston AGREED	
47/23	Matters arising from previous Minutes not dealt with elsewhere in the current agenda Wildlife Sign – Northumberland County Council have said they will log the request and monitor. Cllr J Blackett-Ord reported that all items raised at the last meeting for Whitfield Estates have now been actioned.	
48/23	Standing Orders It was agreed to include a section about the 6 months absence rule and to also remind members annually at the May meeting. Otherwise, the Standing orders were approved. Members would like to review the Code of Conduct which will be circulated and included on the next agenda.	
49/23	Correspondence received since the last council meeting. The correspondence was noted.	
50/23	Northumberland County Council The clerk was asked to find out if there are any updates on the signs at Steel Bank.	
51/23	Planning Applications <i>No Plans</i>	
52/23	Haltwhistle & District Burial Committee 52/23.01 Budget Levy Request - the Burial Committee are not raising the levy this year. Once the Band D figures have been calculated, there may be a slight change in the amount but nothing substantial. 52/23.02 Melkridge Updates – the report for the request from Melkridge to leave the committee has been completed and is to be discussed by the cabinet at NCC.	

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53/23	<p>Reports on Financial and Administration Matters 53/23.01 Bank Balances & Income and expenditure as at 30th October 2023 53/23.02 Bank Reconciliation and Accounts for Payment 13th November 2023</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Appendix 2</td> <td colspan="3">Plenmeller with Whitfield Parish Council</td> </tr> <tr> <td>53/23.02</td> <td colspan="3" style="text-align: center;">Bank Reconciliation</td> </tr> <tr> <td>Bank Balance as at</td> <td>30-Sep-23</td> <td></td> <td style="text-align: right;">£2,259.97</td> </tr> <tr> <td>Plus</td> <td colspan="3">o/s Lodgements</td> </tr> <tr> <td>Less</td> <td colspan="2">o/s Payments</td> <td></td> </tr> <tr> <td></td> <td>HSBC</td> <td></td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td></td> <td>HMRC</td> <td></td> <td style="text-align: right;">£3.20</td> </tr> <tr> <td></td> <td>Elks Head</td> <td></td> <td style="text-align: right;">£64.80</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">£76.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 3px double black;">£2,183.97</td> </tr> <tr> <td>Bal b/f 31st March 2023</td> <td></td> <td style="text-align: right;">£1,327.82</td> <td></td> </tr> <tr> <td></td> <td>Receipts in the year</td> <td style="text-align: right;">£2,990.00</td> <td></td> </tr> <tr> <td></td> <td>Payments in the year</td> <td style="text-align: right;">£2,133.85</td> <td></td> </tr> <tr> <td>Balance at</td> <td>30-Sep-23</td> <td></td> <td style="text-align: right; border-top: 3px double black;">£2,183.97</td> </tr> </table> <p>The clerk has paid the amount to The Elks Head as they have lost the cheque and, it is over 6 months. A reimbursement will be made at the next meeting to the clerk.</p> <p>53/23.03 Budget for 2024-2025 and to agree the precept. The budget was discussed, and the salary increase has been approved by NJC. Members approved the increase and, the clerk will amend the budget for next year accordingly. Members will consider donating a poppy wreath next year in the August meeting. It was agreed to increase the precept by 5% to £3098.00.</p> <p>Proposed Cllr A Johnston Seconded Cllr J Blackett -Ord AGREED</p>				Appendix 2	Plenmeller with Whitfield Parish Council			53/23.02	Bank Reconciliation			Bank Balance as at	30-Sep-23		£2,259.97	Plus	o/s Lodgements			Less	o/s Payments				HSBC		£8.00		HMRC		£3.20		Elks Head		£64.80				£76.00				£2,183.97	Bal b/f 31st March 2023		£1,327.82			Receipts in the year	£2,990.00			Payments in the year	£2,133.85		Balance at	30-Sep-23		£2,183.97
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54/23	<p>The clerk at Haltwhistle has received communication from NCC with some queries which have subsequently been answered.</p>																																																											
55/23	<p>Any Other Business The following items were discussed and, Cllr Hutchinson will be contacted for updates:</p> <ol style="list-style-type: none"> 1. The slow sign at Laws Corner – has still not been positioned. 2. The slow sign at Plenmeller, which Cllr Hutchinson offered to pay for in February 2022. Members would also like sight of the speed survey report that was undertaken. 3. The road widening between Fell House and Haltwhistle turning– to ask when this will be continued. <p>It was reported that NCC now have a portal for any street/road repairs called 'Fix My Street'. The clerk was asked to create a poster of information for the notice boards and website.</p>																																																											
56/22	<p>Dates and times of next meetings: Parish Council Meeting – Monday 12th February 2024 in Whitfield Village Hall commencing at 7.00pm.</p>																																																											