

**BRANDON TOWN COUNCIL**  
Minutes of the Meeting of the Full Brandon Town Council  
held at 7pm on Monday 5th July 2004  
at the (New) Forest Primary School, Bury Road, Brandon

The Chairman Cllr Ms J S Bourton held a one-minute silence in memory of the late Mrs Margaret Harwood CBE who sadly died on Wednesday 23rd June 2004.

**Present:** The Chairman Cllr Ms J S Bourton, Cllr Mrs J A Ahern, Cllr Mr P S Baldwin, Cllr Mr S J Edwards, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin (arrived at 7.20pm), Cllr Mr S A Newbon, Cllr Mr P R Ridgwell, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

**Also Present:** Mr J P Scott (Town Clerk), 1 member of the Press, 3 members of the public.

**1. APOLOGIES FOR ABSENCE**

The Vice Chairman Cllr Mrs E Milner, Cllr Mr V E Ashley, Cllr Mr A P Saxby and The Commanding Officer RAF Lakenheath.

**2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]**

Cllr Mrs S Jureko declared an interest in Item 14:2, Little Ouse Group, and duly signed the Members Book of Interests. Cllr Mr S J Edwards declared an interest in Item 21, Brandon Town Council Hanging Basket Waterers, and duly signed the Members Book of Interests. Cllr Mr N A Vant declared an interest in Item 21, Brandon Town Council Hanging Basket Waterers, and duly signed the Members Book of Interests.

**3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Full Brandon Town Council Meeting of Monday 7th June 2004 (Public Items) [LGA 1972 Sch.12]

Resolution Record No. **BTC/073/05/July/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mrs J A Ahern.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 7th JUNE 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

**4. MATTERS ARISING**

From the Full Brandon Town Council Meeting of Monday 7th June 2004

None.

**5. PUBLIC FORUM**

Resolution Record No. **BTC/074/05/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

None.

**6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

None.

**7. TO RECEIVE REPORTS** (if any) from County Councillors and/or District Councillors.

FHDC Cllr Mr S Edwards: informed the meeting that Forest Heath District Council had granted the Breckland Gym Club £10,000. He pointed out that the Club was a good worthwhile organisation for the youngsters of Brandon.

Resolution Record No. **BTC/075/05/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous

**THAT THE MEETING OF THE COUNCIL RECONVENES**

**8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

None.

**9. WARD REPORTS FROM COUNCILLORS**

Cllr Mr P R Ridgwell: informed the meeting that the burnt out car in George Street Car Park had now been removed. He also drew attention to the blue can bin in the Co-op Car Park still being used for depositing rubbish in black bin bags.

**10. PLANNING APPLICATIONS:** Notifications circulated: plans at Meeting.

**OBJECTION**

F/2004/0535/FUL: Rear of 185-191, Thetford Road, Brandon. Erection of two dwellings.

Applicant(s): Mr & Mrs M G Adams, 189, Thetford Road, Brandon.

Resolution Record No. **BTC/076/05/July/04**

Proposed by Cllr Mrs J A Ahern and seconded by The Chairman Cllr Ms J S Bourton.

**CARRIED:** 7 for, 0 against, 3 abstentions.

**THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL OBJECTING TO PLANNING APPLICATION F/2004/0535/FUL ON THE FOLLOWING GROUNDS; 1) IT IS BACKLAND DEVELOPMENT 2) IT IS A CONTRIVED DEVELOPMENT.**

**NO OBJECTIONS**

Resolution Record No. **BTC/077/05/July/04**

Proposed by Cllr Mr N A Vant and seconded by Cllr Mrs S Jureko.

**CARRIED:** 8 for, 0 against, 2 abstentions.

**THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED**

F/2004/0482/FUL: 16, Heron Avenue, Brandon. Erection of front and rear extensions.

Applicant(s): Mr & Mrs Silverstone, 16, Heron Avenue, Brandon.

**RESOLVED: NO OBJECTION**

F/2004/0495/FUL: Outline Application: Land adjoining 11, Rattlers Road, Brandon. Erection of a single storey dwelling and garage. Applicant(s): Mrs P Bone, 12, Lark Valley Court, Fornham St Martin, Bury St Edmunds, Suffolk.

**RESOLVED: NO OBJECTION**

F/2004/0500/FUL: 86-88, London Road, Brandon. Erection of two storey dwelling with integrated garage and erection of a detached garage. Applicant(s): Mr & Mrs Winwright, 86-88, London Road, Brandon.

RESOLVED: NO OBJECTION

F/2004/0524/FUL: 116, Seymour Avenue, Brandon. Erection of two-storey side extension.

Applicant(s): Mr M Young, 116, Seymour Avenue, Brandon.

RESOLVED: NO OBJECTION

F/2004/0519/FUL: 11, London Road, Brandon. Erection of rear first floor extension with parking area below and erection of a roof conservatory and formation of a roof garden area.

Applicant(s): MAC Estates, 11, London Road, Brandon.

RESOLVED: NO OBJECTION

F/2004/0542/FUL: 81, High Street, Brandon. Erection of a first floor side extension and conservatory to side (demolition of existing conservatory) Applicant(s): Mr & Mrs D Arnold, Brandon Riverside Lodge, 78, High Street, Brandon.

RESOLVED: NO OBJECTION

F/2004/0518/FUL: 45, Seymour Drive, Brandon. Erection of a single storey side extension and detached garage. Applicant(s): Mr & Mrs J Burton, 45 Seymour Avenue, Brandon.

RESOLVED: NO OBJECTION

7.20pm - Cllr Mr P MacLoughlin arrived at the meeting.

**11. ACCOUNTS:** to receive and approve June 2004 payments.

11.1 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/078/05/July/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

**11.2 THAT THE PAYMENTS ON THE LIST SUBMITTED FOR JUNE 2004 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED**

Date	Amount	Supplier	Net Total	VAT
Jun-30	10,000.00	BRPF s.19 Funding Installment	10,000.00	
Jun-30	35.00	Imagine Flower Arrangement s.137	35.00	
Jun-30	29.96	Petty Cash Imprest	29.96	
Jun-30	43.93	Petty Cash Imprest	43.93	
Jun-30	329.94	Recroot	280.80	49.14
Jun-30	198.81	Recroot	169.20	29.61
Jun-30	329.94	Recroot	280.80	49.14
Jun-30	822.50	Thain Wildbur Rolph & Co	700.00	122.50
Jun-30	399.50	S & P Landscapes	340.00	59.50
Jun-30	6.00	J & D Green	6.00	
Jun-30	6.00	J & D Green	6.00	
Jun-30	46.39	Cannon Copies	39.48	6.91
Jun-30	95.37	Finevale Service Station	84.14	11.23
Jun-30	36.44	Finevale Service Station	31.01	5.43
Jun-30	49.64	J Powell & Son	42.25	7.39
Jun-30	143.90	Anglo Financial Services	122.47	21.43
Jun-30	16.33	Border Building Supplies	13.90	2.43
<b>TOTALS</b>	<b>12,589.65</b>		<b>12,224.94</b>	<b>364.71</b>

Jun-30	33.50	British Gas	27.64	
Jun-30	quarterly	Anglian Water	quarterly	5.86
Jun-30	538.54	A M Asset lighting	458.33	quarterly
Jun-30		Powergen - 20/2 OSH Box		80.21
Jun-30	quarterly	Powergen -no 27StreetLights	quarterly	
Jun-30		Powergen -no 49 OSH		quarterly
Jun-30		Powergen -no 51 Cemetery		
Jun-30	72.06	BT fax/internet	61.33	
Jun-30	214.51	BT main tel line	182.57	10.73
Jun-30	22.00	FHDC garage rent	18.15	31.94
Jun-30	24.00	FHDC Rates Cem	24.00	3.85
Jun-30	223.00	FHDC Rates OSH	223.00	
<b>TOTALS</b>	<b>1,127.61</b>		<b>995.02</b>	<b>132.59</b>

Confidential Items (Staff salaries/Local Gov. Pension)

Resolution Record No. **BTC/079/05/July/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

THAT PAYMENT ON THE LIST SUBMITTED FOR JUNE 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

## **12. TO BE ADVISED OF EXISTING CEMETRY WORKS**

12.1 Town Keepers Report

None.

## **13. TO RECEIVE, DISCUSS AND ADOPT THE INTERNAL 2003/2004 AUDITED ACCOUNTS FOR BRANDON TOWN COUNCIL**

Resolution Record No. BTC/080/05/July/04

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL ADOPTS THE INTERNAL AUDITED ACCOUNTS FOR THAT COUNCIL UNDERTAKEN BY THAIN WILDBUR ROLPH & CO FOR THE YEAR ENDING 31ST MARCH 2004.

## **14. FUNDING REQUESTS - S.137 LOCAL GOVERNMENT ACT 1972**

Cllr Mrs S Jureko declared an interest and left the meeting.

THAT THE COUNCIL PURSUANT TO SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 INCURS THE FOLLOWING EXPENDITURE WHICH IN THE OPINION OF THE COUNCIL IS IN THE INTERESTS OF THE AREA OR ITS INHABITANTS AND WILL BENEFIT THEM IN A MANNER COMMENSURATE WITH THE EXPENDITURE

14.1 'Bringing a Buzz to Brandon VI' - 25 July 2004.

Resolution Record No. BTC/049/07/Jun/04 of the previous Full Meeting requested that the organisers of 'Bringing a Buzz to Brandon VI' produce written accounts appertaining to the previous financial year, together with a written statement of the current financial position of that organisation, prior to this meeting to enable the request for funding to be re-evaluated. A letter was subsequently received explaining how it was not possible to produce accounts.

Proposed by Cllr Mr N A Vant and seconded by Cllr Mr P S Baldwin.

**NOT CARRIED:** 4 for, 5 against, 1 abstention.

THAT BRANDON TOWN COUNCIL UNDERWRITES ANY FINANCIAL LOSS SUFFERED BY THE ORGSANISERS OF 'BRINGING A BUZZ TO BRANDON VI', ARISING FROM HOLDING THAT EVENT ON 25 JULY 2004, TO A MAXIMUM OF £300.

**14.2 Little Ouse Group Brandon Regatta – 24/25 July 2004.**

Resolution Record No. **BTC/081/05/July/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mrs J A Ahern.

[3 for, 3 against, 4 abstentions]

The Chairman Cllr Ms J S Bourton gave her casting vote - for.

**CARRIED:** 4 for, 3 against, 4 abstentions.

THAT BRANDON TOWN COUNCIL WILL DONATE A MAXIMUM OF £150 TO THE LITTLE OUSE GROUP TOWARDS HOLDING A WEEKEND OF WATER EVENTS IN BRANDON ON 24/25 JULY 2004, ON CONDITION THAT THE MONEY IS SPENT ON HIRING PORTALOOS THAT WILL BE SUITABLY SITUATED AND MADE AVAILABLE THROUGHOUT THAT WEEKEND FOR PEOPLE ALSO PARTICIPATING IN THE BRANDON BUZZ VI.

**15. ALLOTMENT GARDENS – TO BE ADVISED OF ANY DEVELOPMENTS**

No further update.

News reporter Mr Anthony Carroll offered to place article in the Bury Free Press appealing for suitable allotment land.

**16. APPLICATION TO RENT UPSTAIRS OFFICE SPACE IN THE OLD SCHOOL HOUSE, MARKET HILL**

Withdrawn by applicant prior to the meeting.

**17. BRANDON COMMUNITIES PARTNERSHIP – ADOPTION OF CITTASLOW PROJECT – LETTER RECEIVED FROM MR CYRIL BROWN, DATED 23 APRIL 2004**

Resolution Record No. **BTC/082/05/July/04**

Proposed by Cllr Mr S J Edwards and seconded by Cllr Mr S A Newbon.

**CARRIED:** 10 for, 0 against, 1 abstention.

THAT BRANDON TOWN COUNCIL WRITES TO THE BRANDON COMMUNITY PARTNERSHIP DECLINING TO TAKE PART IN THE CITTASLOW PROJECT AT THE PRESENT TIME.

**18. LETTER RECEIVED FROM MR JONATHON REED, MONITORING OFFICER, FOREST HEATH DISTRICT COUNCIL, REGARDING THE FULL MEETING OF BRANDON TOWN COUNCIL HELD ON MONDAY 5 JANUARY 2004**

Resolution Record No. **BTC/083/05/July/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mr P T MacLoughlin.

**CARRIED:** 8 for, 2 against, 1 abstention.

WITH REGARD TO A LETTER RECEIVED FROM MR JONATHON REED, MONITORING OFFICER, FOREST HEATH DISTRICT COUNCIL, REGARDING THE FULL MEETING OF BRANDON TOWN COUNCIL HELD ON MONDAY 5 JANUARY 2004 - BRANDON TOWN COUNCIL NOW "LAYS THIS MATTER TO REST"

**19. RESOLUTION from Cllr Mr A P Saxby. Resolution No.105:**

"Brandon Town Council policy is not to make donations to non-local charities".

Deferred until the next Full Brandon Town Council Meeting to be held on Monday 6th September 2004.

**20. RESOLUTION from Cllr Mr A P Saxby. Resolution No.106:**

“Ward Reports from Councillors agenda item is removed from the standard agenda”.

Deferred until the next Full Brandon Town Council Meeting to be held on Monday 6th September 2004.

**21. BRANDON TOWN COUNCIL HANGING BASKET WATERERS**

Cllr Mr N A Vant declared an interest and left the meeting.

Resolution Record No. **BTC/084/05/July/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mr P S Baldwin.

**CARRIED:** Unanimous.

THAT ITEM 21 ON THIS AGENDA, REGARDING BRANDON TOWN COUNCIL HANGING BASKET WATERERS, IS MOVED TO THE CONFIDENTIAL SECTION

**22. PUBLIC BUS SERVICE BETWEEN THETFORD AND MILDENHALL**

Concern was expressed at the withdrawal of some rural bus services by First Bus Company. This includes Service 130 from Thetford to Mildenhall via Brandon and Service 133 taking schoolchildren from Brandon to Bury St Edmunds.

Resolution Record No. **BTC/085/05/July/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mrs J A Ahern.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO SUFFOLK COUNTY COUNCIL REQUESTING THAT THE 130 PUBLIC BUS SERVICE FROM THETFORD TO MILDENHALL VIA BRANDON, WHICH IS DUE TO BE WITHDRAWN BY FIRST, BE SUBSIDISED AND MAINTAINED BY THAT COUNTY COUNCIL. ALSO, THAT SUFFOLK COUNTY COUNCIL MAKES SUITABLE PROVISION TO REPLACE THE CURRENT 133 SCHOOL BUS SERVICE FROM BRANDON TO BURY ST EDMUNDS WHICH IS ALSO SCHEDULED TO BE WITHDRAWN BY FIRST.

**23. OLD SCHOOL HOUSE - DDA COMPLIANCY AND STRUCTURAL ALTERATIONS - UPDATE**

Resolution Record No. **BTC/086/05/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern.

**CARRIED:** Unanimous.

THAT DISCUSSION ON THE OLD SCHOOL HOUSE DDA COMPLIANCY AND STRUCTURAL ALTERATIONS BE DEFERRED UNTIL THE NEXT FULL MEETING OF BRANDON TOWN COUNCIL PENDING THE RECEIPT OF COSTINGS FOR THIS WORK

**24. ROAD TRAFFIC VISIBILITY SPLAY AT LONDON ROAD / COULSON LANE JUNCTION, BRANDON**

No update received. Deferred until the next Full Meeting of Brandon Town Council.

**25. TO ADOPT A BRANDON TOWN COUNCIL PROSECUTION POLICY**

Resolution Record No. **BTC/087/05/July/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mr P T MacLoughlin.

**CARRIED:** 9 for, 0 against, 1 abstention.

THAT BRANDON TOWN COUNCIL LEAVES ANY DECISION TO PROSECUTE OFFENDERS AGAINST THAT COUNCIL TO THE DISCRETION OF THE POLICE AND THE CROWN PROSECUTION SERVICE.

**26. THE ORCHARD, COULSON LANE, BRANDON - UPDATE**

Resolution Record No. **BTC/088/05/July/04**

Proposed by Cllr Mr P S Baldwin and seconded by The Chairman Cllr Ms J S Bourton.

**CARRIED:** Unanimous.

THAT ANY DISCUSSION ON THE FUTURE USAGE OF THE ORCHARD, COULSON LANE, BRANDON BE DEFERRED UNTIL THE ORIGINAL DEEDS HAVE BEEN EXAMINED WITH REGARD TO CHANGE OF USE

**27. WHEELIE BINS IN WHITE HART LANE, BRANDON**

Cllr Mr P R Ridgwell complained about the proliferation of wheelie bins in White Hart Lane, Brandon. A total of 52 wheelie bins constantly clutter the footpaths within a distance of approximately 30 metres. In addition to the bins being unsightly, the stench and potential health hazards have aroused growing concern.

Resolution Record No. **BTC/089/05/July/04**

Proposed by Cllr Mr P R Ridgwell and seconded by Cllr Mr P T MacLoughlin.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL REQUESTING AN INVESTIGATION INTO THE PROBLEMS CREATED BY AN EXTRAORDINARILY LARGE NUMBER OF WHEELIE BINS IN WHITE HART LANE, BRANDON AND REQUEST A SOLUTION TO THOSE PROBLEMS

**28. RIVERBANK EROSION AT THE LODE, BRANDON - UPDATE**

Resolution Record No. **BTC/090/05/July/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mr P T MacLoughlin.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO THE AUTHORITIES AT WAYLAND PRISON REQUESTING THE PROVISION OF A WORKING PARTY IN THE COMMUNITY TO REPAIR RIVERBANK EROSION AT THE LODE, BRANDON. THIS ASSISTANCE WOULD EXTEND TO LABOUR ONLY WITH THE COUNCIL COVERING THE COST OF ANY MATERIALS AND PLANT HIRE.

**29. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Resolution Record No. **BTC/091/05/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs s Jureko.

**CARRIED:** Unanimous.

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. [Section 100(A)(4) LGA 1972]

BRANDON TOWN COUNCIL  
Confidential Minutes  
of the Full Brandon Town Council Meeting  
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ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**21. BRANDON TOWN COUNCIL HANGING BASKET WATERERS**

Resolution Record No. **BTC/092/05/July/04**

**CARRIED**

\*\*\*\*\* CONFIDENTIAL \*\*\*\*\*

**30. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES –**

Of the Full Brandon Town Council Meeting of Monday 7th June 2004.

Resolution Record No. **BTC/093/05/July/04**

**CARRIED**

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 7th JUNE 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

**31. MATTERS ARISING FROM CONFIDENTIAL MINUTES**

From the Full Brandon Town Council Meeting of Monday 7th June 2004

None.

**32. QUOTATIONS**

Town Keepers contract mobile phones – Quotations circulated prior to last Meeting.

Resolution Record No. **BTC/094/05/July/04**

**CARRIED**

THAT QUOTATIONS FOR THE TOWNKEEPER'S CONTRACT MOBILE PHONES BE DEFERRED UNTIL THE NEXT FULL BRANDON TOWN COUNCIL MEETING

**33. STAFF GRIEVANCES**

\*\*\*\*\* CONFIDENTIAL \*\*\*\*\*

**34. COUNCILLOR COMPLAINT**

\*\*\*\*\* CONFIDENTIAL \*\*\*\*\*

**35. RE-EVALUATION OF BRANDON TOWN COUNCIL GROUNDWORK SERVICES**

Deferred until the next Full Brandon Town Council Meeting to be held on Monday 6th September 2004.

**36. TO DISCUSS ACQUISITION OF LAND: NEW CEMETERY PURCHASE – UPDATE**

Deferred until the next Full Brandon Town Council Meeting to be held on Monday 6th September 2004.

The Meeting terminated at 9.48pm