

# Great Milton Parish Council

Parish Clerk: Mr T Darch

Email: [contact@clerkgreatmilton.co.uk](mailto:contact@clerkgreatmilton.co.uk)

Website: [www.great-milton.co.uk](http://www.great-milton.co.uk)

21st April 2021

**To the Chairman and members of Great Milton Parish Council**

**Dear Councillor**

I hereby give you notice that the next Meeting of Great Milton Parish Council will be held virtually via Zoom video-conference on **26th April 2021** immediately following the conclusion of the Annual Parish Meeting.

**Public and Press are welcome to attend.**

Yours sincerely,



Tim Darch

Clerk & Responsible Finance Officer to Great Milton Parish Council

**The meeting will be conducted through a video conferencing facility: if you wish to access the meeting please contact the Parish Clerk. The new arrangements for the Parish Council are allowed under the following Regulation:**

**THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020**

Join Zoom meeting:

<https://us02web.zoom.us/j/83151401095?pwd=eURFbGNhSjBQdmtvOU8vS1ZtdU01dz09>

Meeting ID: 831 5140 1095

Passcode: 572395

## **AGENDA**

**52/21 Apologies for Absence**

**53/21 Variation of order of business**

**54/21 Declarations of member's Interest (if any)**  
To receive declarations of interest in matters on the Agenda.

**55/21 Matters to Report**  
To receive reports from County and District Councillors and other bodies as appropriate.

**56/21 Correspondence and Public Discussion**  
No correspondence has been received which is not dealt with elsewhere on the Agenda.

**57/21 Planning Applications**  
A To consider the following planning applications received from SODC:  
P21/S0903/HH and P21/S0904/LB (The Old Stores The Green Great Milton OX44 7NT).  
Proposed alterations to the existing rear extension, the intended proposed works are: a new side dormer window to the rear extension together with first floor bathroom wall replacement and refurbishment to first floor bathrooms and a new rear roof light to the main roof.  
Replacement of non-original side and rear casement windows and doors.

P21/S1059/LB and P21/S1392/HH (The Priory Church Road Great Milton). Internal alterations and repairs (partial conversion of stable building to ancillary accommodation and erection of replacement plant building serving the pool)

P21/S0989/DIS (6 Thame Road Great Milton). Discharge of condition 8 (BMES) on application P20/S0578/FUL. (New detached dwelling on infill plot next to 6 Thame Road). No consultation on Discharge of Conditions: for information only.

B To review the following planning decisions received and any outstanding planning matters.

P21/S0656/HH (Cotswold House Lower End Great Milton). Single storey extensions to side and rear. Planning permission is GRANTED for the development outlined above.

Update on Le Manoir Aux Quat' Saisons planning application.

Caroline Newton (District Councillor) has advised the Parish Council that planning officers at SODC have expressed a number of concerns to the applicant about the plans for expansion at Le Manoir Aux Quat' Saisons, with particular regard to the scale of the proposed building and its impact on a sensitive site, on the Green Belt, and on a historic building.

The applicant has been advised of these concerns, and it is now for them to come back with proposals that will be acceptable. This is likely to happen within the next couple of weeks, after which the plans will be subject to wider consultation.

**58/21 Minutes of the previous meeting**

To approve the minutes of the Parish Council meeting held virtually on Monday 15<sup>th</sup> March 2021 as a true and accurate record of proceedings.

**59/21 Financial Resolutions**

A To authorise cheques for payment, to be physically signed along with associated invoices subsequent to this meeting:

Tim Darch. Salary, Tax and Expenses. £619.95  
Jonathan Dudley. Bulletin production April. £tbc  
Website hosting (reimbursement to Clerk). £19.99  
Maple Tree annual grant. £500  
Three Villages car scheme insurance. £72.  
OCC speed monitoring. £180.  
Oxford Green Belt Network membership. £15  
SODC dog hygiene Jan-March 21. £269.10  
McCracken and Son. March mowing. £402  
Jenks Group. Tree maintenance. £1314.

B To receive the final bank reconciliation, accounts and bank statement for the financial year 2020-21.

C To note that given expenditure and income of less than £25,000 in the financial year 2020-21, the Parish Council wishes to declare itself exempt from the requirement for a limited assurance review. To ask the Chairman to sign the Certificate of Exemption.

D To review and agree the proposed dates for Great Milton Parish Council's internal/external audit activities:

- Internal Audit (commenced April 2021)
- Signing of Certificate of Exemption (AGAR Part 2): Monday 26 April 2021
- Exemption Certificate to be with Moore Stephens by 30 June.
- Approval of AGAR Part 2 (including Internal Audit, Annual Governance Statement and Accounting Statements): PC meeting in May or June 2021
- Exercise of public rights – Tuesday 22 June to Tuesday 3 August 2021
- All required information to be displayed on website by 1 July

E To note the submission of the Parish Council's VAT reclaim for the year 2020-21, for the sum of £1416.68.

F Amendment to bank signatories

To authorise the removal of Peter Fewell as a signatory to the Parish Council bank account in light of his resignation at the March meeting. Required documentation to be signed as required in person subsequent to this meeting.

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## 60/21 Parish Clerk and Councillors' update of matters in hand

- A new scheme has been launched this month with a view to rural communities being equipped with 'full fibre' ultrafast broadband, potentially giving speeds of up to 1000mbps versus superfast broadband which offers speeds of up to around 80mbps. **Superfast broadband is already available to around 90% of properties in the parish.** The scheme is somewhat complicated, but essentially stage 1 is to seek expressions of interest from residents in upgrading to full fibre. Each property looking to go full fibre is allocated a notional 'voucher' which goes towards the cost of installation: **there will be no cost to individual households for the installation of the infrastructure, only for the service once installed.** Essentially, the more that want it, the more likely it is to happen. If you are interested please inform the Clerk of your address by telephone or e-mail: a list of properties can then be compiled to pass on to a service provider and to enable the viability of potential provision to be assessed.
- SODC has decided that the proposed felling of the sycamore trees adjacent to Romeyns Court is not justified as they are a significant village asset and their condition does not give cause for concern. Although contrary to previous advice received from a tree specialist, the Parish Council is obviously delighted to hear that the trees pose no danger to the houses opposite and can remain. Some maintenance work may be required: discussions are ongoing between the District Council and the chosen contractor.

## 61/21 COVID-19: update on village response/impacts

To review and discuss any significant local developments with regard to the current pandemic.

## 62/21 Village mowing

The new contractor began mowing the verges and Recreation Ground at the end of March. Please let the Clerk know if there are any issues with the mowing: a few minor glitches can probably be expected in the first few months of the contract but all those spoken to have been very positive about McCracken and Son's first visit.

## 63/21 New dog waste collection contractor

A private contractor has now taken over emptying of the village dog bins. Please let the Clerk know if there are any issues relating to the bins, which should be emptied every Monday. The first collection appears to have been performed flawlessly. SODC continues to be responsible for the bin on the Grove footpath which has recently been replaced.

## 64/21 Community Resilience and Community Emergency Plan

To review and recommend any necessary changes to the plan.

## 65/21 School parking

There have been several further reports of inconsiderate and unsafe parking at school drop-off and pick-up times. The school has been contacted with a view to a meeting, and the Neighbourhood Policing team has been informed of the issue: enforcement visits will hopefully be taking place soon.

## 66/21 Excess speeds in Milton Common (A40 east of A329)

Speed monitoring by Oxfordshire County Council has confirmed an issue with excess vehicle speeds on the A40 east of the A329 in Milton Common. The Parish Council is investigating the purchase of electronic signage to notify motorists of their speed, and Thames Valley Police is looking to include this location on its camera van rota. Contact has also been made with OCC Highways' local representative with a view to discussing potential measures on the highway that will hopefully help to reduce average speeds.

**67/21 Suggested proposals for village event on Saturday June 12th**

The Parish Council has expressed concerns to the organisers regarding the event planned for Saturday June 12<sup>th</sup>, particularly over the chosen date and measures to ensure that it is 'Covid secure'. However discussions have allayed these concerns and the Parish Council is delighted to support the event which will involve stalls, entertainment and children's activities largely on the village green areas. Further details and publicity will follow in due course.

**68/21 Vacancy for Parish Councillor**

Having notified SODC of the casual vacancy following the resignation of Peter Fewell the Parish Council has now been advised that it can look to fill the position by co-option.

***Due to the conclusion on 7 May of the regulations which allow virtual meetings, the next meeting of Great Milton Parish Council will be held earlier in the month than usual, on Wednesday 5 May 2021 and immediately following the Annual Meeting of the Parish Council which will start at 7.30pm. All are welcome to attend via the published Zoom link.***