

BRANDON TOWN COUNCIL

Minutes of the of the Full Brandon Annual General Meeting
Held on Monday 10 May 2010

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. A Simmons, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr L Jacobs, Cllr. S Le Grys.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, Kate Jones from Connected Care.

The Meeting commenced at 7.00pm.

1. ELECTION OF THE CHAIRMAN AND SIGNING OF THE CHAIRMAN'S DECLARATION OF OFFICE

Nominations were called for the post of Chairman of Brandon Town Council.

It was proposed by Cllr. T Simmons and seconded by Cllr. S Le Grys that Cllr. S Edwards be elected

Chairman for a second term of office.

Resolution Record No. **BTC/01/10/May/10**

CARRIED: By majority vote.

THAT COUNCILLOR STEPHEN EDWARDS BE ELECTED CHAIRMAN OF BRANDON TOWN COUNCIL FOR THE YEAR 2010/11.

The newly elected Chairman signed The Declaration of Acceptance of Office and took the Chair. He thanked members for their continued support.

2. ELECTION OF VICE-CHAIRMAN

The Chairman called for nominations for the post of Vice Chairman of Brandon Town Council.

It was proposed by Cllr. R Silvester and seconded by Cllr. Mrs M Young that Cllr. G Hughes be elected Vice Chairman.

It was proposed by Cllr. S Le Grys and seconded by Cllr. S Edwards that Cllr. T Simmons be elected Vice Chairman.

By written ballot the following votes were recorded: Cllr. G Hughes 6 votes, Cllr. T Simmons 5 votes.

Resolution Record No. **BTC/02/10/May/10**

CARRIED: By majority vote.

THAT COUNCILLOR GEOFF HUGHES BE ELECTED VICE CHAIRMAN OF BRANDON TOWN COUNCIL FOR THE YEAR 2010/11.

3. APOLOGIES FOR ABSENCE

Cllr. E Ashley, Cllr R Silvester, Cllr. P MacLoughlin.

4. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

Members Register of Interests forms were circulated for details, if appropriate, to be updated.

5. APPOINTMENT OF COUNCILLORS TO COMMUNITY GROUPS 2010/2011

5.1 Brandon Action Group
Silvester.

Cllr. Mrs S Jureko, Cllr. R

- 5.2 Citizens Advice Bureau
Simmons. Cllr. T
- 5.3 Brandon Heritage Centre Cllr. Mrs S Jureko.
- 5.4 Brandon Neighbourhood Watch
Ridgwell. Cllr. P
- 5.5 Brandon Remembrance Playing Field
MacLoughlin. Cllr. P
- 5.6 Community Association Representative
Hughes. Cllr. G
- 5.7 Public Transport Liaison Officer
Ridgwell. Cllr. P
- 5.8 Suffolk Association of Local Councils
Hughes. Cllr. T Simmons, Cllr. G
- 5.9 FHDC Health Forum Cllr. S Le Grys.
- 5.10 Brandon Communities Partnership
Silvester. Cllr. R
- 5.11 The Brandon Poors Estate
Bimson. Cllr. D
- 5.12 Atmere and the Lingheath Trust Charity
Silvester. Cllr. N Vant, Cllr. R
- 5.13 Brandon Country Park
Bimson. Cllr. D

6. REPRESENTATIVES FOR BRANDON TOWN COUNCIL COMMITTEES 2010/2011

- 6.1 East Ward Lighting Committee
Silvester. Cllrs. Ridgwell, Young,
- 6.2 West Ward Lighting Committee
Hughes. Cllrs. Bimson, Jureko,
- 6.3 Cemetery Committee
Council. The Full
- 6.4 Planning Panel Cllrs. Hughes, Jacobs, Ridgwell, Silvester, Simmons,
Young.
- 6.5 Emergency Panel Cllrs. Hughes, Simmons, Young, Bimson, Le Grys,
Butcher.

7. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 12 April 2010 (Public Items).

Resolution Record No. **BTC/03/10/May/10**

Proposed by Cllr. K Butcher and seconded by Cllr. G Hughes.

CARRIED: Unanimous

**THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF
MONDAY 12 APRIL 2010 BE ACCEPTED AS A TRUE RECORD.**

8. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of 12 April 2010 (Public items).

FHDC have agreed that the sum of £7000 is to be spent on the public toilets in Brandon.

Tenders have been sent out and a final decision will be made at the end of May.

9. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/04/10/May/10**

Proposed by Cllr. G Hughes and seconded by T Simmons.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

No members of the public were present.

10. TO RECEIVE A REPORT FROM THE POLICE

Crime statistics for the month stand at sixty four (report circulated at the meeting). This equates to an increase of 10% over the same period last year.

11. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Whilst runway repairs are undertaken, thirty seven RAF Lakenheath based F-15s are temporarily being housed at RAF Mildenhall. RAF Lakenheath's runway will be closed until approximately

15 June. Helicopters have also been relocated to RAF Mildenhall.

12. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Healthy Living Centre: A meeting between Maxtrix Medical and GPs is scheduled to take place shortly. It is anticipated work will commence October/ November 2010.

Cllr. Lisa Chambers is to attend the next discussion meeting regarding parking on Market Hill.

The go ahead has been given for the new crossing on Elizabeth Road and speed humps should be in place on Gas House Drove in the very near future.

Friends of Brandon Station are seeking a donation to help offset the cost of the public liability insurance.

Questions to Cllr. Bishop included the traffic lights sequence at Wangford Road and the proposed new bus stops for Brandon.

As a member of the FHDC Overview and Scrutiny Committee, Cllr. T Simmons reported he had called in the decision made by members not to impose a charge at the public toilets in the Guineas shopping centre in Newmarket.

A copy of the Site Specific Allocations Plan is available in the council office.

Main points from the report (copy on file) by Cllr. D Bimson, Brandon Town Council representative on the Brandon Country Park Advisory Committee: visitor numbers have increased by 14% over the previous year; volunteers in the Centre contributed 178.5 days in the year 09/10; nine schools used the park in 09/10; budget has been set for 2010/11; one hundred and seventy five season tickets sold up to the date of the meeting; initial negative response to car parking charges.

13. PRESENTATION BY CONNECTED CARE

Key points: Funded by Suffolk County Council, NHS Suffolk and the Department of Health East of England, the Connected Care project, started in October 2008 will be finishing in September 2010. Twelve local residents were recruited and trained to be researchers; findings divided into five key themes, recommendations include health promotion, access to information, transport, developing voluntary infrastructure; next steps for Connected Care in Suffolk is to organise a health and social care conference in Brandon (19 May at 3.00pm at the Brandon Leisure Centre), an East of England Summit event and the development of short breaks for carers (£20,000 available).

The meeting was reconvened.

14. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

15. ACCOUNTS

15.1 Approval of payments: Public items – April 2010. Discussion permitted.

15.2 Confidential Items – April 2010 (Staff Salaries).

A question was raised regarding an invoice on the payments schedule. To be verified before payment is made.

Resolution Record No. **BTC/05/10/May/10**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS FIFTEEN ONE AND FIFTEEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Apr-10	104.13	Thetford Garden Centre	88.62	15.51
Apr-10	135.26	Fengate Fasteners	115.11	20.15
Apr-10	23.31	Travis Perkins	19.83	3.48
Apr-10	161.92	Forest Heath District Council Trade waste	137.80	24.12
Apr-10	13.50	LCR (subscription renewal)	13.50	
Apr-10	240.94	Ian Smith Office Products	205.05	35.89
Apr-10	240.00	Reeves Cleaning	240.00	
Apr-10	848.20	SALC	848.20	
Apr-10	164.50	SALC	140.00	24.50
Apr-10	28.00	J & D Green	28.00	
Apr-10	24.00	Brandon Life	24.00	
Apr-10	30.69	Walters -photocopying charges	26.12	4.57
Apr-10	141.00	Sage	141.00	
Apr-10	105.52	Finevale Services	89.81	15.71
Apr-10	230.68	Arco	196.32	34.36
Apr-10	219.98	E-On	209.50	10.48
Apr-10	144.26	C Mason Mileage (X 4)	144.26	
Apr-10	17.76	D Everist - Mileage	17.76	
TOTAL:	2,873.65		2,684.88	188.77

16. POWER OF WELL BEING

Resolution Record No. **BTC/06/10/May/10**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL, HAVING MET ALL THE REQUIRED STATUTORY CONDITIONS FORMALLY ADOPTS THE POWER OF WELL BEING.

17. BRANDON REMEMBRANCE PLAYING FIELDS

Cllr. Mrs M Young and Cllr. T Simmons declared an interest in this agenda item. The Members Book of Interests was duly signed.

Resolution Record No. **BTC/07/10/May/10**

Proposed by Cllr. S Edwards and seconded by Cllr. Mrs S Jureko.

CARRIED: 7 for 1 abstention.

THAT BRANDON TOWN COUNCIL AGREES IN PRINCIPLE TO THE TRANSFER OF OWNERSHIP OF THE SKATE PARK AND PLAY AREA TO THE TOWN COUNCIL.

18. STREET LIGHTING QUOTATIONS

Discussion deferred until clarification is sought from Suffolk County Council.

19. FRIENDS OF BRANDON STATION

Resolution Record No. **BTC/08/10/May/10**

Proposed by Cllr. L Jacobs and seconded by Cllr. N Vant.

CARRIED: 9 for 1 abstention.

THAT BRANDON TOWN COUNCIL APPROVES A DONATION UP TO A MAXIMUM VALUE OF ONE THOUSAND POUNDS TO THE FRIENDS OF BRANDON STATION.

20. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Contents noted.

21. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/09/10/May/10**

Proposed by Cllr K Butcher and seconded by Cllr. N Vant.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Annual General Meeting

Held at 7.00pm on Monday 10 May 2010

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

22. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Annual General Meeting of Monday 10 May 2010

Resolution Record No. **BTC/10/10/May/10**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 10 MAY 2010 BE ACCEPTED AS A TRUE RECORD.

23. MATTERS ARISING for information exchange only

Of the Brandon Town Council Annual General Meeting of Monday 10 May 2010.

There were no matters arising.

24. CEMETERY MATTERS

24.1 * Confidential*

24.2 Discussion on the grave digging contract was deferred until the next meeting.

There being no further business the meeting closed at 8.40pm.