

ASTLEY PARISH COUNCIL

Chair: Councillor Kate Lloyd

Clerk: Lisa Harris

Email: clerk@astleyshropshireparishcouncil.gov.uk

MINUTES OF PARISH COUNCIL MEETING Held on 15 July 2026 at Astley Village Hall

Present: Parish Councillors K Lloyd (Chair), H Mardell, S Robinson, K Sumner and D Williams

Clerk: Lisa Harris

No members of the public were present

24.26 Apologies for Absence

Apologies were received from Councillor E Bedell.

25.26 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

26.26 Public Participation Session - *a period of 15 minutes be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

No members of the public were present.

27.26 To approve the Minutes of the Parish Council Meeting held on 20 May 2026

The minutes of the previous meetings had been circulated.

It was proposed by Councillor Mardell and seconded by Councillor Sumner and
resolved (without opposition)

that the minutes of the Parish Council Meeting held on 20 May 2026 be accepted as a true record.

The minutes were signed accordingly.

28.26 Clerk's report on matters arising since the Parish Council Meeting on 20 May

- The English Devolution and Community Engagement Act 2026 has inserted a new section 32A into the Localism Act 2011 which provides that, while details of all property in the area of their Authority in which a Councillor has an interest (including their usual residential address) must be disclosed to the Monitoring Officer, the register of Disclosable Pecuniary Interests published by the Authority must not include the usual residential address of a Councillor unless they specifically request that it is published. Shropshire Council is therefore currently in the process of removing councillors' home addresses from the published register to ensure that this is completed before 29 June 2026. This amendment is designed to enhance privacy and security for all council members.
- Fly-tipping - A fly-tipper who illegally dumped waste near Yockleton has been fined £500 following an investigation by Shropshire Council. The fly-tip was reported to Shropshire Council via FixMyStreet by members of the public who witnessed the offender fly-tipping. Following an investigation by Shropshire Council's enforcement team – which gathered

witness evidence and carried out detailed enquiries – officers were able to identify the offender and issue a £500 Fixed Penalty Notice. This demonstrates how information from residents can directly lead to action against those who spoil Shropshire’s environment. Shropshire Council have recently increased fixed penalty notices for fly-tipping, meaning offenders can now face fines of up to £1,000. Anyone who witnesses fly-tipping is encouraged to report it through the council website or the FixMyStreet app.

- Shropshire Local Plan – A scoping consultation was being carried out by Shropshire Council with individuals and organisations encouraged to complete the study. Councillor Mardell had studied the response document in detail and together with the Clerk had provisionally completed the form. After a discussion, the response from Astley Parish Council was finalised.

ACTION: Clerk to send the completed response document to Shropshire Council prior to the submission deadline.

- Notification had been received from Shropshire Council that the status of the FixMyStreet reports made in 2025 about missing road markings at the junction of Upper Astley with the A53, and at the Astley/Haughton crossroads on the A53, had now been updated to “Action scheduled”. However, the works have already been carried out as part of the A53 speed reduction scheme.

29.26 To receive reports from

a) Shropshire Councillor

Councillor Brendan Mallon was not at the meeting, so no report was available.

b) RAF Shawbury

Colour Sergeant Richard Lane arrived in time to present the following report:

- **Night Flying** - The current period is until 13 August. There will be posts on the RAF Shawbury social media channels advising on the night flying periods and we are grateful for the tolerance of this essential training. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying will commence typically 30 minutes after sunset and may continue until 02:30.
- **Families Day 21 August** – This is a closed event for RAF Shawbury personnel and their families. As last year, there will not be a flying display, but we are hoping for a flypast.
- **Hi-Viz for Horse Riders** – Watch our social media posts (Facebook and X) or website <https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/flying-info/>, for information on ordering kit as part of our Be Seen Be Safer Campaign 2026. We are currently out of stock and expect more later in the year.
- **Drones** - If anyone flies a drone/model aircraft locally we recommend checking the CAA website. The rules for flying drones and model aircraft changed on 1 January 2026. There are legal restrictions near all airfields, civil and military, regarding the flying of drones and model aircraft. See our social media posts and the CAA site – <https://www.caa.co.uk/drones/> For PCs adjacent to our airfields we would be interested in sites where Drone Notices could be displayed.
- **Aries Magazine** - The Summer edition (2026 Edition 2) is available online at the link - [Aries – Issue 2 2026 | RAF Mags](#)
- **Course Community Projects** - We are always interested about ideas for Community Projects. Usually our trainees are available to help for a day and will provide a willing workforce, but tools and equipment would need to be provided. Please be flexible with dates as time for course projects is timetabled and there is no guarantee we can provide a course to assist.

- **RAF Shawbury Contacts and Website**

Website: <https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/>

Low Flying Complaints Email: SHY-LowFlying@mod.gov.uk

Low Flying Complaints Telephone: 01939 251712

Engagement and Media general enquiries Email:

SHY-EngagementMediaTeam@modgovuk.onmicrosoft.com

CSgt Lane left the meeting after giving his report.

30.26 Current financial matters

a) Payments

Payee	Description	Amount
Miss L Harris	Clerk's expenses June/July	£ 50.60
Miss L Harris	Clerk's salary June/July	£ 859.52
HMRC	PAYE on Clerk's salary June/July	£ 214.80
Shropshire Council	Joint energy cost 2026/27	£ 290.24
E.ON	Supply and erection of new LED lantern in Upper Astley	£ 446.20
TOTAL		£ 1861.36

It was proposed by Councillor Mardell and seconded by Councillor Lloyd and

resolved (without opposition)

that the above accounts be approved for payment.

b) Bank reconciliation to 8 July 2026

The bank was reconciled at £17,264.02 being the online banking balance on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed accordingly

31.26 To receive any relevant updates from parish councillors

- Councillor Williams:
 - Together with Councillor Bedell, had performed checks on the defibrillators and both appliances were ready to use as and when required. The Circuit has been updated.
 - As part of the "Clean Streets, Happy Feet!" initiative introduced by the Dog Warden team, Shropshire Council had provided pavement stencils to parish councils with the aim of reminding people to pick up any mess left behind by their dog. Councillor Williams is trialling the stencil around Astley to determine efficacy.



- Councillor Sumner:
 - As the Parish Council liaison, Councillor Sumner had attended the recent meeting of the Village Hall Committee. Reported that the car park extension work was now complete. Quiz nights will resume in September and bookings are steady. The representative from RAF Shawbury had again mentioned "course community projects"

and maybe helping with clearing the patio area at the Village Hall could be a suitable project? Would suggest this to the Village Hall Committee.

32.26 Planning

1. Decisions to note

a. Ref: 26/01630/AG1

Address: The Firs Farm Astley Shrewsbury Shropshire

Description: Proposed agricultural storage building

Validated: 01 May 2026

Status: Prior Approval Not Required

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

2. Planning applications for consideration

a. Ref: 26/02176/TCA

Address: The Old Vicarage Hatch Lane Astley Shrewsbury Shropshire SY4 4BN

Description: Fell 1no Silver Birch within Astley Conservation Area

Validated: 11 Jun 2026

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

b. Ref: 26/02354/PMBPA

Address: Proposed Barn Conversion At Albrightlee House Albrightlee Shrewsbury Shropshire

Description: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form a single dwellinghouse

Validated: 24 Jun 2026

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

c. Ref: 26/02364/FUL

Address: Walton Cottage Ebrey Wood Astley Shrewsbury Shropshire SY4 4DE

Description: Proposed two storey rear extension to create an open plan kitchen, diner space and 2No bedrooms at first floor

Validated: 30 Jun 2026

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

d. Ref: 26/02470/TCA

Address: 21 Astley Court Astley Shrewsbury Shropshire SY4 4DG

Description: Fell 1no Cherry Plum (T1) & crown reduce by 30% 1no Cherry Plum (T2) within Astley Conservation Area

Validated: 01 Jul 2026

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

No comments or objections made.

33.26 Correspondence

An email had been received from RAF Shawbury inviting a representative of the Parish Council to attend a Drone Awareness Event on 7 August 2026. Councillor Bedell had volunteered to attend.

34.26 Future agenda items

None.

35.26 Date of next meeting

Wednesday 16 September 2026, 7.00pm at Astley Village Hall.

The Chair thanked everybody for attending and the meeting closed at 7.40pm.

Signed by Chair:

Date: 24 August 2026