

Bank reconciliation

Name of smaller authority: Togston Parish Council

County area (local councils and parish meetings only): Northumberland

Financial year ending 31 March 2023

Prepared by (Name and Role): Clair Lewis, Parish Clerk and Responsible Financial Officer

Date: 30/04/2024

| | £ | £ |
|---|-----------------|-------------------------------|
| Balance per bank statements as at 31/3/24: | | |
| TSB Club Charity and Trust Account | 4,854.52 | |
| TSB Business Instant Access Account | <u>838.57</u> | |
| | | 5,693.09 |
| Less: any un-presented cheques as at 31/3/24 | <u>- 790.79</u> | |
| | | -790.79 |
| Add: any un-banked cash as at 31/3/24 | <u>1.20</u> | |
| | | <u>1.20</u> |
| Net balances as at 31/3/24 (Box 8) | | <u><u>4,903.50</u></u> |

The net balances reconcile to the Cash Book (a receipts and payments account) as follows:

| | |
|--|-------------------------------|
| Opening Balance 1 April 2023 | 2,927.18 |
| Add: Receipts in the year | 9,963.56 |
| Less: Payments in the year | - 7,987.24 |
| Closing balance per Cash Book as at 31 March 2024 | <u><u>4,903.50</u></u> |