



Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held in Rolvenden Village Hall on 16th September 2021 at 7.30pm.

Present: Cllr Mrs D Curtain (Chairman), Cllr S Bryant, Cllr A Johnstone, Cllr Mrs F May, Cllr Mrs I Newman, Cllr G Tiltman, Cllr Mrs T Turner and Cllr Mrs L Walker

In attendance: Peter Setterfield PSLCC, Parish Clerk and Responsible Officer.

Also present: Ashford Borough Councillor K Walder and 2 members of the public.

606. **Apologies for Absence:**
Cllr E Barham.

607. **Declarations of Interest:**

a. **Declarations of Members' Disclosable Pecuniary Interests:**
None.

b. **Declarations of Members' Other Significant Interests:**
Cllr Mrs D Curtain, trustee of War Memorial Trust.

Cllr Mrs I Newman, trustee of War Memorial Trust, trustee of the Non-Ecclesiastical Charities.

c. **Declarations of Members' Other Interests:**
Cllr Mrs L Walker Rolvenden Village Fete.

608. **Public Participation:**

Comment was made about the quantity of straw being deposited on the roads, especially as loads are supposed to be sheeted.

609. **Minutes:**

The minutes of the meeting held on 19th August 2021 were submitted, agreed as a true record to be signed by the Chairman.

610. **Planning:**

a. **21/01535/AS – West House, 66 – 72 High Street, Rolvenden** – Installation of an upstand with a twin mounted electrical vehicle charging outlet.

Resolved: The Parish Council supports the application.

b. **21/01588/AS – Ostlers Lodge, Tenterden Road, Rolvenden** – Demolition of garage/shed/courtyard roof; replacement single storey side extension; alterations to existing windows and addition of dormer on rear elevation; new porch.

Resolved: The Parish Council supports the application.

c. **21/01109/AS – Land on south side of, Freizingham Lane, Rolvenden** – Erection of dwelling for agricultural worker following demolition of barn on neighbouring land.

Resolved: The Parish Council supports the application subject to materials being in keeping with the conservation are in which it sits and a condition that the property is registered with Agricultural Occupancy designation.

611. Finance:

Schedule of payments:

Staff costs	£955.91
Litter Picking	£120.00
Tompsett Landscaping	£1,510.80 (VAT £251.80)
Whitehead Monckton	£1,332.00 (VAT £222.00)
PKF Littlejohn LLP	£480.00 (VAT £80.00)

Councillors Mrs D Curtain and Mrs I Newman verified the entries through the bank account.

Resolved:

- 1. To authorise the payments contained within the schedule.**
- 2. To receive and note Report RPC/21/08.**
- 3. To receive and acknowledge the financial movements for the period 1st April 2021 to 31st August 2021.**

612. Notice of Conclusion of Audit:

The Parish Council's External Auditor, PKF Littlejohn LLP, have now issued their certificate of conclusion which states:-

"On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern relevant legislation and regulatory requirements have not been met.

There are no other matters to draw to the attention of the authority."

613. Pollen Bars:

The proposals from the Bumble Bee Conservation group are currently awaited, they are due to make a presentation at the open day on 25th September.

614. Phone Boxes:

A revised quote for the works is awaited. A presentation has been made to the funding panel at Ashford Borough Council to obtain grant funding.

615. Stolen Funds:

Messrs Whitehead Monckton have yet to receive a response from Lloyds Bank and are currently looking at the insurance documentation to see if there is any possibility of a claim here.

616. Land Bequest:

The Council's solicitor is still awaiting a response from the executors.

617. Other Items for Information:

The Open Day is on the 25th September from 2 to 4 pm, so far 10 groups have responded that they would like to attend.

The street name board for Pixs Lane is missing as is one at Gatefield Cottages.

Cllr Walker advised that the Fun Fest was very successful and raised £1,343.00.

There being no further business the meeting closed at 8.10pm.