

BOURTON ON THE WATER PARISH COUNCIL

Minutes of the Highways Committee meeting held on Monday 21 June 2021

A meeting of the Highways Committee was held at 6.00pm on 21 June 2021 in the Windrush Room at the George Moore Community Centre.

Present: Cllrs A Roberts (Chair), N Randall (Vice-Chair), B Hadley, M Macklin, L Wilkins, B Wragge

Council Officer: None

21. Apologies for absence: None
22. Declarations of Interest: None
23. Minutes of the Committee meeting held on 17 May 2021: The minutes were agreed unanimously and signed by Cllr Roberts. Minutes of 15 March, previously approved, were signed by Cllr Randall.
24. Matters Arising from Minutes of the meeting held on 17 May 2021:
 - Item 6. The Committee noted that the bus bay and shelter outside the Edinburgh Woollen Mill would require a separate TRO to remove the parking spaces. It was agreed to take no further action at present.
 - Item 18 c. Accessibility Audit. The Committee noted that this is a disability access audit which looks at footpaths, roads, dropped kerbs etc and that it would best be overseen by the Highways Committee. A previous study had been carried out about 10 years ago. Clerk to obtain a quote for the cost of the audit and to ask 2 other organisations if they would be interested. It was agreed that the area to be audited should start at Gorse Close, pass Rissington Road Car Park to Clapton Row; Old New Inn and village centre. Review village access from Manor Field and the Bourton Vale Car Park; the School Car Park, The Avenue and School Hill. Also, along the High Street to the British Legion and up Sherborne Street to the Warren.
 - Item 11a. Bollards at Rissington Road. GCC had advised that these would cost in the region of £10,000. CDC will contribute £7,500 from the earmarked fund. The Committee agreed to recommend to Council a contribution of £500 towards the total cost.
25. Police. Cllr Roberts reported on a meeting with PC Escolme held on 9 June. PC Escolme covers 51 parishes with PCSO support. The Police are keen to support the ANPR project with all officers trained in its use. They would be targeting the persistent offenders on a weekly basis. Four letters had been sent and home visits will be made where necessary. The meeting also considered parking issues. The Police had advised it is not an offence to park on pavements outside London unless doing so causes an obstruction. Police have responded to residents' concerns and had issued a ticket. It was agreed that PC Escolme would provide the Parish Council with such details as part of his monthly report. Cllr Roberts confirmed that Hacklings had been asked not to park a lorry across the road at Bourton Link. The Police would support more car parks in the village but understood the Council's concerns about the number of visitors. It was confirmed that the Council was not able to 'close' the village but could erect 'Car Park full' signs.

The Committee discussed the use of the temporary car parks in the village and what would happen if these either could not be used because of heavy rainfall or because the number of days allowed had been used up. The COVID restrictions meant that there would probably be even more visitors to the village this summer and that temporary car parks may have to be opened in an emergency such as the village becoming gridlocked. Cllr Randall opposed the emergency opening of the temporary car parks to resolve traffic grid lock problems in the Village because of the potential resident backlash that would follow from Residents from the overcrowding by visitors that would result. It was thought that neighbours were monitoring the number of days that temporary car parks had been open. The Clerk

was asked to send to Steve Rix, Manor Field, a copy of the planning approval allowing temporary parking and a letter to the Cricket Club to remind them they have 28 days. It was agreed that Cllrs Roberts and Hadley would talk to the owners about the highways issues.

It was noted that there had been problems with the pay machines at the Rissington Road car park. Cllr Macklin had the details and said he would raise this with CDC.

26. Footpaths.

- Cllr Roberts reported on a meeting with John Foster (Cotswold Voluntary Wardens) held on 8 June. They had discussed the role of the wardens who carry out regular checks on the condition of footpaths. It was noted that the GCC Public Rights of Way officer was a good source of advice. Councillors suggested the path by Mill House off Lansdowne would benefit from tidying up as well as the Conigers path along the river. A response was awaited. The path from Manor Field to Football Club needed improvement but required a large quantity of hard surfacing.
- The Committee noted that a report had been sent to GCC Highways regarding trip hazards – copy attached. GCC will tackle the worst area outside The Waterfront Tearoom with others being added to the list. It was noted that GCC as owners of the paths retained liability.
- The path from tennis courts to Rye Close. Noted that the request for resurfacing had been passed on to GCC and was in hand.

27. A-Boards – Councillors noted there had been little response to the letter about A-boards. Cllrs Roberts and Hadley would visit business owners to explain the concerns raised. Enforcement action could be undertaken if necessary. The Committee considered sending a similar letter to the businesses in Meadow Way but felt that, as this is an industrial site, no further action was needed at present.

28. The Committee received a report on the meeting with Bourton TAG, Cllr Hodgkinson and Daniel Tiffney (Deputy Area Highways Manager). One main project was to be taken forward which would restrict traffic onto Lansdowne from the Fosseway. This appeared to be relatively affordable at around £10K but would need a traffic survey to justify action. A workshop would be needed to consider signage etc. and the project will then be forwarded to GCC. It was noted that this could take two or three years to move forward. Other projects including improving signage on the Fosseway were in hand. Residents' parking was discussed but not thought viable as the costs were high. Charging for parking in the High Street, if considered, would require a separate TRO.

29. TAG - discuss timetable for a combined workshop with the Highways Committee regarding traffic management. This was ongoing.

30. Traffic & Highways – the Committee received the following updates:

- Traffic Regulation Order (TRO) – a report had been sent to the TRO implementation team. They would be tidying up the signs and markings. The Chairman to send a supplementary email regarding plastic tops on posts.
- Drainage issues. Nothing to report but noted that the Fix My Street app should be used to report any problems.
- Hedge visibility encroachment Lansdowne/Fosse Way junction. This has been actioned.
- Dropped kerb at Copins Court. Cllr Davis to be asked to clarify location and to discuss with Residents Association. It was noted that GCC would need to authorise any work and that the funding might come from the Highways Local Fund.

31. Flood Plan Working Group – The Chairman reported that this had not met recently. He was awaiting information from GCC and EA about the redundant piers restricting water flow under the low bridge at Marshmouth Lane. The Chairman was also reviewing the maintenance of ditches.

32. Purchase of floodlighting equipment - noted that a replacement tripod had been purchased at a cost of £14.40 using Clerk's delegated powers. All in favour.
33. Highways Local Fund - To agree any bids for small highway or road safety projects from this GCC fund. Agreed that the dropped kerb at Copins Court should be put forward for funding. Cllr Roberts would contact Cllr Hodgkinson about it. In addition, it was noted that the Accessibility Survey might identify other work needed.
34. APNR Cameras. The Committee considered the commitment to produce an article for the Bourton Browser as agreed at the Annual Parish Meeting. It was agreed that the ANPR Manager should be asked for a draft for the Chairman to consider.
35. Correspondence. No new items.
36. AOB: There was none.
37. Date of Next Meeting – Monday 19th July 2021 at 6.00 pm.

The meeting closed at 7.00 pm