

Bulwick Parish Council

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Agenda for Full Council Meeting to be held on Wednesday 22nd July 2026

Date	22 nd July 2026	506	Time	7.15pm
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET			
To the members of the Council	Cllr A Lashmar Cllr S Macdonald Cllr C Ortega McLean Cllr H Connan Cllr S Morris			
You are summoned to attend the	Meeting of Bulwick Parish Council to be held on the above date, time, and place for transacting the following business.			
Agenda				
2607.228	TO RECEIVE AND APPROVE REASONS FOR APOLOGIES - Members to approve apologies for absence (LGA 1972 Sch12, para 40).			
2607.229	TO RECEIVE DECLARATION OF INTERESTS - Members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). <i>Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct.</i>			
2607.230	TO AUTHORISE THE CHAIR TO SIGN AS A CORRECT RECORD OF THE PROCEEDINGS: Minutes of the Ordinary Council Meeting held on 13 May and the Extraordinary Council Meeting held on 13 July 2026. (LGA 1972 Sch12 P41(1).			
2607.231	<u>PUBLIC SESSION (*)</u> The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Bulwick Parish Council Standing Orders. <i>Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council.</i> <i>Decisions cannot be made on items not on the agenda.</i>			
2607.232	<u>COMMUNITY MATTERS</u> - To discuss and action the following GREENWAYS INITIATIVE – Cllr SM & Chair met with Project Manager on 4 July to see a local Greenway and understand options. Cllr SM to update REFRESHER TRAINING FOR DEFIBRILLATOR – Laxton Village Hall Committee have invited Bulwick residents to join their Life Saving training, on the evening of Monday 10 August 2026. Chair to update			

	DEFIBRILLATOR – Clerk has progressed essential registering & maintenance requirements. Clerk to update. PLANTERS – Awaiting permits from North Northamptonshire Council (NNC). Cllr HC to update COMMUNITY SPEED WATCH - Discuss and agree action for resident raised request. Resident to update council. PARKING IN VILLAGE – Update on current arrangements - Chair ACCESS CONCERNS FOR DOG-WALKERS. G STYLE GATE/STILES BEHIND RECTORY (PUBLIC RIGHT OF WAY AND AT OTHER END) – Existing access has limitations for parish dog walkers, particularly those with older/larger dogs. Residents have flagged a range of locations. NB there are c, 33 dogs in the parish. OVERGROWN TREES (GOING OUT OF THE VILLAGE ON DEENE ROAD, TOWARDS CORBY) – Resident progressing this. BPC will help as requested. PARISH COMMUNICATIONS & CONNECTIONS INFORMATION SHEET Collated by Chair with the aim to harness information in one place. All named individuals have given their written consent for their names and contact details to be in the public domain (by email) Information to be posted on the Council's website under Community Information and issued to all residents with next Bulwick Community Newsletter. VILLAGE TIDY/LITTER PICK – Date and promotion to be discussed and agreed. - Chair	
2607.233	<u>HIGHWAYS</u> Grass cutting and Gutter Sweeping in the village – Monitoring of current Highways activity underway by Cllr HC - Work in progress for Cllr HC and Clerk Street Light Refurbishment – Update from Chair	
2607.234	PLANNING APPLICATIONS (Town & Country Planning Act 1990 Sch 1 para 8.) The planning applications are updated live on NNC's website - please refer to their website for the latest information on an application). To consider / note the following planning applications - 26/00165/HFUL Erection of porch to front (northeast) elevation, and single-storey extension to rear (southwest) elevation. Conversion of existing attached garage to habitable rooms and associated internal reconfigurations. Holly Berry Barn Blatherwycke Road Bulwick NN17 3EU – BPC supported. (Awaiting Decision 21.04.2026) 26/00099/HFUL The erection of a home office and garden room Henwick Barn Laxton Road Bulwick NN17 3DU - The BPC fully supported this application (Awaiting a decision – 21.04.2026) 26/00016/OUT Outline planning for the demolition of existing house and tennis court and erection of 3 no. dwellings (all matters reserved except access and layout) Old Orchard Blatherwycke Road Bulwick NN17 3EU - The BPC fully supported this application (Awaiting a decision 21.04.2026) 25/01997/FUL Conversion and extension of 2No. existing barns to form one dwelling. Barns Adjacent to Mill House Main Street Bulwick NN17 3DY – The BPC fully supported this application (Awaiting a decision 21.04.2026)	

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2607.235	CLERK’S UPDATE AND CORRESPONDENCE .GOV.UK WEBSITE & EMAILS – Confirm current status of councillor transfer to gov.uk emails. Any suggested additions to website, please email the Clerk. ROLES & RESPONSIBILITIES – Chair and Clerk to discuss and develop effective ways of working. DATA AUDIT REVIEW – In line with the new Assertion 10 and data information, BPC is required to complete a review of its data controls yearly. Internal Auditor advice to complete annually in April and bring to Annual Meeting of the Council for review by Members COMMUNICATIONS / SOCIAL MEDIA / WHATSAPP POLICY – Internal guidance for Councillors and Clerk. Awaiting advice from NCALC. TRAINING NEW COUNCILLORS – Off to a Flying Start – Attended by Cllrs HC, AL, and SM. Cllrs SM & CM to be arranged SCHEDULED REVIEWS FOR POLICIES – Clerk to create schedule to spread review out over the year, core polices to be reviewed in May.																										
2607.236	BULWICK ACCOUNTS AND FINANCES These are for MAY meeting, uptodate details to be brought to meeting by Chair To note current account balance stands at £18,31.44 on 01.05.2026 (Accounts & Audit 2015 Reg 4) To note savings account balance stands at £2,412.18 on 01.05.2026 (Accounts & Audit 2015 Reg 4) INVOICES - to approve payments for the following (Accounts & Audit 2015 Reg 4) <table><tr><th>DATE</th><th>TO WHOM</th><th>REASON</th><th>COST</th><th>POWERS & DUTIES</th></tr><tr><td>30.03.2026</td><td>EON</td><td>Replacement Street Light</td><td>£7,843.54</td><td>LGA 1957 S3 & LGA 1972 S14 Par 27 HWA 1980 S301</td></tr><tr><td>31.03.2026</td><td>Unity Bank</td><td>Service Charge</td><td>£7.00</td><td>LGA 1972 S111</td></tr><tr><td>13.04.2026</td><td>Hugo Fox</td><td>Website</td><td>23.99</td><td>LGA 1972 S142, TCSA 2014</td></tr><tr><td>17.04.2026</td><td>Valda Energy</td><td>Street Lights</td><td>£68.26</td><td>PCA 1957 s Highways Act 1980 S301</td></tr></table>	DATE	TO WHOM	REASON	COST	POWERS & DUTIES	30.03.2026	EON	Replacement Street Light	£7,843.54	LGA 1957 S3 & LGA 1972 S14 Par 27 HWA 1980 S301	31.03.2026	Unity Bank	Service Charge	£7.00	LGA 1972 S111	13.04.2026	Hugo Fox	Website	23.99	LGA 1972 S142, TCSA 2014	17.04.2026	Valda Energy	Street Lights	£68.26	PCA 1957 s Highways Act 1980 S301	
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	27.04.2026	Hugo Fox	Email Host	£20.99	LGA 1972 S142, TCSA 2014
	27.04.2026	HMRC	PAYE	£70.80	LGA 1972 S101, S111, S112
	27.04.2026	DCK Payroll	Payroll	£18.00	LGA 1972 S101, S111, S112
	27.04.2026	H. Keech	Numeration	282.96	LGA 1972 S101, S111 & 112
	30.04.2026	Unity Bank	Service Charge	£7.00	LGA 1972 S111
	01.05.2026	EON	Streetlights - Maintenance	33.60	LGA 1957 S3 & LGA 1972 S14 Par 27 HWA 1980 S301
	01.05.2026	NCALC	Subscription / DP & Audit	449.30	LGA 1972 S175
	INVOICES - to note income into current account (Accounts & Audit 2015 Reg 4)				
	DATE	FROM WHOM	REASON	INCOME	
	21.04.2026	NNC Finance	Precept	£15,500.00	
	08.04.2026	HMRC VTR	VAT126 Reclaim	£2,596.54	
	INSTANT ACCESS SAVINGS ACCOUNT - to note income of (Accounts & Audit 2015 Reg 4)				
	DATE	INCOME	REASON	TOTAL	
	31.03.2026	Unity Trust Bank	Interest	£50.54	
	BPC RESERVES – Target of £10,00 agreed in May meeting. Plan to achieve this to be presented within ‘Budgets for 206/27 in November meeting.				
	SIGNATORY ON BANK ACCOUNT – Now Cllr Al and SM.				
	ICO DATA PROTECTION – Accurate clerk details to be checked and confirmed.				
2607.237	ITEMS FOR NEXT MEETING OR GENERAL INTEREST				
2607.238	DATES FOR FUTURE MEETINGS Wednesday 16th September 2026 @ 19.15hrs Wednesday 18th November 2026 @ 19.15hrs All other committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.				
2607.239	EXCLUSION OF THE PRESS AND PUBLIC: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media to be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest due to the confidential nature to the business to be transacted.				
2607.240	CONFIDENTIAL STAFFING/HR MATTER: To note receipt of the Clerk’s resignation and to receive an oral report from the Chair of the Staffing Committee.				
2607.241	CLOSE OF MEETING				

Signed

Anne Lashmar - Chair to Bulwick Parish Council
Published 17th July 2026

Please note, this is a public meeting, and you may be filmed, recorded, and published.

Copies of all council papers are available to download at <https://www.bulwickparishcouncil.gov.uk>