

DROXFORD PARISH COUNCIL

Minutes of the Meeting of Droxford Parish Council held at
7.30pm on Thursday 15th October 2015 at Droxford Village Hall

PRESENT: Cllrs Pietro Acciarri, Barbara Chandler (Chair), Nick Fletcher, Janet Melson (Vice Chair), Jason Toman,
IN ATTENDANCE: Rosie Hoile – Clerk
ALSO PRESENT: District Cllr Caroline Dibden, County Cllr Roger Huxstep,

129.15 To approve apologies for absence: The Chair said Louise Withers was en route from London and would be late. No apologies were approved.

130.15 To receive declarations of disclosable pecuniary and non-pecuniary interest Cllr Acciarri declared a disclosable pecuniary interest in agenda item 7.4

131.15 No members of the public were present.

132.15. County and District Councillor's Reports:
Cty Cllr Huxstep reported:

- Vaccination reminder against 'flu'
- HCC trying to find a saving of £98m, therefore a further 400 jobs will be lost
- Preparation is under way for gritting this winter. Check parish grit bin levels and fork over to ensure remaining grit can still be used
- Broadband. Droxford is included in Wave 2 January - December 2017. Properties are not guaranteed access if they are too far from upgraded cabinets. The alternative to superfast broad band supplied by BT Openreach is Call Flow who are subsidised by a government grant. Call Flow only operates in an arc to the east of Alresford up to and including Cheriton.
<http://www.hampshiresuperfastbroadband.com>

City Cllr Dibden reported:

- Devolution – Hampshire and the Isle of Wight partnership are the current leading bid for devolution in the south east. If negotiations continue successfully, and subject to HM Treasury approval, triple devolution of County District and Parish Councils will be cost neutral, achieved by keeping business rates collected for the new authority to determine how it is spent locally. Envisaged time table: Negotiation, December -June 2016; implementation, July 2016 – March 2017.

Cllr Melson asked how devolution would affect existing employees. Cllr Huxstep said they would remain in place with existing authorities but functions and procedures might change to save money and concentrate focus.

133.15 The Chair proposed, and it was agreed, to bring agenda item 12 forward to enable Cllr Huxstep to comment. Cllr Melson reported on the Hampshire Constabulary Rural Community Meeting with Police & Crime Commissioner, George Hollingbery and Highways officers on 23rd September. Operation Steel has produced some results but average speed monitoring over short distances is needed e.g. straight stretch of road south of Droxford. There will be money for cameras next year. Actions must be proportionate and soundly evidenced. Highways are confident that existing speed limits on the A32 are adequate and right. Any speed limit imposed must be enforceable. Race 'cans' are illegal when used on the open road; George Hollingbery MP is confident that the European Parliament will be publishing new directives concerning legal exhausts next year and undertook to report back.
Cty Cllr Huxstep left the meeting at 8pm.

134.15 The minutes of the Parish Council meeting held on 17th September previously circulated, were received as a true record of the meeting and signed by the Chair, Cllr Barbara Chandler. **APPROVED**

135.15 Chair's Report:

Cllr Chandler attended the HALC AGM on 10th September. There is no sign of precepts being capped for the foreseeable future. Merging parish councils was touched on - for shared services such as grounds maintenance. Council Tax Support should be expected to disappear. Merits of using of social media were discussed, and carrying out pre-employment checks on the appointment of parish clerks.

136.15 New Planning Applications:

136.1.1 SDNP/15/04621/LDP 1 Park Lane, Droxford, SO32 3QR (16 Nov)

Proposed to brick up the existing front door to the rear of the property with an addition of a window. To re-instate the front door on the wall underneath the single storey tiled canopy.

NO COMMENT

136.1.2 SDNP/15/04719/TCA Diamond Cottage, High Street, Droxford, SO32 3PA 1 no. Apple tree to fell

NO COMMENT

136.1.3 SDNP/15/04730/FUL Meringtons Garage Ltd, Garrison Hill, Droxford, SO32 3QL

Installation Of Solar Panels on the South Eastern Roof elevation of the main shop building and Solar Panels on the roof of the South Western roof elevation of the workshop building to the rear of the convenience store.

NO COMMENT

136.1.4 SDNP/15/04537/HOUS Ivy Cottage South Hill Droxford Southampton SO32 3PB. Single storey rear extension

NO COMMENT

136.1.5 SDNP/15/05215/FUL Upper Hill Farm Droxford Road Swanmore SO32 2PY: Fertiliser and chemical store.

It was observed that while the proposed building does not appear to have an adverse impact, there are other buildings on site which could be used.

NO OBJECTION. Notwithstanding such, SDNP's attention will be drawn to the above point.

137.15 Planning Decisions determined by WCC and SDNP – see Appendix A

138.15.5 New Planning Appeals.

None

139.15 Planning Enforcement

SDNP/15/00408/COU - Swanmore Barn Farm:

- A site inspection has been arranged for 27th October

SDNP/13/00181/UNCM – Four Ares, Midlington Road, Droxford, SO32 PD:

- A meeting has been arranged for 11th November.

SDNP/12/00199/BPC – Poppy Down Farm, Mayhill Lane , Droxford SO32 3AH:

- The latest information is dated 28th January 2015.

SDNP/15/00272/GENER – Poppy Down Farm, Mayhill Lane , Droxford SO32 3AH:

- Waiting to be assigned to another case officer.

140.15 SDNP Local Plan Preferred Options

Cllr Fletcher summarised the Village Design Statement Group's comments. They were of the opinion that SDNP should be congratulated on the structure of the draft plan which captures the way in which the area occupied by the national park should be viewed. The Council agreed SDNP had produced a well thought out strategic planning document; that Droxford was correctly identified within the scarp slope, high down category.

The current settlement boundary was assessed for housing needs, other than 100% affordable housing, for the duration of the plan (up to 2030). Two locations were discussed, to the north of the boundary Uplands Park Hotel site and the Nursery to the west of the boundary.

Upland Park. The Council agreed 4 - 1 to extend the settlement boundary northwards to include the footprint only of the former Upland Park Hotel.

The Nursery: The Council was unanimous in agreement to include at least some part of the Nursery. Cllr Acciarri objected due to high volume of traffic on surrounding lanes; he proposed putting half of the Nursery forward. Four councillors voted for the whole site to be included and the motion to put the whole site forward was carried 4-1.

The Parish Council will formulate a response on behalf of the village although individuals can make comment.

ACTION	BY WHEN	BY WHOM
To advise the VDS of the Council's response	28 Oct	Cllr Fletcher
PC to submit comments on SDNPA Local Plan	28 Oct	Cllrs Melson & Fletcher

District Cllr Dibden left the meeting at 8.45pm

141.15 Finance and Governance – See Appendix B:

141.15.1 To note income and approve proposed expenditure **APPROVED**

141.15.2 Donation of no more than £20 for a Royal British Legion wreath. **APPROVED**

141.15.3 Financial controls were reviewed:

- Effectiveness of audit. It was agreed the Chair could conclude the annual audit and sign the Executive Checklist when the asset register had been updated.
- Financial risk assessment 2014-15. It was agreed that on the basis of the audit report a bi-annual review was sufficient.

ACTION	BY WHEN	BY WHO
1. Update asset register	Nov	Clerk
2. Sign Executive checklist	Nov	Chair
3. Financial Risk Assessment	March 2016	FAWG

142.15 Recreation Ground, Cemetery and Allotments:

142.15.1 To receive Play Area Routine Inspection Report: Cllr Toman had given his inspection report to the Clerk. Cllr Toman said he had not had time to carry out the necessary repairs of the steps to the slide. The Chair said some of the play equipment may not be worth repairing and professional advice should be sought. Cllr Fletcher proposed each item be assessed as to cost effectiveness to repair or replace if dangerous. It was agreed not to remove equipment, unless essential, until the council is ready to apply for a grant. The Clerk said the zip wire should incorporate the screwed buckle tensioner, which has been purchased but could not find volunteers to fit it.

ACTION	BY WHEN	BY WHO
Assess play equipment item by item	Nov/Dec	Chair/Cllr Fletcher/Clerk
Find play maintenance contractor to fit screwed buckle tensioner.	Nov	Clerk

142.15.2 The Clerk gave a verbal report on lengthsman activity in October.

143.15 Roads, Transport & Highways

143.15.1 Swanmore Road – Proposed extension to 30 mph speed limit. Andy Smith, WCC traffic manager will walk the route with Cllrs Melson and Fletcher on 11th November.

143.15.2 Minor Works bid: Decision due November.

143.15.3 Traffic management in Droxford. Cllrs Melson and Fletcher to outline proposals for sensible proportionate Strategy. Consideration will also be given to the impact if all directions signage is posted at junction 10/M27 at Welbourn.

144.15 Parish Matters

144.15.1 Bike stands: Preferred locations were deemed unsuitable due to bike stands having to be cemented into solid ground and be visible. Councillors considered converting a car parking space in the Square but all agreed there is insufficient parking space. The Parish Council fully support cycling as a recreational pursuit but no evidence of need has been demonstrated. The Parish Council would keep an open mind as to future demand.

144.15.2 Big Tidy Up: Cllr Fletcher said that Phoenix Futures was enthusiastic to participate. Cllr Toman said that gravel sacks can be obtained from B & Q for £5 for 30 sacks

ACTION	BY WHEN	BY WHO
Buy sacks B & Q. Order posters from Staples	24 Oct	Clerk
	Oct	Clerk

144.15.3 The Council unanimously agreed to extend the existing car park at the entrance to the Recreation Ground. **RESOLVED**

144.15.4 Village Design Statement: The VDS Group will follow On Chris Paterson's advice and suspend work until after the SDNP Local Plan has been adopted in Spring 2016

145.15 Consultations, Meetings and Training

Hampshire Constabulary Rural Community meeting: Item taken forward, See 133.15

146.15 Correspondence.

147.15 **Rolling Action Plan:** The Chair will review with Clerk, see Appendix C

148.15 **Items for the next agenda:** The Square frontage rent. Proposal to install BT connection in VH (amenity)

149.15 **Date of the next meeting :** 7.30 pm Thursday 19th November at the Village Hall

The meeting closed at 10.05 pm

Signed.....Date.....

1 PLANNING**1.1 NEW APPLICATIONS****1.1.1**

Reference SDNP/15/04621/LDP
Proposal Proposal to brick up the existing front door to the rear of the property with an addition of a window. To re-instate the front door on the wall underneath the single storey tiled canopy.
Address 1 Park Lane, Droxford, SO32 3QR

1.1.2

Reference SDNP/15/04730/FUL
Proposal Installation of Solar Panels on the South Eastern Roof elevation of the main shop building and Solar Panels on the roof of the South Western roof elevation of the workshop building to the rear of the convenience store.
Address Meringtons Garage Ltd, Garrison Hill, Droxford, SO32 3QL

1.2 PENDING CONSIDERATION FROM PREVIOUS MEETINGS**1.2.1**

Reference SDNP/14/00570/DCOND
Proposal Demolition of existing lean-to and erection of a single storey extension - DISCHARGE CONDITION 6a, 6b, 6c - SDNP/13/03756/LIS
Address Old Mill Cottage, Mill Lane, Droxford, SO32 3QS

1.2.2

Reference SDNP/15/01915/DCOND
Proposal Discharge condition 2, 5, 8, 9, 13
Address Land to the rear of Clematis Cottage, High Street, Droxford

1.2.3

Reference SDNP/15/00718/LDP
Proposal Removal of an internal wall (CERTIFICATE OF LAWFULNESS)
Address 1 Midlington Barns, Midlington Hill, Droxford, SO32 3PU

1.2.4

Reference SDNP/15/03188/LDP
Proposal Lawful Development Certificate for Proposed Use - replace defective sash windows with matching sashes in hardwood, reuse glass and repair frames where possible (AFFECTS THE SETTING OF A LISTED BUILDING)
Address Willow House, South Hill, Droxford, SO32 3PB

1.2.5

Reference SDNP/15/03895/FUL
Proposal Amendment to SDNP/14/00884/FUL to reduce the number of units from 10 to 8 and improve the scheme by enhancing the appearance, layout, scale and mass to complement the surrounding area
Address Townsend, Northend Lane, Droxford, SO32 3QN

1.2.6

Reference SDNP/15/04157/APNB (Agricultural Prior Notification)
Proposal Fertiliser and chemical store
Address Upper Hill Farm, Droxford Road, Swanmore, SO32 2PY

1.3 DECISIONS**1.3.1**

Reference SDNP/15/02443/HOUS
Proposal Rear single storey extension with roof lantern
Address 6 the Park, Droxford, SO32 3QQ
DECISION **APPROVED**

1.3.2

Reference SDNP/15/03339/HOUS
Proposal Two storey and single storey side extension.

Address 7 The Park, Droxford, SO32 3QQ
DECISION **APPROVED**

1.3.3

Reference SDNP/15/03934/TPO

Proposal 1 no Yew to reduce lowest 2 branches back to trunk of tree

Address St Mary and All Saints Church, Droxford, The Square, Droxford

DECISION **APPROVED**

LOUISE WITHERS

11 October 2015

APPENDIX B

FINANCE STATEMENT: 15 OCTOBER 2015

		18/09/15 - 15/10/15		£	
INCOME TO BE NOTED					
IV11	Allotments			40.00	
IV12	Sqaure Rent: Sams Fish & Chips			88.00	
	Precept			8750.00	
	ICT grant			388.49	
	Bank interest			3.57	
				<u>9270.06</u>	
EXPENDITURE TO BE NOTED		18/09/15 - 15/10/15			
EV32	ICO			35.00	DD
EV30	Came & Company			1,339.01	BACS
EV31	SSE June30 - Sept 30			46.28	DD
				<u>1420.29</u>	
EXPENDITURE TO BE APPROVED		18/09/15 - 15/10/15		£	
EV28	EMS Inv	15923		300.00	BACS
EV29	HALC training	12528		42.00	BACS
EV33	M Stevens bus shelter			32.00	BACS
EV34	Clerk office expenses			66.28	BACS
	Clerk Salary - Oct			422.60	SO
TOTAL EXPENDITURE				<u>862.88</u>	
BANK BALANCE 15 October 2015				£	
	Unity Trust	Current Account	20266455	2472.59	
	Unity Trust	Deposit Account	20267069	15135.38	
	Unity Trust	Total		<u>17607.97</u>	
		Business Reserve			
	NatWest	A/C	45562962	1710.78	
TOTAL				<u>19318.75</u>	
Allocated					
	Capital projects		£4,000.00		
Note 1	Cemetery		£300.00		
			<u>£4,300.00</u>		
Unallocated					
	Unity Trust A/cs		£13,607.97		
Note 2	Natwest Business Reserve		£1,410.78		
			<u>£15,018.75</u>		
RESERVES 15 October 2015				<u>£19,318.75</u>	

Note 1 £100 spent on extra hedge cut. Paid from 20266455 A/C

Note 2 Existing 'Cemetery' a/c- Natwest Business Reserve account to be closed 31/10/15.
Balance to be transferred to Droxford Parish Council- Droxford Cemetery A/C
at UnityTrust Bank

APPENDIX C - ROLLING ACTION PLAN – 15TH October

Minuted Item	Action	Due date	Responsibility	Progress to 5/10/15
39.15.3	Notice board – for repair	18/06/15	Clerk	Clerk has purchased Perspex window. Find alternative fitter – Contact D Middleton, Denmead. ONGOING
60.15.1	Investigate signage and waste bag dispensers	18/06/15	Clerk	2 signs obtained ACTIONED Waste bag dispensers ONGOING
100.15.4	1. Photocopy/ take inventory of all docs. 2. Make appt with Driver Belcher. Draft letter with terms discussed with BC	August	Clerk	1. ACTIONED 2. Letter sent, awaiting response
	HPFS: arrange John Coney to inspect play area	asap	Clerk	ONGOING. Inspections take place in Spring.
100.15.5.1	Open Unity Trust A/C for Cemetery	August	Clerk	ACTIONED
100.5.5.2	Close NatWest business A/C and transfer to Unity trust Cem A/C	August	Clerk	ACTIONED
119.15.4	Budget – arrange meeting	Oct	Clerk/JM/CM	ACTIONED
140.15	1. Parish Plan Action Grid 2. Advise VDS Group of PC response 3. Put on website	19 Nov		To be formally approved at Nov PC meeting
141.15.3	Update asset register/ Sign Executive Checklist / Financial Risk Assessment		Clerk / BC	
142.15.1	Play area : assess equipment for repair or replacement Find play maintenance contractor to fit screwed buckle tensioner.	Nov/Dec Nov	NF/ BC Clerk	Mant Leisure meeting scheduled: 2 Nov
144.15.2	Buy sacks B & Q. Order posters from Staples for Tidy Up	24 Oct	Clerk	