

AT 7.30PM IN THE KING EDWARD VII MEMORIAL HALL

THESE MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING TO BE HELD  
ON WEDNESDAY 10<sup>th</sup> August 2016

Present:	Parish Cllrs S Kennedy (Chairman), S Butler (Vice Chairman), P Butler, A Newell, Mrs C Williams, A Wilson Minutes – C Emmett, Parish Clerk
Apologies:	HCC Cllr A Gibson, TVBC Cllrs G Stallard and M Flood, Cllr J Foster

1	<b>Apologies for absence.</b> As above	
2	<b>To receive and accept declarations of interest.</b> Nil received	
3	<b>Public Participation.</b> Nil	
4	<b>To approve the minutes from the meeting held on 8<sup>th</sup> June 2016.</b> A manuscript amendment was made to Item 5e(2) amending contact to contract. All Councillors then agreed that the minutes were a correct record of proceedings accepted. Cllr S Kennedy signed and dated the minutes to confirm this resolution.	
5	<p><b>To receive the Clerk's progress report since the meeting held on 8<sup>th</sup> June 2016</b></p> <p>May Item 12. Amend Standing Orders and Risk Assessment Policy. <b>Pending</b></p> <p>May Item 14d. <b>BBPF.</b></p> <p>(1) Clerk to get quote from Landy Man for clearing BBPF riverbank and area once proposed for wild flowers to prevent further green waste fly tipping. And clearance of the river bank. Discussed on 4 Jul response awaited. <b>Pending.</b></p> <p>(2) A dip was noted in the centre of BBPF that regularly flooded and might benefit from filling or drainage. Review with a view to obtaining a grant <b>pending.</b></p> <p>June Item 9 <b>Finance:</b></p> <p>a. Amend the statement and represent it to the Chairman for signature. <b>Complete.</b></p> <p>b. Raise bank mandate for new Cllrs as signatories. <b>Ongoing</b></p> <p>c. Clerk and RFO contract to be issued. Draft submitted to chairman on 10 June. Amendment required. <b>Ongoing.</b></p> <p>d. The Parish Council must write to Pensions Regulator by staging date (1 Jan 17) confirming review and that employee will not be taking up a pension under the new pension arrangements. <b>Cllk</b></p> <p>e. Risk Assessment of play areas to be discussed with other councils. Submitted to HALC for Round Robin 12 Jun. Annual Playsafety inspection accepted. <b>Complete</b></p> <p>Item 10 <b>Playing Fields</b> - Sports Field</p> <p>(1) Cricket. Raise the invoice for a quarter of the agreed sum payable by end of the month. Paid. <b>Complete</b></p> <p><b>Item 11 Trees and Open Spaces.</b> Write to resident regarding residual tree stump on fence line. Letter sent 12 Jun. <b>Completed</b></p> <p><b>Item 12 Footpaths and Highways</b></p> <p>(2) Refer lack of resurfacing on Sam Whites Hill to HCC Cllr Gibson. Response awaited. <b>Completed.</b></p> <p>(3) Fly tipping of garden waste was reported on the section of footpath 4 between Highbury Rd and the Green. Clerk to do a letter drop. <b>Pending</b></p> <p>(5) A member of the public reported that in several areas hedges were obstructing road signs or impeding passage of pedestrians. The Clerk agreed to walk the route to identify problem areas and advise property owners as appropriate. Hedges identified, letter to residents <b>pending</b></p>	<p>Cllk</p> <p>Cllk</p> <p>Cllk</p> <p>Cllk</p> <p>Cllk</p>



	<p><b>Item 14 Correspondence.</b> Minutes of the TVAPTC meeting on 26 May 2016. Cllr S Butler requested a copy. <b>Completed.</b></p> <p><b>Item 15 HMQ 90<sup>th</sup></b> Inform insurers and copy key for Cllr P Butler with a key to the pavilion. <b>Complete.</b></p>																																					
<b>6</b>	<p><b>Planning – Planning sub-committee to report on the following applications:</b></p> <ul style="list-style-type: none"> <li>a. 16/01223/FULLN Knutbury, Red Rice Rd, extension and conversion of garage. <b>No Objection submitted</b></li> <li>b. 16/01098/FULLN Farleigh School, Floodlights to pitches. <b>No objection with comment re timings being explicit in the grant submitted on 4 July</b></li> <li>c. 16/01574/FULLN The Smithy, Foundry Rd. Brick and Render Store. Replaces earlier item which was withdrawn in Jun. This had been circulated. It was agreed that No Objection was to be submitted but with a comment regarding turning and access to Foundry Rd.</li> </ul>	Clk																																				
<b>7</b>	<b>Borough Councillor Report</b> No report received.																																					
<b>8</b>	<b>County Councillor Report</b> No report received.																																					
<b>9</b>	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>a. To receive and approve the financial statement for the period 1<sup>st</sup> June 2016 – 30<sup>th</sup> June 2016. A change of year anomaly had been noted due to an un-presented cheque issued in Mar 16 being cashed in June. This required amendment of the Apr and May 16 statements. The Chairman signed revised statements and that for June 16.</li> <li>b. To approve payments to be made. The following payments were approved and cheques issued.</li> </ul> <table border="0"> <tr> <td></td><td></td><td>C Emmett</td></tr> <tr> <td>1832</td><td>£336.00</td><td>(Salary)</td></tr> <tr> <td>1833</td><td>£84.00</td><td>HM Revenue &amp; Customs 120PL00288568</td></tr> <tr> <td>1834</td><td>£107.64</td><td>C Emmett (Clerk Expenses)</td></tr> <tr> <td></td><td></td><td>SWMS (Pavilion water</td></tr> <tr> <td>1835</td><td>£256.80</td><td>safety)</td></tr> <tr> <td>1836</td><td>£159.60</td><td>Playsafety Ltd (Safety assessment parks)</td></tr> <tr> <td>1837</td><td>£33.68</td><td>SSE (Pavilion Electricity)</td></tr> <tr> <td>1838</td><td>£331.20</td><td>Parker Bullen</td></tr> <tr> <td>1839</td><td>£232.53</td><td>P Butler (QBC Tea Party expenses)</td></tr> <tr> <td>1840</td><td>£475.38</td><td>C Emmett (Overtime)</td></tr> <tr> <td>1841</td><td>£179.10</td><td>HM Revenue &amp; Customs 120PL00288568(overtime)</td></tr> </table>			C Emmett	1832	£336.00	(Salary)	1833	£84.00	HM Revenue & Customs 120PL00288568	1834	£107.64	C Emmett (Clerk Expenses)			SWMS (Pavilion water	1835	£256.80	safety)	1836	£159.60	Playsafety Ltd (Safety assessment parks)	1837	£33.68	SSE (Pavilion Electricity)	1838	£331.20	Parker Bullen	1839	£232.53	P Butler (QBC Tea Party expenses)	1840	£475.38	C Emmett (Overtime)	1841	£179.10	HM Revenue & Customs 120PL00288568(overtime)	
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<b>10</b>	<p><b>Playing Fields</b></p> <ul style="list-style-type: none"> <li>a. To report the weekly Monitoring of Play Park Equipment. Cllr P Butler reported that the goal posts in AVPP seemed loose and might need attention and that the edges of the field and bench area need clearing/trimming. In BBPF the perimeters are considerably overgrown and need attention and the dip in the centre still needs filling in. Clerk to contact Landy Man again. In the meantime Cllr Newell offered to roughly trim areas if needed apart from the bank. Agreed. Cllr Wilson agreed to do checks next month</li> <li>b. RoSPA PlaySafety Report. The amended report (23 June) had been circulated. It was noted that the seesaw is not an issue but the Climbing frame in AVPP needed the base area to be cleared and replaced. Quote to be obtained. In BBPF the rope swing was discussed and Cllr Newell agreed to remove it if required.</li> <li>c. Anna Valley Playing Field. Cllr Foster to report on a proposal. No report available.</li> <li>d. Sports Field. <ul style="list-style-type: none"> <li>(1) The UC CC have paid £100 but have withdrawn from the local league due to lack of numbers and no longer need use of the field this</li> </ul> </li> </ul>	<p>Clk</p> <p>Clk.</p> <p>CllrAW</p> <p>Clk</p> <p>Cllr AN</p>																																				



	<p>season pending an EGM later this month. As this was pending and a fixture for the local pub had been arranged for 21 Aug 16 it was decided to keep the 'square' fenced and not to reduce the frequency of grass cutting or issue a further invoice at this time. Cllr S Butler agreed to contact Longparish CC who may be looking for a ground for their 3<sup>rd</sup> team.</p> <p>(2) Pavilion needs work on blanked windows and showers need servicing. The hedge by the road needs a good clipping. Clerk to liaise as last year.</p>	<p>Cllr SB</p> <p>Clk</p>
<b>11</b>	<p><b>Trees and Open Space</b></p> <p>a. A further letter from a resident regarding removal of a tree stump from her property fence line was discussed. Cllr Williams agreed to discuss the matter with writer and the Clerk was to contact the tree surgeon regarding further chemical treatments as the stump is re-spouting. He should also be asked about the survey report.</p> <p>b. The hedge of Tynehams House is impeding the view of drivers exiting Watery Lane. Clerk to write requesting hedge trimming for safety.</p> <p>c. The bulging wall caused by an old tree root in the house opposite Bury Hill farm appears likely to cause the wall to collapse onto the pavement and road. Cllr S Butler agreed to discuss it with the owners.</p> <p>d. Clerk to contact Sparsholt College re tree surveys.</p>	<p>Cllr CW</p> <p>Clk</p> <p>Cllr SB</p> <p>Clk</p>
<b>12</b>	<p><b>Footpaths and Highways</b></p> <p>a. Cllrs to report any highways or footpath issues</p> <p>(1) Watery Lane. HCC is to be requested to have hedges trimmed.</p> <p>(2) Cycle path to Andover from Watery Lane needs cutting back. TVBC to be approached.</p> <p>(3) Red Rice restricted byway no 14 needs cutting back.</p> <p>(4) Footpaths 2 and 4 have not yet been cut back. Chase HCC as these are listed as priority footpaths by PC.</p> <p>(5) Vegetation growth on bridge in Church Lane is causing bricks to come out. The bridge adjacent to Fishing Cottage also appears to be damaged. Report to HCC.</p> <p>Cllr Newell to report any street lighting issues. Nothing to report.</p>	<p>Clk</p> <p>Clk</p> <p>Clk</p> <p>Clk</p> <p>Clk</p>
<b>13</b>	<p><b>External Committees and Events</b></p> <p>a. Cllr S Butler report on changes to the website. Nothing to report.</p> <p>b. Cllr Mrs Kennedy to report of upcoming events at the Village Hall</p> <p>(1) A Village Hall website is being set up shortly.</p> <p>(2) Lighting options are still being reviewed.</p> <p>(3) Side door is being refurbished on 16 Jul 16.</p>	
<b>14</b>	<p><b>Correspondence and E-mail.</b> Clerk to report the correspondence received</p> <p>e. The Countryside Awards - Entry Date Extended to 1st July.</p> <p>f. HCC Survey Free Early Years Education/Childcare. Sent to selected Cllrs.</p> <p>g. HALC e-Update. Sent to Cllrs 16 June.</p> <p>h. Invitation to HALC AGM on 22 Oct 16 at Hartley Witney – No takers.</p> <p>i. CIL. Test Valley Borough Council was intending to implement the Community Infrastructure Levy (CIL) on the 1st July 2016. It has now been decided that the implementation date for CIL is to be the 1st August 2016 due to recent changes in national guidance limiting the use of affordable housing and infrastructure contributions on small sites. These changes mean we have a number of applications that will need extra consideration before being determined.</p> <p>j. Letter received from resident concerning the difficulty/safety of accessing Foundry Road from private lane looking for PC comments or suggestions. Visited on 27 June to explain P Council had similar concerns about road safety in the area and had discussed with TVBC</p>	

	<p>last autumn but solutions are not obvious.</p> <ul style="list-style-type: none"> <li>k. Victim Services Care grant requested.</li> <li>l. Email re footpath 2 needs grass cutting. Reported on HCC website 1 July 16.</li> <li>m. Email from S Water who will be selling non household supply business (Pavilion) to a firm called Business Stream as the govt have decreed that from April 2017 all non-household customers in England will be able to choose who provides their retail services - such as meter reading, billing and customer services - for water and wastewater.</li> <li>n. Email from Company Secretary of the Clatford Manor Estate Co Ltd regarding an uneven footpath from estate to Red Rice Rd.</li> <li>o. P Clayden July Newsletter sent to all Cllrs for information.</li> <li>p. Email from HALC with letter from James Wharton MP responding on devolution. Sent to Cllrs.</li> </ul>	
15	<p><b>HM The Queen's 90<sup>th</sup> Birthday</b> Cllr P Butler gave a summary and, in view of the poor weather on the day, considered the event had been successful and had been enjoyed by many from both parishes. Costs were less than anticipated and were shared equally.</p>	
16	<p><b>Confidential Item</b> The public and the press may be temporarily excluded using the authority of the Public Bodies (Admission to Meetings) Act 1960.</p>	
17	<p><b>Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 10th August 2016</b></p>	

**The Meeting closed at 9:50 pm**