

To: Members of Rusthall Parish Council

I summon you to a meeting of Rusthall Parish Council on Monday 11th May 2026 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.

Alison Stevens

Clerk to Rusthall Parish Council
27th April 2026

AGENDA

1. To elect the Chair for 2026-2027.
The Chair to sign a declaration of acceptance of office as prescribed in the LGA 1972.
2. Enquire whether anyone present intends to film, photograph and/or record the meeting.
3. To receive and accept any apologies for absence.
4. Declarations of Personal and Prejudicial Interests.
5. Declarations of Lobbying
6. To elect the Vice-Chair.
7. Minutes
 - 7.1 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Monday 13th April 2026.
Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 7.2 Matters outstanding from these minutes (not listed as separate agenda items).
8. Open session for questions from the public:
(Members of the public will need to indicate they wish to speak by raising their hand).
This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
9. Session for County and Borough Councillors on matters concerning the Parish.
10. To resolve to appoint Committee Members, Lead Councillors and representatives.
 - 10.1 Environment Committee
 - 10.2 Lead Councillor for Finance
 - 10.3 Lead Councillor for Highways
 - 10.4 Pond Warden
 - 10.5 Representative to the Common Conservators

- 10.6 To confirm the Chair as KALC representative
11. To receive the Internal Auditors Report, if available, and to note any recommendations.
12. To resolve to approve the Annual Governance Statement for 2025-26 - Section 1 of the Annual Governance and Accountability Return for the year ending 31st March 2026.
The Chair of the meeting and Clerk to sign.
13. To resolve to approve the Accounting Statements for 2025-26 - Section 2 of the Annual Governance and Accountability Return for the year ending 31st March 2026, the supporting bank reconciliations, the explanation of significant variances and general reserves. *The Chair of the meeting to sign.*
14. To resolve to approve the dates for the exercise of public rights, 03 June – 14 July 2026 inclusive.
15. Policies.
 - 15.1 To resolve to adopt the Standing Orders.
 - 15.2 To resolve to adopt the Financial Regulations.
 - 15.3 To review the Internal Financial Control Policy.
 - 15.4 To resolve to adopt the IT policy.
 - 15.5 To review the risk assessments and resolve to adopt the risk management schedule.
 - 15.6 To resolve to adopt the Code of Conduct.
16. To reconfirm Eligibility for the General Power of Competence.
17. Finance update – RFO
 - 17.1 Accounts for Payment; to authorise the payments as listed (list to follow).
 - 17.2 To note the summary of receipts and payments to date and balances at bank.
18. Highways update – Cllr Paul Gripper
19. Mary Caley Playpark – update
20. Allotments update
21. Defibrillator update
22. Youth Club - update
23. Chair's Report
24. Clerk's Report
25. Items for Information
26. Diary Dates
 - 08 June 2026 - Parish Council Meeting
 - 13 July 2026 - Parish Council Meeting