



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 12 December 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk

05 December 2023

AGENDA

Item	
1.	Apologies for Absence
	As reported at the meeting.
2.	Declarations of Interest
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
3.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 10 October 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the meeting of the Council held on 14 November 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy.
4.	Councillor Intervention
	KCC Councillor Holden TBC TWBC Councillor Bland TBC

5.	Website Redesign
	Update on website redesign.
6.	Matters Arising
	Allotment Tenancy agreement review - MP
7.	Finance & Accounts
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 November to 30 November 2023. To receive details of receipts in from 01 November to 30 November 2023. To note the bank reconciliation at 30 November 2023. To review forecast Discuss/approve Precept for 2024/25 Discuss/approve back payment of pension contributions for past year. Approve NALC pay scales for 2023/24 Update on outstanding allotment rent Agree electricity payment rate for the electricity used by the heated defibrillator cases at The New Swan & Baptist church per kilo watt hour
8.	Old Orchard Play Area
	Update re options for playground at Old Orchard
9.	Playing Fields
	To discuss possibility of purchase/installation of Adult Gym Equipment - CR
10.	OSH
	Update on flooring - MG
11.	Bollards Upper Green
	To discuss/approve received quotes received - AK
12.	Barrier - Car Park
	To receive a revised quote for the supply and fitting of a metal barrier at the car park - DR
13.	Building Work
	To discuss/approve received quotes
14.	See Saw - Playing Field Play Area
	To review/approve quote to repair See Saw
15.	Neighbourhood Plan
	Update on Neighbourhood Plan.
16.	Rialtas Accounting Software
	To discuss accounting software contract.

17.	Millers Meadow
	To discuss contacting Southern Water regarding the near flooding at Millers Meadow.
18.	Water Checks Pavilion/OSH
	To discuss Legionella checks at the OSH/Pavilion.
19.	Planning Applications
20.	Correspondence to the Clerk
21.	Public Intervention
	The Chairwoman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
22.	Date of Next Meetings
	• 09 January 2024 • 13 February 2024 • 12 March 2024

Julie Horan

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Seán Holden
Borough Cllr Godfrey Bland
Borough Cllr Ellen Neville