

**LEIGHTON & EATON CONSTANTINE
ONLINE
PARISH COUNCIL
MEETING TO AGREE THE
YEAR END FINANCIAL PAPERS**

Tuesday 27th April 2021

MINUTES

1. **Chair's Welcome** The Chairman welcomed all to the meeting
2. **Present** , Councillor S Jones-Chairman , Councillor E Parton, Councillor S Dawes, Councillor A Bani, Councillor M Thorn Shropshire Councillor C Wild, L Pardoe clerk to the meeting. Apologies were received from Councillor M Corrie & M Budgen.
3. **Declaration of Pecuniary Interests** There were none declared at this point.
4. **Financial Matters**
 - i. To accept the Bank Reconciliation account for the Year ended 31st March 2021 as presented by the clerk. It was agreed to accept the Bank Reconciliation as presented by the clerk Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present.
 - ii. To agree and approve Invoices for payment It was agreed to pay the invoices as presented by the clerk.. Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present
 - iii. Council to receive the Internal Auditors Report. It was agreed to receive the Internal Auditors Report as presented by the clerk. Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present
 - iv. Council to receive the Year End Accounts as presented by the clerk. It was agreed to accept the Year End Accounts as presented by the clerk. Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present
 - v. Council to agree to certify themselves exempt from a Limited Assurance Review for the financial year 2020/2021. The Council agreed to certify themselves exempt from a Limited Assurance Review for the Financial Year 2020/2021 Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present
 - vi. Council to receive and note the Internal Audit for Financial Year end 2020/2021 The Internal Auditors report was received by the Council Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present
 - vii. Council to agree the Annual Governance Statement (Section 1) for financial year end 2020/2021. It was agreed that the Parish Council agreed the Annual Governance Statement (Section 1) for the financial year 2020/2021
 - viii. Council to agree the Accounting Statements (Section 2) for financial year end 2020/2021. It was agreed that the Parish Council agreed the Accounting Statements (Section 2) for the Financial Year 2020/2021 Proposed by Councillor E Parton, seconded by Councillor M Thorn and agreed by all members present
5. **Date & Time of the next meeting Tuesday 18th May 2021 starting at 7.30pm at Eaton Constantine Village Hall.**
6. **The Chairman thanked all for attending and closed the meeting at 8.00pm**