

Grewelthorpe Parish Council

Chairman: Cllr. Carl Harrison
Parish Clerk & RFO: TBC
e-mail: clerk@grewelthorpe-pc.org.uk

The Minutes of an Extraordinary Meeting of the Parish Council Held on

Wednesday 21st February 2024 at 19.30hrs

in the Cafe, Grewelthorpe Village Hall.

Attendees: Cllr. C Harrison (CH), Cllr. S Dawson (SD), Cllr. A Hodges (AH), Cllr. C Stelling (CS), Cllr. E Threapleton (TT)

Members of the Public: None present

FCL = Cllr F Cunliffe-Lister (Local Councillor)

Abbreviation List: AMP = Annual Meeting of the Parish, PC = Parish Council, AONB = The National Association for Areas of Outstanding Natural Beauty, BB = Broadband, DoI = Declaration of Interests, ECRP = Electronic Community Resilience Plan, GPC = Grewelthorpe Parish Council, GSSA = Grewelthorpe Sports & Social Association, NYC = North Yorkshire Council, MoP = Member of the Public, RBL = Royal British Legion, VH = Village Hall, VMP = Verge Management Plan, W3W = What 3 Words.

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2324/121	Welcome by the Chairman The Chairman opened the meeting at 7.30 pm and welcomed everyone. He then read out the following statement regarding the Parish Council complaints procedure: The Parish Council is in receipt of complaints about its governance and administration and notes that it should have dealt with these before now (and apologises for that), but has been in the process of taking advice. It has now done that and will be addressing the complaints under its adopted Complaints Policy. Any person that has complained will be hearing shortly from the Council in that regard. Any person that has a complaint about the actions or behaviour of an individual councillor and believes that the Council's Code of Conduct has been breached, should make a complaint personally to the Monitoring Officer of North Yorkshire Council. The Parish Council as a body cannot deal with complaints that claim a breach of the Code. At this meeting, there will be no further debate about these issues. We are now moving on to the next item of business.	
2324/122	To appoint a Proper Officer until a permanent Proper Officer is Appointed AH nominated Councillor Dawson. All councillors seconded this. Councillor Dawson accepted the position.	

- 2324/123 To appoint a Responsible Financial Officer until a permanent Responsible Financial Officer is Appointed**
CH nominated TT. SD seconded. Councillor Threapleton accepted the position
- 2324/124 a) To Receive Apologies.**
N/A
- b) To approve reasons for absence given by Councillors.**
N/A
- 2324/125 Dispensations & Pecuniary Interests.**
- a)** To receive, consider and decide upon any applications for dispensations.
CH reminded the council that he has a dispensation for item 2324/130 (h)
- b)** To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
AH & SD declared a non-pecuniary interest to item 2324/130 (f).
TT and AH declared a non-pecuniary interest to item 2324/130 (d).
- 2324/126 Approval of Minutes:**
- a)** To approve the minutes of the Ordinary Parish Council Meeting held on the 17th January 2024
Resolved: The minutes were signed as a true record.
- 2324/127 Public participation Session** (for the public to talk to councillors about items on the agenda)
There was no public participation.
- 2324/128 To receive the County Councillor's report**
FCL presented her report (see Appendix B) and invited any questions
- It was highlighted that although Council Tax rates would increase by 4.99%, Harrogate are rate increase would be lower as rates were already above average
 - The Council has today commenced a consultation on proposed changes to the Council's Home to School Travel Policy
 - Funding for the Locality Budget has been allocated and the good news is that the proposed reduction from £10K to £5K/year is not coming into effect.
- 2324/129 To receive the Clerk's report** (Items received after the publication of the agenda or for items needing discussion)
- a)** To note the MoP's complaint regarding the road condition at the junction near the Ilton end of Nutwith Lane.
Noted: This will be raised during the upcoming meeting with Highways on the 27th February. Clerk to request that a Watson email is sent out detailing how residents can report road conditions themselves
- b)** To note MoP complaint regarding grit piles causing dangerous driving conditions on Hutts Lane
Noted: This will be raised during the upcoming meeting with Highways on the 27th February. Clerk to request that a Watson email is sent out detailing how residents can report road conditions themselves
- 2324/130 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a)** An update from FCL on the collapsed drain (W3W - clown.parrot.headlight)
Ongoing: See item 2324/129.
- b)** An update from FCL on the blocked drain opposite the duck pond (W3W – sprint.braves.initiated)
Ongoing: See item 2324/129.

- c) An update from FCL on the widening of rural broadband to include mobile signals and the use of Smart Tech
Ongoing: No update received. Deferred until a further update is received.
- d) TT to update the council on behalf of the British Legion, the D-Day 80 event.
Ongoing: TT requires offers of help from all village groups wanting to take part. Once he had contacted the groups and received offers of help, he will be able to publish and outline plan for the event. The Parish Council offered to give him contacts for the village groups.
- e) The clerk to update the council on the playground repairs & consider the report and quotation from Streetscape
Ongoing: No email from Streetscape to date. TT offered to review the playground repairs to see if completing repairs to damaged surface is possible without using an external company.
- f) AH to update on the sale of the Crown Inn, Grewelthorpe
Ongoing: Ongoing: Friends of The Crown have applied for a £10,000 grant from the Community Ownership Fund (COF), which will fund the cost of surveys of The Crown. Knowing the cost of repairs/maintenance required will help form the basis for the bid to purchase.
- g) Update on plan for car parking at village school
Ongoing: CH provided a map of the school entry. He has requested that individual councillors draw an ideal solution for the parking situation at the school on the plan and bring it to the next meeting.
- h) Update on status of common land CL73 (moorland)
Deferred until further information received: CH will discuss options with the owners and other rights holders on the commonland CL73 and CL168. He will then come back to the Parish Council with options to discuss for Biodiversity.
It was agreed that CH and TT would form a Biodiversity committee on behalf of the PC. This will be actioned at the next meeting.
- i) Update to meeting times for 2024/25 (see Appendix A)
Noted

2324/131

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) Approve the Parish Council Report in regards to Clerk Hours
Approved: No further action required at present.
- b) New grass-cutting contract
Ongoing: CH proposed we get quotes to cut both current areas and current areas plus areas outlined in 2324/131 (f) to see how cost compares between quoted Urban Grass Cutting cost and the Parish Council taking on grass cutting for the whole village. Seconded by AH. Proper Officer to send out for 3 quotes from Morgan Estate Management, M. Lofthouse Horticultural Services and Farm & Land Services.
- c) Quarry field rental
Ongoing: CH proposed that rather than rent the field, the Parish Council offer the field to local interested groups with a view to them using it to create a biodiverse wildflower meadow. TT seconded this. Proper Officer to request a Watson email be sent out detailing this idea with a deadline for requests of the 6th March. A review and decision will then be made at the next meeting.

- d) Playground report
Resolved: TT submitted report. No action required.
- e) Establish new Employment Committee and Councillor responsible for employee reviews
Resolved: AH, TT and SD form the Employment Committee. AH to be Councillor responsible for employee reviews. This Committee was unanimously accepted by the Parish Council.
- f) Urban Grass Cutting payments
Ongoing: See 2324/131 (b)

2324/132 Area 6 Highways

- a) SD to update the council on any developments from highways
Ongoing: Meeting with Highways to take place on the 27th February

2324/133 Planning Matters (Any planning applications received before the meeting date will be discussed at the meeting).

- a) To note decision on Planning Application ZC23/03933/FUL
Naegill House
Grewelthorpe
HG4 3DB
Noted: Application refused
- b) To note decision on Planning Application ZC23/04437/FUL
Holly Tree Cottage
Hutts Lane
Grewelthorpe
HG4 3DA
Noted: Application approved

2324/134 Financial Matters

- a) Virgin money mandate to be completed
Resolved: Mandate completed by all member of the Parish Council

2324/135 Payments to Consider:

- a) Deferred till bank mandate completed
Total

2324/136 To confirm the date(s) of the next Council meetings:

- a) **Annual Parish Meeting 6th March 2024 @ 1900hrs**
The council noted change of date.
- b) **Ordinary Meeting 6th March 2024 @ 1930hrs**
(Items for the agenda to the clerk before the 5th of March 2024 please)
The council noted change of date.
- c) **Ordinary Meeting 10th April 2024 @ 1930hrs**
(Items for the agenda to the clerk before the 3rd of April 2024 please)
The council noted the meeting date.

Appendix A

Proposed Parish Council Dates for 2024/2025

Date & Time	Meeting Type
Wednesday 10th April 2024 @ 1930hrs	Ordinary Meeting
Wednesday 8th May 2024 @ 1930hrs	Annual Parish Council Meeting
Wednesday 12th June 2024 @ 1930hrs	Ordinary Meeting
Wednesday 10th July 2024 @ 1930hrs	Ordinary Meeting
Wednesday 14th August 2024 @ 1930hrs	Ordinary Meeting
Wednesday 11th September 2024 @ 1930hrs	Ordinary Meeting
Wednesday 9th October 2024 @ 1930hrs	Ordinary Meeting
Wednesday 13th November 2024 @ 1930hrs	Ordinary Meeting
Wednesday 11th December 2024 @ 1930hrs	Ordinary Meeting
Wednesday 8th January 2025 @ 1930hrs	Ordinary Meeting
Wednesday 12th February 2025 @ 1930hrs	Ordinary Meeting
Wednesday 12th March 2025 @ 1900hrs	Annual Meeting of the Parish
Wednesday 12th March 2025 @ 1930hrs	Ordinary Meeting

Appendix A

County Councillor Report

Transport/Highways

The replacement street light in the village – is this now working?

Hackfall Farm drain – I note you are due to meet Hashmat to review this

Drain near the duck pond : I have asked for a survey

Roadsweeper : I am waiting to hear when this can return

I have raised the issue of the blocked drain on the road leading into Grewelthorpe from Ripon at Stoney Ridge – camera survey pending

Grit piles : I have written about the location of these piles and waste of resource

Community Partnership (Ripon)

Another meeting was held on this, this week – it is beginning to take shape. The Ripon element of the group needs to take shape before we can establish how the rural parishes will be consulted, represented or involved.

Biodiversity

I hope you now have the information you need from Swinton Estate

Council Meeting & Executive Decisions

The full council meeting was held today and the budget approved. The LibDems motion to divert the central government additional funding of £6.2M towards delivering services (which it was intended for) and not to be used to shore up reserves (which was not what it was intended for) was not supported. The motion also passed on the benefit of this support in way of reducing the Council Tax increase but this was not supported either. As a result Council Tax will increase by 4.99% across the county – but in Harrogate less so as rates were already higher than other districts (so current rate of £1783 will increase to £1847).

Destination Management Plan

I await the draft and will report on this when it has reached me.

I met the senior officer responsible for the delivery of the DMP last week to discuss progress. There are further consultations taking place this month and the final draft should be available in February for sign off in March.

Locality Budget

Funding from my current budget is all allocated. Please remind your community groups to apply to me if they require funding from next year's fund. The good news is that the proposed reduction from £10K to £5K/year is not coming into effect.

Home to School Transport

The Council has today commenced a consultation on proposed changes to the Council's Home to School Travel Policy.

The necessary information can be found here on the Council's website:

<https://www.northyorks.gov.uk/your-council/consultations-and-engagement/current-consultations/home-school-travel-policy-consultation> , together with an online survey form for your responses to the consultation and details of engagement events that will be held during the course of the consultation period. The consultation closing date is Friday 12 April. The proposal in the budget is that school transport is limited to the nearest school, rather than choice of school, within catchment.

Substance Use Survey

North Yorkshire Council have drafted an all-age substance use strategy with support from a range of partner organisations working together to reduce the harms associated with substance use.- The public consultation on the draft strategy launched the 2 February 2024, and will be running until 30 April 2024.

Substance Use Strategy Youtube Video Link: <https://youtu.be/LMluCQT-9rA>

We are interested in hearing from the general public (both adults and young people age 13+) as well as:

- People with personal experience of substance use
- People effected by a loved one's substance use
- People employed to work in roles that support people whom may use substances
- People from ethnic minority backgrounds
- People in the military or veteran's
- People who identify as LGBTQ+
- People whom have a disability
- People with a rural residency
- People whom identify as female

Details of the full strategy, accompanying short video and online survey can be found here:

www.northyorks.gov.uk/SubstanceUseNY Click here to start the survey:
<https://online1.snapsurveys.com/interview/d0848af3-afce-493b-9db0-b9aaea546b40>

Easy Read versions of the survey and infographic specifically for young people (aged 13+) are also available. Read this on our website: <https://www.northyorkshire-pfcc.gov.uk/news/consultation-on-draft-substance-use-strategy/>

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