

Harby Parish Council Minutes

Ordinary Meeting

Friday 05 June 2015 at Harby Village Hall

Start: 20:05	Finish: 20:50	Reference: 086/15
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<p><u>Councillors Present:</u> Richard Croft (RC), Diane Quibell (DQ), Jayne Rose (JR) and Rachel Thursby (RT). Cllr Clarke (NSDC). <u>Clerk:</u> Lydia Smithson.</p>
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Item	Title and Decision	Action Required
086/15/1	Apologies for absence. JH CN SP. Cllr Dobson (NSDC and NCC)	-
086/15/2	Declarations of Interest (<i>in accordance with Localism Act 2011</i>) RC item 080/15/6a (Jowett's Wood) RC RT allotment rent review.	-
086/15/3	10 Minute Public Time Grass cutting not being completed on Millfield Close or Wigsley Road bridge. Hedges overgrown around village including on Church Road, and Station Road. Some street signs in poor condition. Condition of Wigsley Road 'Bus Stop' reported.	LS. LS (inc. newsletter). JR to LS. LS add to July agenda.
086/15/4	Approve draft minutes It was resolved to approve the following minutes: Annual Parish (ref 079/15), Ordinary (ref 080/15), Planning (ref 081/15). The following minutes were deferred for approval: Extra-Ordinary (ref 082/15), Planning (ref 083/15), and Extra-Ordinary (ref 084/15)	LS upload. LS add to July agenda
086/15/5	Update on matters arising from the above minutes Ref 080/15 a. Update on Community resuscitation/defibrillator training event: LIVES would charge £250 for a refresher session for 15 people. East Midlands Ambulance Service or RT may deliver a community refresher event. b. Millfield Close bus stop strimming complete. c. Painting of village sign located at Village Hall ongoing. d. Repair of village notice-board underway. The Council would like to express its thanks to Mr and Mrs Turner for allowing the parish to display notices in their window whilst the restoration is being completed. e. The Village Hall is not registered with the Land Registry.	LS. LS newsletter article. - CN JR. JR. LS offer support to Village Hall.

Signed/Initials:

Chairman

Date:

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	<p>f. It was resolved to progress towards the Local Council Award Scheme in 2106.</p> <p>g. Parish Walk round actions: New Wigsley Road allotment gate and posts to be purchased. Blue tits are currently nesting in the existing post. Quotes for installation required and old post to be retained in the vicinity for future nesting birds.</p> <p>h. No progress from NCC for the new benches on cycle track</p> <p>Ref 082/15</p> <p>i. It was resolved to approve the defibrillator management document.</p> <p>Ref 084/15</p> <p>j. Jowett's Wood boundary dispute. The NALC don't offer a mediation service. CN and JH continue dialogue with other party to seek a resolution to the dispute.</p>	<p>LS.</p> <p>LS.</p> <p>LS chase.</p> <p>-</p> <p>CN and JH update required for July meeting.</p>
086/15/6	<p>Financial</p> <p>a. Budget update given.</p> <p>b. It was resolved to approve the bank reconciliation.</p> <p>c. It was resolved to approve the invoices (see page 3).</p> <p>d. It was resolved to approve the scheduled payments for 2015 for Continental Landscapes and the Clerk.</p> <p>e. Feedback from internal audit - deferred.</p> <p>f. The petty cash top-up of £42.80 was approved, to replenish the float to £65.00.</p>	<p>-</p> <p>SP to sign.</p> <p>-</p> <p>-</p> <p>CN.</p> <p>LS.</p>
086/15/7	<p>Preferred day for meetings</p> <p>A change of the usual meeting day was discussed and no change was agreed. To be discussed again when more councillors are present.</p>	<p>LS add to July agenda.</p>
086/15/8	<p>Transparency Code</p> <p>An update was provided on the new transparency code which parish councils are required to follow.</p>	<p>LS.</p>
086/15/9	<p>Allotment Rent Review</p> <p>Deferred.</p>	<p>LS add to July agenda.</p>
086/15/10	<p>Councillor Training</p> <p>RT attended New Councillor Training</p>	<p>JH to attend a future session.</p>
086/15/11	<p>Best Kept Village.</p> <p>It was resolved not to enter the competition this year. A Sunday village tidy is to be arranged</p>	<p>JR.</p>
086/15/12	<p>Community Led Plan Update</p> <p>The official launch of the Plan is set for 6th June 3-6pm after which the Council can adopt the Plan.</p>	<p>-</p>
086/15/13	<p>Correspondence (for information)</p> <p>a. Informal consultation on Nottinghamshire and Nottingham Replacement Waste Local Plan.</p> <p>b. Invite to County Council Civic Service</p>	<p>-</p> <p>-</p>
	<p>Summary of minutes for newsletter</p>	<p>LS.</p>

Documents for payment

Payment to whom	Particulars of payment	Amount
NALC	New Councillor training x 1	£ 25.00
Continental Landscapes	April invoice 2 cuts	£108.00
Clerk Reimbursement	Land Registry Village Hall Search	£ 6.00
Came and Co	Annual Insurance	£278.70
Thorpe Farm Machinery	Galvanised Gate and 2 posts	£ 87.49
TRANSFER	Petty Cash - top up (float £65)	£ 42.80
Sue Hogg	Annual Audit	£ 0.00
	Total	£697.99
Payments made from petty cash		£0.00
	Total	£0.00
Receipts		
Natwest	Interest	£0.15
Natwest	Interest	£0.13
	Total	£0.28