

Lanhydrock Parish Council: Minutes of Annual Meeting held in the
Lanhydrock War Memorial Hall at 19:30 on Monday 26th November 2018

1) NOTIFICATION THAT MEETINGS MAY BE ELECTRONICALLY RECORDED.

2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

- a) In attendance: Cllr. J. Coad (chairman), Cllr. M. Coad (vice-chairman), Cllr. P. Miller, S. Knight (clerk), Cllr. C. Batters (C.C.) Steve Kirkpatrick (National Trust), Melanie Claridge (National Trust) and Revd Paul Holley (Bodmin Team Ministry).
- b) Apologies: Cllr. W Ayres

3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

4) PUBLIC FORUM:

- a) No matters raised.

5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:

- a) It was resolved that the minutes of the parish council meeting held on 24.09.2018 were an accurate record. There were no matters arising.

6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- a) **Cornwall Council:** Cllr. Batters reported that a Rural Police Officer for Cornwall and Devon had recently been appointed and voiced the concern that, whilst this was a step in the right direction for rural parishes such as Lanhydrock, the large geographical area that would be covered by Gary Curran in this role would make it difficult for him to have a significant impact. Cllr. Batters also reported that he had received the clerk's expression of interest for obtaining Community Chest funding for the War Memorial Hall's interior refurbishment and had asked Rosemary Stone to send an application form to the clerk. The clerk stated she had not yet received this application form and it was agreed that Cllr. Batters and the clerk would chase this with Rosemary Stone.

Action: Clerk and Cllr. Batters to chase Community Chest Application form with Rosemary Stone.

- b) **Bodmin Community Network Meeting (10.10.2018):** The clerk (who attended this meeting with Cllr. Ayres) reported that Inspector James Honeywill, representing the police, had reported that national speed limit guidelines were about to change, increasing the speed limit for vehicles travelling through roadworks on the motorway from 50mph to 60mph. The B3268 through Lanhydrock would be unaffected by the change. The

clerk reported that Rachael Tatlow of CORMAC had also attended the meeting, to respond to the various submissions for funding from the Community Network Highways scheme by members of the BCN. She announced that Lanhydrock's request for funding to improve safety at the junctions leading onto the B3268 would not be taken forward, as it was not considered a priority at this time.

- c) **Clerk Training:** The clerk reported on two training courses that she had recently attended, focusing on Budgeting & Precepting and Standing Orders. As a result of the financial training, the clerk suggested that, as the council does not currently have any financial goals, councillors may wish to consider projects that they wished to budget and save towards. Following the Standing Orders training, the clerk also suggested that the council's Standing Orders, last reviewed in 2014, were in need of review and update.

Action: Finance and Governance Committee meeting to be called to review Standing Orders.

7) PLANNING MATTERS:

- a) **PA18-00003/SPD: Draft Housing Supplementary Planning Document**
The council had no comment to make regarding this proposal.
- b) **PA18-09880: National Trust – Extension of Play Area:** Steve Kirkpatrick (representing the National Trust) gave a short presentation to the Parish Council, explaining this proposal to repair and expand the existing play area. The chairman noted that the proposed area for the extension is already showing signs of wear and tear and councillors agreed that it would be desirable to re-direct children away from the trees and onto designated play equipment. The council agreed their unanimous support for the application.
- c) **PA18-10002: National Trust – Mobile Catering Van (Main Car Park):** Melanie Claridge (representing the National Trust) gave a short presentation to the parish council, explaining that the main clientele envisaged for the proposed mobile catering van in the main car park would be parents dropping off children who didn't have time to go to the café. The parish council agreed that they had no objection to a mobile catering van in the main car park, deeming that it would not be out of character with this commercial area of Lanhydrock.

- d) **PA18- 10501: National Trust – Mobile Catering Van (Respryn Car Park):** Melanie Claridge explained that, at off peak periods, the mobile catering van referred to in the previous application (PA18-10002) would be parked at Respryn to provide drinks to walkers and would be driven away from the site if space was required in the car park. Cllr. Miller expressed his concern that a catering van would transform Respryn into a commercial area, detracting from the peaceful character of the countryside. Cllr. M Coad agreed that she shared this worry and, upon discussion, the parish council agreed that they did not support a mobile catering van in Respryn car park, which they felt would negatively impact the character of the area.
- e) **Any other planning applications received after publication of agenda:** None

8) PARISH MATTERS

- a) **Bodmin Team Ministry:** Revd Paul Holley, the Bodmin Team Rector briefed councillors on a proposed restructure of the Bodmin Team Ministry (consisting of the five churches of Lanhydrock, Lanivet, Bodmin, Cardinham and Nanstallon), to give it a better resilience in the face of limited personnel. He explained that Lanivet, in particular, was experiencing difficulty in finding a Churchwarden and in filling the seats on the parochial church council and that a proposed solution was to appoint one or two local people to act as Focal Ministers, who could serve as ‘act-ors rather than governors’ within the church. He stated that, as these issues were not currently a problem at Lanhydrock, Lanhydrock would probably continue under its current structure whilst a re-structure was trialed at the worst affected churches. Revd Holley also announced that a circular tour between the five churches, to be called ‘The Bodmin Way’, was also currently in development. He stated that a company had been formed to this end and that the intention was to recognize a national trend towards pilgrimage to stimulate interest in the churches. The Chairman thanked the Revd Holley for speaking to the parish council and offered that a member of the parish council could attend any future joint PCC meeting to keep updated on the issues.
- b) **Turfdown Road Layby:** Cllr. J. Coad voiced concerns that an area of verge on Turfdown Road had degenerated into a muddy layby that cars were mistakenly driving into and getting stuck in. He suggested that the area either needed to be cleared and turned into an official parking area with hard standing or restored to verge. Upon discussion, it was agreed that the tarmacked layby a few metres east of the muddy section provided sufficient parking and it was therefore preferable that Cornwall Council restored the verge, to prevent vehicles driving into the mud and getting

stuck. If Cornwall Council consented, Steve Kirkpatrick (National Trust), offered that the National Trust may be able to provide a large tree stump to place in the verge, to prevent parking.

Action: Clerk to write to Cornwall Council, requesting that the muddy layby is restored to verge.

- c) Respryn Bridge:** Following the completion of the build outs on Respryn Bridge in October, the parish council invited attendees to express their views on the results. Cllr Miller stated that, as a daily user of the bridge himself, the build outs were necessary, but his initial impression was that they were detrimental to the overall appearance of the bridge and, out of eight plastic hazard marker posts, three had been flattened by vehicles that had misjudged the very narrow gap between the build outs. Steve Kirkpatrick raised the concern that signs are not yet in position to clearly label the space between the build outs and the bridge as passing places only and asked if the parish council could chase this with Cornwall Council. It was also noted that the remains a plastic hazard marker post, previously used to restrict access onto the bridge from St Winnow, was still on site and should ideally be removed.

Action: Clerk to write to Cornwall Council requesting that 'passing place only' signs are erected at the bridge site and that the remains of the previously erected plastic hazard marker post is removed.

- d) Update on Percy's Lane Fingerpost:** The clerk informed the parish council that she had not yet proceeded with commissioning a replacement for the missing finger on the Percy's Lane fingerpost because she had carried out some research into Heritage Lottery Funding and wondered if this was an avenue the parish council wished to pursue to pay for the repair. The councillors agreed that they wished for this option to be investigated before committing to paying for the work out of parish council funds.

Action: Clerk to investigate Heritage Lottery Funding as a means of paying for the repair and refurbishment of the Percy's Lane Fingerpost.

- e) Update on Welcome to Lanhydrock signage and Tredinnick Pits sign:** The clerk informed the parish council that she had chased the progress of the Tredinnick Pits directional sign with Cornwall Council and an instruction had now been received by CORMAC to provide and erect the sign. The clerk also reported that Cornwall Council had provided a quote of £470.77 (ex. VAT) to provide and erect a 'Welcome to Lanhydrock' sign at Fox Park. The council discussed the quote and agreed to proceed with the works.

Action: Clerk to write to Cornwall Council, requesting that they proceed with the provision of a 'Welcome to Lanhydrock' sign at Fox Park.

f) Update on Local Devolution leaflet: The clerk read a report from Cllr. Ayres, stating that the publication of the Lanhydrock parish leaflet had occurred before the amendments requested at the parish council meeting held on 27th September 2018 could be made. The leaflet therefore still retained a mis-spelling of Prindl Pottery and the church and golf club photographs had not been changed as planned.

g) Cllr. Hill to report on TPOs in Lanhydrock: As Cllr Hill had not attended the meeting, it was agreed to adjourn this agenda item to the next meeting.

Action: Clerk to add Cllr. Hill's TPO report to the agenda of the parish council meeting to be held on 28th January 2019.

9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
29.09.2018	Bodmin Town Council	Invite to Remembrance Day	None: The Chairman reported that he had accepted this invitation on behalf of the parish council and had found the event an impressive and well-attended tribute.

10) FINANCE

a) Clerk to provide a report to date: The clerk provided the latest bank reconciliation, which showed outstanding payments of £116.50 and a total balance of £4902.57.

b) To agree the precept for 2018/19: Prior to the meeting, the clerk had circulated to councillors both the November bank reconciliation and the 2018/19 budget tracker, to show how the year's predicted and actual expenditure were currently matching up. The Chairman asked the clerk to provide the November 2017 bank reconciliation, which showed the parish council's financial position had altered little from last year. Councillors discussed the figures and felt that it was unnecessary to raise the precept and, as the clerk advised against lowering it, it was agreed to retain the precept called at £2,800.

Action: Clerk to write to Cornwall Council, requesting a precept of £2,800 for 2019/20.

c) To authorize the following payments:

Invoice No.	Payee	Regarding	Sum
	ICO	Membership of ICO	£40.00
1819-371	CALC	Budgeting & Precepting Training	£36.00
1819-405	CALC	Standing Orders Training	£36.00
1819-418	CALC	The Good Councillor's Guide to Finance & Transparency	£4.50

11) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

- a) Update on Percy's Lane fingerpost
- b) Update on TPOs in Lanhydrock area
- c) Update on Local Devolution Fund leaflet
- d) Update on Respryn Bridge
- e) To consider the provision of a donation to the Lanhydrock War Memorial Hall

12) DATE OF NEXT MEETING: Monday 28th January 2019**13) PUBLIC AND PRESS EXCLUDED****14) CLERK PAYMENT:**

- a) The following payments were authorised,

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100295	Clerk Salary + Expenses	<input type="text"/>
HMRC	100296	PAYE tax on Clerk Salary	<input type="text"/>

Meeting Closed at: 21:15

Signed and Accepted as a correct record

Chairman



Date: *28 January 2019.*