

**Wolverton Parish Council**  
**Minutes of Meeting on Tuesday 17 July 2018 at 7.30pm**  
**Held at Wolverton Church**

**1. Present**

Councillor D Stone Chairman  
 Councillor S Easterbrook  
 Councillor P Wood  
 County Councillor J Horner (part of meeting)  
 Parish Clerk – Nicola Overall

**2. Apologies**

Apologies were received and accepted on behalf of Parish Councillor P Anthony who was on annual leave and District Councillor P Richards, due to work commitments.

**3. Declarations of Interests**

There were no declarations of interest.

**4. To confirm & sign the minutes of the meeting held on 29 May 2018**

The minutes of the meeting held on 29 May 2018 were approved and signed by the Chairman.

(Cllr J Horner arrived)

**5. Matters Arising**

## a) Website

Cllr S Easterbrook had now taken over the administration of the website and he confirmed that there were a couple of updates to make. The Chairman requested that the home page be put into a different order.

## b) Replacement Notice Boards

Councillor D Stone confirmed that the new notice board at Norton Lea was now in place. The old board was retained in situ for community use.

## c) Emergency Plan

Cllr S Easterbrook confirmed that he was progressing with the Emergency Plan, which should be available in the near future.

**6. Report from County Councillor**

**Free school meals over the summer holidays.** The Warwickshire Local Welfare Scheme helps the most vulnerable residents at times of unavoidable crisis. Over the summer it operates a substitute for the free school meals service. If you think you are eligible, contact the Scheme on 0800 408 1448 or 01926 359182.

**No rogue traders scheme.** “No Rogue Traders Here” (NRTH) is a private approved trader scheme run in partnership with; Birmingham, Solihull, Wolverhampton and Warwickshire. The scheme is a managed network, rather than just a list of businesses. Each trader has been through a very detailed vetting process, including background checks, financial checks and intelligence checks by Trading Standards Service.

To use the scheme residents need to register online at <https://www.noroguetradershere.com/> or by freephone 0800 233 5000, at any time or when repairs or improvement work is needed. NRTH is also available to give free talks to community groups on doorstep crime.

**Tobacco sniffer dogs** were used by Trading Standards and Border Force officers to seize 15,000 illegal cigarettes and 10Kg of rolling tobacco in raids across Warwickshire. Illegal cigarette sales defraud the taxpayer and may affect the viability of legal tobacco shops.

**The Arden Clerks and Chairs** meeting held at the end of June discussed the level of crime in Arden and a new policing model being introduced this summer with Police Sargent Bob Shaw. Councillor Stone pointed out that while some aspects of these meetings were of direct relevance to Wolverton, our policing came under Wellesebourne SNT rather than Arden. The September meeting of the Clerks and Chairs will discuss the allocation of County Councillor funds to community development grants and for small road safety schemes.

**Support for carers** is provided in Warwickshire by the Carers Trust. One in ten people in Warwickshire are carers and a free confidential service is available to help with any issues a carer might be having. The telephone number is **024 7610 1040 – option 4.**

## 7. Churchyard Extension

The Chairman circulated a paper from WALC, which gave information relating to Responsible Care for Churchyards. Concerns have been raised regarding the future of the Churchyard, due to a limited number of plots available for burials. Following discussions, it was agreed that the Parish Council required further information as to the present situation, and the Chairman agreed to contact the PCC and request detailed information including plot availability and report to the September meeting of the Parish Council.

## 8. Planning Matters

A summary of WPC responses and outcomes is given in the table below for applications received between WPC meetings.

The long awaited public inquiry into alleged use of land adjacent to Claverdon Sewage Works for storage of waste was held in June. Councillor Stone attended and gave evidence on behalf of WPC. As the inquiry progressed it was clear that the site had a mixed use of builder's yard and waste handling. As waste handling had ceased after the enforcement notice had been served, the County Council withdrew its enforcement notice. Use solely as a builder's yard is a District matter and relevant information has been passed by County to them to consider action.

Application Number	Application Details	PC Comment	SDC Comment
18/01510/LDP	Park View, Wolverton 2 storey rear extension and two single storey side extensions	No consultation	Permitted
18/01356/FUL	Parana Ground floor extension to rear, alteration to roof to create 2 <sup>nd</sup> floor bedroom	No representation	Withdrawn
18/01313/AMD	Waverley Change garage to habitable room	No consultation	Permitted
18/001158/FUL	Wolverton Hill Replacement of orangery/day room	Support	Permitted
18/00459/FUL	Woolly Park Farm Retention of additional mobile home	No representation Queries raised	Pending
DISCN/00064/18	Sunnyside, discharge of conditions	No consultation	Split decision
APP/H3700/C/17/3182953	Appeal against WCC enforcement notice alleging use of land adjacent to Claverdon Sewage Works for import and storage of waste consisting primarily of construction and demolition waste, storage of skips and construction of hard standing	Enforcement notice supported	Public inquiry held. Enforcement notice withdrawn

## 9. Finance

a. Bank Balance	£2324.10
b. Income	£0
c. Expenditure	
Clerk's Salary June & July	£165.42
HMRC June & July	£41.20
Grass Cutting May	£280.00
Grass Cutting June	£145.00
Clerk's Expenses	£14.98

## **10. Correspondence**

WALC – Self Assessment for Parish Councils email of 30 May.

Details of a self-assessment tool for addressing the organisational capability of the parish council had been circulated. WPC considered this would be a useful exercise to undertake and suggested that initially Councillor Paul Anthony might like to consider how the tool could be used for Wolverton Parish Council.

SDC – WWI Commemorations

SDC are considering commissioning a leather-bound Roll of Honour to commemorate the 100<sup>th</sup> anniversary of the end of World War 1, which falls on Sunday 11<sup>th</sup> November 2018. The book will include the full name, rank and regiment of all those from Stratford-on-Avon District who died during the Great War (1914-1918). They are requesting any information we might have. WPC holds no such records but it was agreed that Councillor Stone would forward the request to Dorothy Mann who may have such information in the parish archives.

Superfast Broadband Voucher Scheme – see email.

It was noted that CASS had been active in the village recently connecting fibre optic cable to each telegraph pole.

WALC – Joint Strategic Needs Assessment

WCC – Community Capacity Task & Finish Group

WALC – Stratford District Member Briefing, Influencing People Skills

## **11. Policies & Procedures**

Risk Assessment – The Clerk had previously circulated a draft Risk Assessment for adoption and subject to the addition of an item being added referring to GDPR, the Risk Assessment was adopted and agreed unanimously.

## **12. Meeting Dates**

18 September 2018

20 November 2018

The meeting closed at 8.30pm