

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 7th December 2021 at 7.00pm in the Memorial Hall**

Please note that this meeting will be recorded for the purposes of the Minutes

Attendees will be required to wear a face covering unless medically exempt

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 2nd November 2021 are a correct record.
6. **To consider** and agree any action regarding **Correspondence**:
 - a) Email regarding Clean Growth Grant Swale Borough Council – (K H-C);
 - b) Email regarding Christmas Tree Recycling;
 - c) Email regarding cars causing obstruction in Landrail Road.
7. **Matters Arising**:
 - a) To discuss planting trees for the Queen's Platinum Jubilee;
 - b) To discuss replacement of wooden posts at Britannia Green.
8. **Finance**:
 - a) To Approve the Budget for the year 2022/23;
 - b) Quote for repairs to the Lookout fencing on the Brickfields (£480).
9. **Policies**:
 - a) To discuss and agree the Privacy Policy;
 - b) To discuss and agree the Privacy Notice;
 - c) To discuss and agree the Terms and Conditions of Lower Halstow Parish Council Wharf Licences;
 - d) To discuss the proposed Lower Halstow Wharf Rates.
10. **To discuss and agree response (if any) including the following Planning Applications:**
11. The APPLICATION REF: 21/505981/TPOA PROPOSAL: TPO Application for 1 x (T1) Oak - reduction of crown width from 10m to 7.5m and reduce crown height from 8m to 6m. Reshape to achieve a balanced crown. ADDRESS: 77 School Lane Lower Halstow Sittingbourne Kent ME9 7ES COMMENTS DUE BY: 30 November 2021, DECISION DUE DATE: 31 December 2021
12. **Any applications received between producing the agenda and this meeting.**

13. To receive reports on the following:

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
- c) Parish Highways Plan (AS and K H-C)
- d) Dock (MS)
- e) Brickfields and Seawall (TP)

14. To acknowledge Reports on meetings attended on behalf of the Parish Council:

- a) KALC Rep;
- b) Memorial Hall Rep.

15. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

16. Items for information only:

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 2nd December 2021