

CUDDESDON AND DENTON PARISH COUNCIL MEETING

3rd May 2016 at 7.30pm in the Village Hall

Present:	Chris Luke (Chairman)	CL
	David Keene	DK
	Ken Meek	KM
	Richard Palmer	RP
	Michael Raynor	MR
	Paul Sellar	PS
	Mike Mount (Clerk)	MM
Apologies	Arthur Smith-Fitchett	ASF
	Elizabeth Gillespie (SODC)	EG
	Anne Purse (OCC)	AP

40 ELECTION OF CHAIRMAN

CL was proposed as chairman by DK and seconded by KM. He was unanimously elected chairman for the coming year.

41 DECLARATIONS OF INTEREST

There were no new declarations of interest.

42 PUBLIC COMMENTS

The Parish Council was thanked for having the new road signs installed at Parkside.

43 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

44 MATTERS ARISING

44.1 Denton Green Parking

Parking on Denton Green or its track had not been a problem recently. It was agreed that the situation would be reviewed if it arose as an issue again.

44.2 Horse Chestnut Trees on Denton Green

Chris Gamblin had quoted £400 to reduce the size of the two trees by 25%. It was suggested that he was asked to charge only £300 and reduce them by less, say 15%. **Action: MM**

44.3 Roundabout Refurbishment

RP and PS agreed to refurbish the roundabout using marine ply. **Action: RP, PS**

44.4 Parking on High Street Verge

It was agreed to discuss parking on the verge on the north side of the High Street when all councillors were present.



44.5 Abandoned car

The police would be contacted again about the abandoned car in the High Street.

Action: MM

44.6 Damage to Cuddesdon Mill Bridge

It was agreed to ask ASF to pursue having the bridge repaired.

Action: ASF

44.7 Road at Wellbourne Corner

It was agreed that OCC should be asked about progress to make a permanent repair to the road.

Action: MM

44.8 Neighbourhood Plan

EG would be asked to supply information on neighbourhood plans.

Action: MM

44.9 SODC Grant for Queen's Birthday Celebrations

The form was signed and would be sent to SODC.

Action: MM

45 ANNUAL MEETING BUSINESS

45.1 It was agreed that the standing orders required no changes.

45.2 It was agreed that the financial regulations required no changes.

45.3 It was agreed that the risk assessment required no changes.

45.4 It was agreed that the insurance cover was satisfactory.

45.5 Membership of other bodies:

KM was a governor of Garsington School

RP was a member of the PCC and the fete committee

CL was a member of the fete committee

45.6 It was agreed that the freedom of information document required no changes.

45.7 The current declarations of interest were that DK had interests in Dove House Farm and in Slay Barn Farm.

45.8 It was agreed that the meetings for the coming year would normally be at 7.30pm in the village hall on the first Tuesday of each month except August.

46 PLANNING

The planning application for the White Cottage in Denton (P16/S0230/HH) had been modified to reduce the size of the extension. The Parish Council had decided to recommend this for approval.

47 FINANCE

47.1 Payment

Aon UK	Annual insurance	£387.23
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47.2 Cashbook

The year end cashbook was presented. It was agreed that in future the record of the cashbook could be a printed spreadsheet rather than hand written.

47.3 Approval of Financial Documents

- a) The annual accounts were approved, including the asset register.
- b) The accounting statements of the annual return were approved.

- c) The annual governance statement of the annual return was approved.
- d) The bank reconciliation was approved.
- e) The annual return variances were approved.
- f) The annual budget was approved.

48 COUNCILLORS' REPORTS

KM was concerned about the flooding and verge erosion in Brook Lane. The Denton councillors agreed to investigate this. **Action: CL, RP, KM**

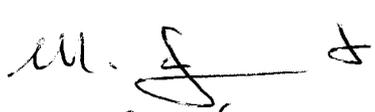
DK wondered if some of the remaining world war 1 fund could be allocated for future cleaning and renovation of the war memorial. He agreed to talk to Kathy and Keith Hawley about this. **Action: DK**

RP was investigating whether a grant was available to purchase a generator under the emergency plan.

CL had read the Oxfordshire Together document about parish councils taking on more responsibility for local highway services and he requested that others read it so it could be discussed at the next meeting. **Action: All**

49 CLERK'S BUSINESS

OCC had sent a form requesting information about emergency planning. MM would complete this and return it. **Action: MM**

Chairman:  Clerk: 
 Date:  Date: 