

# BARNBY VILLAGE COMMITTEE

## MINUTES FROM BARNBY VILLAGE COMMITTEE MEETING Monday 17<sup>th</sup> October 2022 at 7:00pm in the Village Hall

Attendees: Keith Stanton (Chair), Vicky Appleby (Vice Chair), Gill Powell, Marie Burgess, Yvette Wellard, Graham Bett, Janette Barlow, Helen Cowlan (Clerk)

### 1. Apologies for absence

Clare Powell – holiday. Apologies were accepted by the Committee.

### 2. Approval of minutes of the last meeting – *approve minutes of the meeting held on 25<sup>th</sup> July 2022.*

Minutes from the meeting held on 25<sup>th</sup> July 2022 were formally approved as a true record of the meeting. Proposed GB, seconded VA

### 3. Matters arising from the minutes

None.

### 4. Committee Review:

i) *Formal welcome to new members*

New members were formally welcomed to the Committee.

ii) *Appointment of Chair / Vice Chair*

The Committee unanimously agreed to KS becoming Chair, with VA becoming Vice Chair.

### 5. Events – *review of recent events:*

i) September's Horticultural Show was a success with nearly 200 entries and raising a total of £204.25 (before fees). Judges were pleased with the number of entries given a difficult year. Ideas on how to broaden contributions for the photography competition would be welcomed.

Winners:

Fruit & Veg – Graham Bett

Flowers – Tanya Marchant

Preserves – Margaret Lee and Susan Wood (joint)

Baking – Clare Troop

Photos – Martin Appleby

Handicraft – Amanda Foster

Best in Show – Harriet Marchant

### 6. Events – *plan for / review of upcoming events:*

i) Cheese and Wine Evening

Date agreed - 10<sup>th</sup> Dec (evening) – places should be booked so numbers are known and can be planned for with charges being paid on the night. Information to be included in next newsletter with people registering interest / booking via MB. £5 per ticket to include cheese, crackers, chutney, one glass of wine. Bar will be run. Potentially Christmas themed and possibility of additional activities (tbc).

ii) Wreathmaking

Date agreed - 10<sup>th</sup> Dec (morning) to 'build your own wreath' (not a 'lesson' but help each other) – Committee to bring greenery, straw and frames/rings, refreshments provided (tea, coffee and mince pies), guests bring decorations. Ticket price £5 each.

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### 7. **Constitution** – review *Committee's constitution, purpose and terms.*

It was unanimously agreed that four members should be present to be quorate at meetings. It was suggested that ideal / comfortable numbers for capacity would be 100 for standing, and 50-54 for seated.

JB clarified that the Committee's purpose is to raise funds for the Hall – running costs and upkeep – and that the premises license permits the sale of alcohol on site only, meaning that any spare / excess stock must not be sold for people to take home as there are strict guidelines to adhere to. A summary was given of how finances are separated between Parish Council and Village Hall income / costs. The Parish Council's views were shared in terms of events being ticketed, that Councillor and meeting standards should be followed, and that payments should be agreed in advance wherever possible with costs being claimed back / paid upon submission of a valid receipt (ideally a VAT receipt to maximise claim backs).

The Committee discussed how it would be useful to agree points at which free events could be considered to have a route through which to give money back to the community (subject to funds being available) – for example, could there be a buffer zone for costs being covered, after which a free event could be considered. It was suggested that a broader view be taken to consider that funds could be used for a free event once an agreed threshold had been achieved / was within budget – that this could be reviewed on an ongoing / per event basis. It was also suggested that it may be more practical not to have tickets for some events e.g. coffee mornings, and perhaps guidelines could be agreed and details reviewed for each individual events' proposals. Some flexibility could be gained through agreeing that prior approval would be required for expenditure exceeding a set amount.

**ACTION – points to be raised for consideration at the next Parish Council Meeting and draft Constitution updated accordingly.**

### 8. **Financial matters** – review *position against budget.*

Clerk gave an overview of year to date spend against budget, highlighting that while the current position was that income had mostly covered costs so far, there were a number of costs to be paid in the second half of the financial year which would mean that costs were likely to exceed income. Costs will also include payment for music license (PPLPRS) and consideration should be given to possible Temporary Events Notices (if required). Although previously supported by the Covid grant, which had been given to cover running and maintenance costs (not additional events and activities), it is vital that as much income is generated as soon as possible as vital maintenance is being carried out on the Hall.

Points for further / future discussion included:

- how the Hall could be promoted more e.g. using social media, to local businesses.
- how we can involve residents and ask for feedback on what they want.
- how can we review what other halls offer / do.
- giving consideration to reviewing hire charges – potential to review against similar / increase once usage increases.

### 9. **100 Club** – *revisit proposals.*

Clerk gave an overview of research completed previously - overarching theme being that people buy tickets from which there is a 50:50 split between prizes and fundraising for the Hall. **Action - KS to review how this could work in the Village to maximise donations, and establish if this is something residents would be interested in.**

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**10. Wi-Fi and music** – review grants available to fund projects.

*Having internet facilities could provide potential for additional usage and income, and could attract more business.* There has previously been a scheme through NCC for Faster Broadband, and funding might be available via NSDC / NCC / Lottery / even via MPs. MB gave details of a scheme she had been made aware of where BT may consider installing it subject to a minimum number of residents being prepared to contribute towards costs – details would need to be research further.

**ACTION – Clerk to start research on availability, costs and funding including finding out if internet providers have any community funding (e.g. BT). MB to find out more details about BT Scheme too.**

**11. New Proposals** – review any new suggestions.

It was agreed that consideration should be given to the pub and opening hours / events they may hold so as not to clash – definitely an opportunity to be able to support both rather than create competition:

- i) 70's evening – themed music and buffet – 18/3/23
- ii) Wine tasting evening with an expert (they provide wine and take orders after the event) – provisionally 21/2/23 tbc. **Action – KS to research.**
- iii) Quiz night – 14/1/23 - mixed tables. **Action – KS to confirm possible Quizmaster.**
- iv) Coronation – May 2023 – details to be agreed.
- v) Village party – 17<sup>th</sup> June 'Village Day' – details to be agreed.
- vi) Ladies lunch – monthly from 31<sup>st</sup> January - 2 course for £10, bring your own drink.

**12. Any other matters for review** – 'open forum' / AOB due to delay in meeting.

Christmas Cards – designs were agreed with suggested pricing of £3.50 for 5 or £6 for two packs. Aiming to make at least £1 per pack - potentially £100.

**13. Date of Next Meeting** – 28<sup>th</sup> November 2022 at 7pm.

Meeting ended 21.20.

.....Signed by Chair

.....Date

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