



Awbridge Parish Council

Clerk Report – January 2026

1. Planning Decisions:

1.1 25/02246/TPOS 24.09.2025 (T1) Dead Oak tree in back garden close to side gate, fell to ground level due to tree being dead (T2) Large dead Beech tree in back garden down the bank close to field, fell to ground level leaving a 5 mtr pecking post due to tree being dead –
Linton Woods, Danes Road, Awbridge
CONSENT subject to conditions and notes 16.12.2025

2. Correspondence

2.1 Email from resident

I am writing to raise a safety concern regarding Saunders Lane in Awbridge. As you will know, the lane has no pavements and has increasingly become a “rat run” for commuters. With vehicles often travelling at speed and very limited space for pedestrians, it feels unsafe for families and children who need to walk along the road.

Our local school is situated at the top of Saunders Lane, and the village park is within walking distance. However, the current traffic conditions - and the lack of clear reminders to drivers - make walking this stretch of road feel dangerous, particularly with young children. This discourages many of us from using what should be a safe and healthy walking route.

I recently noticed a large sign on Salisbury Lane in Over Wallop (photo attached for reference), which clearly alerts drivers that they are sharing the road with pedestrians and children. Similar large signs, either end of Saunders Lane 30mph section, would provide a valuable reminder to motorists and help make the road safer for everyone who relies on it.

I would be very grateful if the council could consider installing comparable signage, or any other suitable safety measures, to help protect pedestrians along this busy narrow lane.

I noticed in the most recent available meeting minutes from March 2025 that there was discussion about installing speed-warning signs at four sites. It isn't clear whether these have since been installed, but I would like to emphasise that, in addition to speed reminders, there is a real need for signage that clearly alerts drivers that they are sharing the road with pedestrians. This distinction feels especially important for a lane with no pavements and regular foot traffic from families and children

Thank you for taking the time to consider this request. I look forward to hearing from you.

2.2 Speed Sign Project

Please find below the response and breakdown for the estimate from the HCC Traffic team:

The Highways Team has confirmed that the quote provided will cover the cost of any site-specific works required to make the selected locations suitable for your device. In some instances, existing infrastructure such as lamp columns or traffic posts may remove the need for additional works, meaning the parish would not incur these costs.

Highways' initial assessment of the submitted locations indicates that none of the sites can be adapted for your device and solar panel by modifying existing street furniture (for example, through post extensions for height clearance or relocating an existing sign to a new permanent post). A retention socket for a temporary, movable post will be required at each location

The suggested locations 3a and 3b (the reference sites 1 and 2 respectively) are similar, and the team can agree to proceed with one of these sites. These works will incur a cost to the parish council. A revised estimate of £5,984.88 for the required works has been provided. Should you agree to proceed, kindly confirm which location (1 or 2) you wish to take forward, and the team will raise an invoice for £5,984.88 for your remittance. This estimate includes the installation of:

- 4 no. RS76 retention sockets
- 2 no. 76OD relocatable posts (to be rotated)

We are waiting for feedback from Nick Adams King how to proceed.

3. Misc

3.1 Lengthsman Balance £261.75

3.2 A meeting is being held between Mrs Nicola Wells (Winchester University Trust/ Awbridge School) and Cllrs Seymour and Piper with regards to the proposed Nursery (as part of a planning application) on 22nd January 2026.

3.3 Clarify meeting dates for 2026

3.4 Quote from Maine Garden Services

Services Initial cut and waste removal £270 Regular maintenance £30 per hour Plus £20 per visit for waste removal

4. Financials

Draft Budget

Awbridge Parish Council Budget Sheet

TAX YEAR 2026-27

			AGREED			
	Budget	Actuals	Budget	Actuals	Predicted	BUDGET
	2023-24	2023-24	2024-25	2024-25	2025-26	2026-27
INCOME						
NDP Grants						
Precept	12799	12799	13648	13648	13648	17972
Bank interest	250	1003	250	1680	2304	2000
Unallocated grants	0	0	0	0	0	0
Dog Bin Contribution to costs		258.9	260	307	310	300
SLR Maintenance Broughton PC	480		480	612	640	640
Refund of SLR M&T Parish		1500		0	0	0
CIL Funds Romsey PC £16805					0	0
Refund from Broughton PC				764	0	0
VAT refund	1800	3193	1800	1548	1600	1600
Total income	15329	18753.9	16438	18559	18502	22512
EXPENDITURE						
Employment costs (Clerk)						
Salary/PAYE	6000	6758	8668	7471	9280	9280
Home Allowance	312		300	500	500	500
NI Employer	1362	1301	0	0	750	748
Training	0	220	100	32	50	50
Travel expenses	0		100	0	20	50
Total	7674	8279	9168	8003	10600	10628
Administration						
Cllr travel expenses	0	0	0	0	0	20
General admin costs	600	1379	600	1000	490	500
Office equipment	0	0	0	0	320	400
Meeting room hire	260	265	260	260	260	260
Elections	1000	0	0	0	0	0
Subscriptions	350	756	400	531	552	560
Publications	0	0	0	250	0	0
Hugo Fox Website maintenance		107	145	144	144	144
ADVA News monthly inserts	250	250	250	250	250	250
Total	2460	2757	1655	2435	2016	2134
Financial/professional						
Bank Charges (UNITY)		72	70	70	72	72
Chairman's Allowance	600	600	600	600	600	0
Councillor training	500	0	600	240	140	140
Internal audit	200	250	250	250	320	320
External audit	200	252	250	210	378	378
Scribe Accounting			400	414	414	414
ICO Data Protection		0	0	40	40	40
Ionos Webmail		200	200	315	484	500
Consultancy Fees			0	0	1825	500
AIMS Payroll Services					53	158
Insurance	480	587	600	722	835	900
Total	1980	1961	2970	2861	5161	3422
Property						
Speed sign maintenance	1600	1000	1600	1100	1232	1232
General maintenance	150		150	0	765	1000
Total	1750	1000	1750	1100	1997	2232
Non-fixed costs						
VAT	465	671	500	1234	1882	1600
DeFib Maintenance				1395	0	1300
Promotion of the village	100		100	0	0	0
Community engagement	100		100	1300	0	0
Dog Waste Bins (TVBC)& Bags		535	540	600	696	696
S137 Grants to Vol Orgs	0	2250	750	400	0	500
Total	665	3456	1990	4929	2578	4096
Total Expenditures		17453	17533	19328	22352	22512
Less expected income	2530	5954	2530	4911		4540
Precept	10706	12799	13648	13648		17972
	+	+	+	+	+	+
No. of equivalent Band D properties	557	557	557	557		574
	£19.22	£22.97	£24.50	24.50		£31.31
			Option 2	£15,000	26.13	
			Option 3	£13,648	23.77	

FINANCIAL SUMMARY		14th January 2026	
INCOME			
		<input checked="" type="checkbox"/> Total £	0.0
INVOICES TO PAY			
S. Nightingale	Speed Sign November 25		106.36
S. Nightingale	Speed Sign December 25		106.36
		Total £	212.72
OTHER PAYMENTS			
HUGO FOX	Website D/D		11.99
Unity Bank	Service Charge		6.00
IONOS	Webmail Services		45.00
T Sansome	Home Allowance January		41.66
HMRC	PAYE January		117.20
T Sansome	Salary January 25		656.41
AIMS Accounts	Payroll Services		13.20
	Total £		891.46
ALLOTED PROJECTS			
CIL Funds	Earmarked		50,000.00
CIL Funds	Available		24,914.00
General Reserves			20,000.00
Village Improvements			5,000.00
	Total £		99,914.00
Account Balances			
UNITY TRUST BANK	Reserve Account		106,617.80
	Current Account		8378.99
	Total £		114,996.79
ACTUAL FUNDS Available			
	Less payments/Invoices		1,104.18
	Less Allotted funds		99,914.00
	Working Balance		13,978.61

Meeting Dates 2026 Awbridge Parish Council

January 15th

February 19th

April 2nd

May 7th Annual meeting of the Parish Council (Committee Room)

May 21st Annual General Assembly (public)

June 18th

July 23rd

September 3rd

October 22nd

November 26th