

Worldham Parish Council
Minutes of Meeting held on 7th October 2020, 8pm
Via Zoom Conference Call

Present Cllr W Brock (Chair), Cllr R Bagnell, Cllr R Twining, Cllr C Sole, Cllr T Blake
Also present Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft and Cllr K Carter
4 members of the public

20.98 **Apologies for absence** – Cll K Malin

20.99 **Declarations of Interests** – none

21.00 To note typo in Financial report given by Clerk reference Worldham Community Benefit Fund (quarterly statements as 01/06/2020) as £10,674.43 and not £20,674.43 as previously recorded. Noted £10,674.43 as per bank statement. It was RESOLVED to approve the minutes of the Parish Council Meeting held on 2nd September 2020
Proposed: Cllr C Sole. Seconded: Cllr T Blake.

District Councilor's Report

District Councillors David Ashcroft was in attendance and reported a planning meeting will be taking place tomorrow reference the district plan and the consultation paper. Cllr Ashcroft to update Worldham Parish Council.

It was asked if they would be looking at rural areas for smaller plots of land for development for new housing. Cllr D Ashcroft said all sites would be considered in conjunction with road/traffic issues.

Reference the Government white paper on planning It was asked if Worldham Parish Council could feed into the local plan, in the absence of a village neighbourhood plan. Cllr D Ashcroft will update us post the meeting tomorrow but confirmed the district plan will be going out to consultation.

21.01 **Public Questions** – the Chairman adjourned the meeting to hear public questions.

A member of the public asked for an update on clearing of the land on the side of the B3004 It was confirmed that the land has been sold on. It is common land, clearance is primarily of brambles and no evidence that trees have been cut down. There has been a request from a member of the public to EDHC for potential TPOs for the oaks on this land.

A member of the public raised issues around the Williams of Bordon site which has been emailed to the councilors prior to the meeting listing current breaches and complaints from members of the public, expressing a request for the parish council to elevate to SDNPA enforcement team on behalf of residents. **Action: Clerk**

Gill Welsman, Planning project management officer on behalf of South Downs National Park Authority advised the council of historical funds of SDNP S106 monies that were available to them. (£2,918.80 under Transport and £1,307 under Open space funding). Potential projects likely to be considered are applications for playground repairs, picnic benches, village gateways, a speed indicator advice, signs, mapping boards for public footpaths. These could be applied to new projects retrospective applications may be considered. **Action: Clerk**

Meeting reconvened

21.02 **Financial Report:** The Clerk advised that the bank balances are as follows:
The Clerk reported the Quarter 2 Receipts and Payments Summary (Appendix 1).

Bank Balance as below

Current Account as 10/09/2020: £19,617.83

Instant Access Account (quarterly statements as 29/06/2020): £12,553.77

Worldham Community Benefit Fund (quarterly statements as 01/06/2020): £10,674.43

Less cheques o/s £1,080.98

TOTAL 41,765.05Receipts ledger balance **£41,765.05**

To note the £10,000 Covid small business grant has been received and the second tranche of the precept of £6,134 has been received by EDHC.

It was noted that the electricity for the Village Hall was still quite high, despite the new tariff. It was AGREED to place the dehumidifier on a timer to run over the night to keep electricity bills lower.

Action: Clerk**21.03 Payment Schedule:**It was **RESOLVED** to approve the following for payment.**Proposed: Cllr T Blake. Seconded: Cllr W Brock.****PAYMENTS TO BE MADE**

	Payee	Description	Net	VAT	Total
05/10/20	P Hibbins - Clerk	Salary September 2020	£451.26	£0.00	£451.26
05/10/20	HMRC	TAX September 020	£108.40	£0.00	£108.40
05/10/20	P Hibbins - Clerk	Expenses - Village Hall clean - contractor wanted immediate payment as first time)	£52.00	£0.00	£52.00
05/10/20	Vita Play	Supply and install picnic bench and backed bench	£1,257.85	£251.57	£1,509.42
05/10/20	Dr N J White	Speedwatch - Hi Viz jackets and clipboards	£64.21	£12.84	£77.05
05/10/20	SSE Southern Electric	Village Hall (2 July - 18 Sep 2020)	£358.91	£17.94	£376.85
05/10/20	P Hibbins - expenses	USB Flash Drive	£27.90	£5.58	£33.48
05/10/20	P Hibbins - Clerk	SLCC precept and budget setting webinar	£35.00	£7.00	£42.00
05/10/10	Castle Water	Village Hall (June 2020- December 2020)	£25.48	£0.00	£25.48
			£2,381.01	£294.93	£2,675.94

TO NOTE MISTAKE IN SEPTEMBER PAYMENT SCHEDULE

02/09/20	P Hibbins - Clerk	Expenses - Computer parts - labour (Total amount was used in error instead of NET)	£109.99	£18.33	£128.32
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SHOULD HAVE BEEN

02/09/20	P Hibbins - Clerk	Expenses - Computer parts - labour	£91.66	£18.33	£109.99
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**ACTION TO BE
TAKEN**

18.33

Costs noted but difference to be taken off cheque for expenses in October

05/10/20	P Hibbins - expenses	USB Flash Drive	£9.57	£5.58	£15.15
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**RECEIPTS
RECEIVED**

22/09/2020	SSE	Wayleave - Working men's Club	£4.00	0	£4.00
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21.04**Internal auditor:**

It was **RESOLVED** to appoint Contactor A Do the Numbers Ltd as the Council's internal auditor for the financial year 2021/2022 as the Council were happy with previous work and wished to continue.

Proposed: Cllr R Twining. Seconded; Cllr T Blake.

Action Clerk

21.05**Budget Working Party:**

It was **RESOLVED** to appoint the Clerk and Cllr R Twining to a budget working party to start work on the budget for 2021/22.

Proposed: Cllr W Brock. Seconded: Cllr B Bagnell.

Action: Clerk

21.06**Planning Applications**

Update on previous applications noted on Appendix 2

SDNP/20/03365/FUL Meadow Farm Green Street East Worldham Bordon GU34 3AU

Raising levels of an agricultural field with imported soils to solve a drainage

Deadline 20th October 2020

It was **AGREED** to **OBJECT** due to the lack of evidence of agricultural use of this land in the recent years as well as any clear future intention to use the land for agriculture. The Parish Council consider the method of raising the level of the land for drainage purposes to be inefficient as well as potentially damaging to the landscape and wildlife by rendering the land sterile as well as creating a flood risk to the adjacent land.

Proposed: Cllr T Blake. Seconded; Cllr B Bagnell

Action: Clerk

57963/001 Land adjacent to 1 Dean Field, Kingsley, Bordon

Extension of an existing Gypsy/Traveller site comprising the siting of an additional 5 mobile Homes and Touring caravans, and the erection of 1 dayroom.

It was **AGREED** to **OBJECT** on the lines of density and increased traffic issues on a small lane.

Proposed: Cllr R Twining Seconded: Cllr C Sole

Action: Clerk

SDNP/19/03709/FUL Oaklands Farm Green Street East Worldham Bordon GU34 3AU

Change of use of Oakland Farm and associated land holdings from Agriculture and B8 (Open Storage) to mixed use Agriculture, B8 (Open Storage) and Seasonal Event Space associated with the holding of a Religious Festival associated with the Ahmadiyya Muslim Association; alongside the provision of external storage space, new landscape and revised ventilation and extraction equipment in association with the onsite kitchen.

Deadline 21st October 2020

It was **AGREED** to **OBJECT** to this application. The current application does not address the previous comments and objection submitted. Cllr T Blake to draft a response on behalf of WPC

Proposed: Cllr R Twining. Seconded: Cllr W Brock

Action: Cllr T Blake

SDNP Guidance on Parking for Residential and Non-Residential Development

to give clear direction to all those involved in the planning application and decision making process regarding the provision of cycle and vehicle parking for new development in the South Downs

National Park (SDNP). The Parking SPD applies to both residential and non-residential development and, along with some locally specific Neighbourhood Development Plan policies, will replace all previous standards provided by the county councils in the SDNP once adopted. The Parking SPD will be a material consideration for relevant planning applications once adopted. Deadline 5pm on Thursday 19 November 2020.
No Comment

Proposed: Cllr W Brock. Seconded: Cllr B Bagnell **Action: Cllr T Blake**

21.07 White Paper Planning Policy

It was AGREED that the Parish Council would submit comments to the Future Planning Consultation /District Planning on the Village Design Statement by feeding comments into the EDHC response. Cllr D Ashcroft to confirm the process.

Proposed: Cllr B Bagnell. Seconded: Cllr W Brock **Action: Clerk**

21.08 Village Hall Improvements

It was RESOLVED to appoint the Clerk and Cllr C Sole to a Village Hall Improvements working party to consider improvements for the village hall at approx. cost of £10,000 earmarking the reserves from the small business Covid-19 grant awarded. And to approach volunteers who help run the Village Hall to also be on the working party. Cllr K Malin, as Village Hall lead, to also be part of the working group.

Proposed: Cllr W Brock Seconded: Cllr B Bagnell **Action: Clerk**

21.09 Remembrance Day

It was AGREED that Cllr B Bagnell would present a wreath on behalf of the Parish Council, to note the chair will be shielding at this time.

Proposed Cllr R Twining Seconded: Cllr C Sole **Action: Clerk**

21.10 Worldham Speedwatch

It was AGREED to further respond to Hampshire Constabulary’s Traffic Management Officer to highlight our concerns over the report and data that the Speed Indicator Device (SID) captured in Worldham and their earlier reply to this report. We ask that they engage further with Worldham’s Speedwatch volunteers and their subsequent report. The response will also be sent to Councillor Mark Kemp-Gee.

Proposed Cllr B Bagnell Seconded: Cllr C Sole **Action: Cllr R Twining**

21.11 To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised

None raised.

21.12 Date of next meeting

Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village The next meeting to take place 4th November 2020.

21.13 Items for next agenda

- S106 applications
- Village Hall deeds
- Car park at church

21.14 The Chair closed the meeting at 10.27 pm.

Signed:

Date:

Worldham Parish Council
Minutes of Meeting held on 7th October 2020, 8pm
Via Zoom Conference Call

APPENDIX 1

WORLDHAM PARISH COUNCIL
SUMMARY RECEIPTS & PAYMENT
ACCOUNT
2nd QUARTER ENDED 30 SEPTEMBER
2020

Annual			Figures shown exclusive of VAT	
<u>Budget</u>	<u>Actual-v- Budget</u>	RECEIPTS	<u>£</u>	<u>£</u>
			<u>Q2</u>	
12268	12268	Precept	6,134.00	
65	31	Bank Interest	-	
0	1382	VAT repayment	-	
900	0	Village Hall	-	
0	0	Wayleave	-	
0	0	S106	-	
4410	4499	Worldham Community Benefit Fund	-	
0	10000	Other income	10,000.00	
<u>17643</u>	<u>28180</u>	TOTAL RECEIPTS		<u>16,134.00</u>
		PAYMENTS		
7100	3358	Net Salaries & Allowances (July-Sept 2020)	1,678.98	
0		Pension Contributions (e'ers & e'ees)	-	
120	0	Travel costs	-	
30	0	Chair's Allowance	-	
350	16	Stamps & Stationery	9.12	
		Equipment Purchase	-	
50	0	Section 137	-	
1000	422	Repairs & maintenance	421.63	

NB- Increased due to Covid 19 Small business grant of £10k

	1200	1030	Village Hall Electricity	704.66
	50	24	Village Hall Water Rates	-
	120	51	Inspections/Septic tank	-
	330	530	Subscriptions & Fees	49.99
	240	240	Audit fees	-
	700	600	Grant allocation	600.00
	150	0	Grass cutting	-
	1000	1164	Playground maintenance	835.00
	500	102	Training	-
	500	0	Election costs	-
	1200	1377	Insurance	1,377.13
	0	407	VAT on payments	264.42
		300	Worldham Community Benefit Fund	-
	14,640	9621	TOTAL PAYMENTS	5,940.93
			BALANCE BROUGHT FORWARD on 30/06/2020	31,571.98
			ADD Total Receipts (as above)	16,134.00
			LESS Total payments (as above)	5,940.93
			Balance Carried forward 30/09/2020	41,765.05

NB even with new rate this is still higher and will be over budget by end of year. (Review for 2020/2021 budget)

NB £165 for defibrillator was accidentally paid out of this account - costs transferred to WCBF) And additional Domain and Microsoft software paid for

NB - Covid 19 clean £350 (annual/seasonal clean to be considered in 2020/2021 budget). Repairs for multiplay unit

These cumulative funds are represented by:

Instant Account Balance	19,617.83
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Treasurers Account Balance	10,674.43
Worldham Community Benefit Fund Balance	12,553.77
Less: Cheques drawn but not debited as at 30.06.20	1,080.98
	41,765.05

Signed:
Responsible Finance Officer to Worldham Parish Council

APPENDIX 2
Existing Planning Applications updated 30th September 2020

Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Application Expiring Date	Case Officer	Parish Council Comments	Decision
55506/001	Land East of the Old Dairy, Selborne Road, Selborne, Alton	Request for EIA Screening Opinion for a proposed Solar Farm and associated development on land at Manor Farm, West			Katherine Pang	AGREED to request an environmental impact assessment to be completed due to the size of the proposed site.	Decided (16/09/2020) ENVIRONMENTAL IMPACT ASSESS NOT REQUIRED
SDNP/20/03132/HOUS	1 Manor Farm Cottages Blanket Street East Worldham Alton GU34 3BB	Two-storey extension on the north facing side of the house and single story rear extension following demolition of conservatory.			Luke Turner	No Objection	
33619/007	Alton Materials Recovery Facility, A31, Alton GU34 4JD	Development of an Energy Recovery Facility and Associated Infrastructure.	14/08/2020		Nick Upton	Objection	Registered
	Proposed diversion of footpath 27.	Definitive Alignment (A-B) Worldham Footpath 27 commences at Point A on the plan (SU 7593	03/09/2020			Objection	

		<p>3789) and proceeds southwards along a grass track to Point B (SU 7623 3726). Approximately 700 metres in length.</p> <p>Proposed Alignment (A-B via C&D)</p> <p>A 1 metre wide grass path commencing at Point A on the order plan (SU 7593 3789), proceeding south-westward, south-eastward, south-westward then eastward via Point C (SU 7597 3751) and Point D (SU 7593 3716) to Point B (SU 7623 3726).</p> <p>Approximately 1090 metres in length.</p> <p>Additional Connection (D-E)</p> <p>A 1 metre wide grass path commencing at Point D (SU 7593 3716) proceeding westward to connect with Worldham Footpath 18, Point E (SU 7584 3715).</p>					
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SDNP/20/02529/LDE	Unit 1, Hartleywood Farm Hartley Lane Oakhanger Bordon Hampshire GU35 9JW	Lawful Development Certificate for an Existing Use - Use of the property (building and outdoor yard) known as Unit 1, Hartleywood Farm, Oakhanger for uses falling within B2 and B8 use classes and ancillary office use.	07/08/2020		Susie Ralston	No Objection	Approved
SDNP/20/02603/HOUS	Clouds Hill Old House Gardens East Worldham Alton GU34 3AN	Single and two storey rear extension and glass verandah	07/08/2020		Lisa Gill	No Objection	Approved
SDNP/20/02627/HOUS	1 Drove Cottages Blanket Street East Worldham Alton Hampshire GU34 3BA	Detached summer house following demolition of existing outbuildings	25/08/2020		Lisa Gill	No Comment	
SDNP/20/01170/FUL	4 Binswood View Business Centre Hartley Lane Oakhanger Bordon GU35 9JW	Agricultural building			Danielle Hall	NO OBJECTION as a direct replacement to an application that already been approved.	

SDNP/20/00948/FUL	Willow Cottage Rookery Farm Lane Kingsley Bordon GU35 9NN	Two dwellings with associated parking following demolition of existing dwelling and identified outbuildings			Danielle Hall	NO Objection	Approved