

FREELAND PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF FREELAND PARISH COUNCIL, HELD ON THE 19TH FEBRUARY 2018, IN THE NEWELL ROOM, FREELAND, IN THE COUNTY OF OXFORDSHIRE AT 7.30PM.

PRESENT:	Chairman:	Peter Newell
	Vice-Chairman:	Robert Crocker
	Councillors:	Tim Webster, Bill Phillips, Jane Linnell, Peter Foster, Mary Ann Canning, Matthew Ruddle
	District Councillors:	Colin Dingwall
	County Councillor:	Liam Walker (from 8.47pm)
	Clerk:	Lisa Smith

1. PUBLIC PARTICIPATION SESSION

Three residents were present for this session – Angela Spriggs, Donna Taylor and Steve Liddell.

Steve Liddell was in attendance to briefly discuss some concerns he had over the proposed siting of a new mobile phone mast on the field next to his property (Cox's Farm). He had read about the proposal in the Grapevine but had not received any notification about it from WODC, and whilst he was in favour of improving the mobile signal, he wished to suggest an alternative location. He also felt that due process in terms of consultation had not been followed by WODC, and this had already been fed back to the WODC Planning Department. His suggestion of an alternative location was to move the position of the mast approximately 100-150 yards further down the lane towards Church Hanborough. In its current proposed location, it was felt to be rather intrusive and unsightly, as it was in the middle of an open field. If it was moved further down the lane and closer to the road, Steve felt it would be screened by hedging and would be on the downhill slope, so it would also be hidden by the trees so that just the top of the mast would be shown above the trees. Steve confirmed he had spoken to the landowner to make this suggestion although nothing had yet been agreed. Steve asked the Parish Council to consider this suggestion and if they agreed, to write to Harlequin to make this request.

Councillors thanked Steve for his time in giving his views. An update regarding the mobile mast siting was due to be given at item 6 (a).

Angela and Donna were both asked if they wished to speak, and Angela spoke on behalf of them both. Angela wished to make a request to the Council to consider donating the £820 currently held in the Shop Start Up budget allocation to the Village Hub group who were in need of a fighting fund to help get their project underway. She recognised that the Parish Council had stated previously that they would not donate any money until they had seen a business plan for the Village Hub but asked that now there was more interest in getting a shop set up via the Village Hub group, this was perhaps Freeland's best chance and the money was needed now. It was pointed out that this could be discussed under the Methodist Church update (item 6 (b)), but as donating the money was not on the agenda no formal decision could be made.

2. TO RECEIVE APOLOGIES FOR ABSENCE – Carol Reynolds – away.

3. CODE OF CONDUCT:

3.1 TO RECEIVE ANY AMENDMENTS TO THE REGISTER OF MEMBERS' INTERESTS

There were no amendments to the Register of Members' Interests.

3.2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM COUNCILLORS FOR MATTERS TO BE CONSIDERED AT THE MEETING

Tim Webster (personal) as having a local business.

Robert Crocker (personal) as a member of Freeland Charitable Foundation (FCF) and as having a local business.

Mary Ann Canning (personal) as having a local business and as a member of Freeland Charitable Foundation (FCF).

Matthew Ruddle (personal) as a member of the Freeland Scout's Committee.

All of them signed the book accordingly.

4. APPROVAL OF MINUTES

4.1 To approve and sign as a correct record the Minutes of the Ordinary Meeting held on Monday 15th January 2018

The Minutes of the Ordinary Meeting held on 15th January 2018 were approved and signed as a true record of those proceedings.

5. URGENT BUSINESS

There was no urgent business to report.

6. MATTERS ARISING FROM THE MINUTES

6.1 Mobile coverage in Freeland – to receive an update on progress to improve mobile signal

A brief update was given. A planning application for permitted development for the Whitehouse Farm site in Pigeon House Lane had been submitted to WODC on the 15th December, and had now been granted, although no consultation with the Parish Council had been done. It had since been established that Harlequin had been dis-instructed and the details had been handed over to Waldon Telecom, although the acquisition had not yet been made. It was suggested that Steve Liddell write to Waldon with the suggested preferred location and asked them to reconsider. It was also agreed that Peter would pull some details together to send in to Waldon. He asked Steve to send him a map detailing the preferred location, and Peter would forward the contact details for Waldon to Steve. A brief update was also given regarding the new Change of Telecoms code that was introduced on 23.12.17 that changed the basis for site valuations.

Action: Peter to forward contact details for Waldon to Steve Liddell and to submit letter to Waldon re alternative mast location.

6.2 Freeland Methodist Church: To receive an update on future of Methodist Church plus to note outcome re third attempt at Asset of Community Value nomination

The third nomination of the Church as an Asset of Community Value had been unsuccessful. Diana Shelton, WODC's Head of Leisure and Communities had confirmed that it would only be successful if the asset was absolutely essential, and there were no other alternatives. As Freeland already had the village hall, the likelihood of being granted an ACV nomination was highly unlikely. However, Diana was providing some assistance to the Village Hub group of key contacts who may be able to help with their project. It was suggested asking Diana to attend the next Parish Council meeting, so she could explain the ACV process in more detail. It was reported that the Hub group had applied to WODC for some grants to assist with their project. It was also suggested that the Village Hub group contact the Trustees for the Freeland Charitable Foundation to see if some funding could be obtained (this had already been offered to the group). The residents present (Donna and Angela) would talk to the members about this. It was proposed that at the March meeting it would be agreed to donate the shop start up allocated budget to the Village Hub group. Colin also asked that the Village Hub group to contact him should an emergency funding situation arise.

Action: Clerk to place item re donating funds to Village Hub group on next agenda.

6.3 Mowing the grass on the Green – to update on finding an alternative contractor to carry out future mowing

The contractor, Jason Footitt had provided a quote which was £75 per cut – this equated to the same rate that Nigel Green was currently charging the Council. Council resolved to accept this quote and the Clerk would contact Jason to confirm.

Action: Clerk to contact Jason as above.

6.4 GDPR (General Data Protection Regulations) - to receive any update following training course attended

The Chairman and Clerk had attended a training session run by OALC regarding the new GDPR regulations that came into effect from 25th May 2018. However, it was still not entirely clear what this would mean for Parish Councils and no firm solutions had been offered from the advice obtained so far. Templates for various tasks that needed to be carried out prior to the date of implementation would be available shortly from OALC. In the meantime, the advice was to get rid of any sensitive personal information about individuals that was no longer required. It was a requirement for all employers who processed and stored personal information to register with the Information Commissioner's Office. This had been done and there was an annual £35 fee for registration. This fee had been included on the list of invoices for payment.

There were also external companies who were offering advice and support to companies, including checklists and templates, and a Data Protection Officer service, with costs starting from around £150pa depending on the level of support required. These companies also provided support if or when a data breach occurred, which could have severe financial penalties. After a brief discussion, Council agreed that the Chairman and Clerk could research a few external GDPR companies who could provide support to obtain quotes for their services. Donna also suggested anonymising personal information in emails or pseudo-anonymise (where codes are used to identify individuals). She also agreed to resend the information that she had previously emailed to the Chairman and the Clerk but had not been received.

6.5 Annual Parish Meeting – to confirm date and finalise topics for discussion, plus to approve the printing in colour of APM flyers via local printing firm (approx. cost £135)

The date had been arranged for Friday 20th April at 7.30pm. Topics for discussion were agreed as:

- Garden of Remembrance – update on plans
- Speedwatch Team – update on findings re speeding in Freeland
- Village Hub update (to include update on Methodist Church nomination as an Asset of Community Value)
- WODC Local Plan –Giles Hughes to hopefully attend to give an update on the final results of the Local Plan
- Double Yellow Lines – update on getting them installed in village – the Chairman would include this in his report
- Spitfire Homes presentation – representatives from Spitfire Homes wished to make a brief presentation on some preliminary plans they had to develop the field on the corner of Pigeon House Lane.
- Christmas Day lunch – a resident wished to make a brief presentation regarding setting up a Christmas Day lunch for those spending Christmas alone.

It was also noted that no response had yet been received from Giles Hughes, although he had only recently returned to work following illness. The Clerk would chase this up if necessary.

A brief update was also given about Spitfire Homes, who the Chairman, Vice-Chairman and Clerk had met recently to receive an update on their plans for the field opposite the Methodist Church. The updated preliminary plans (which Spitfire Homes asked us not to publicise at this stage until they were further advanced) included a shop and 58 dwellings. Spitfire Homes were hoping to present their plans to the village at the APM, and then would hold a separate formal public consultation event at a later date.

Action: Clerk to chase response from Giles Hughes re APM.

6.6 RAF Brize Norton consultation re change of air space – to note any response received to queries raised last month

No response had been received regarding the queries that were raised last month. A further email about the consultation had been received, from the General Aviation Authority which needed to be considered. Steve Liddell advised that he was a pilot and would be willing to take a look at these consultations and feedback his thoughts. Council agreed that the Clerk should email Steve the Brize Norton and Oxford Airport consultations, plus the recent email from GAA.

Action: Clerk to email consultations to Steve Liddell for comment.

7. PLANNING - Applications received & WODC Decisions plus:

7.1 Applications Received:

18/00018/FUL

FREELAND METHODIST CHURCH, WROSLYN ROAD, FREELAND.

Change of use to Classes A1 (shop), A3 (café) and D1 (non-residential institution) for Freeland Village Hub.

After a brief discussion Council **resolved** to support this application. The Clerk would submit a response.

Action: Clerk to write letter of support.

7.2 Applications Approved:

- 18/00019/PNT** **LAND SOUTH OF PIGEON HOUSE LANE, CHURCH HANBOROUGH**
Installation of Installation of 1 x 15m lattice tower, 3 antennas, 2 x 0.6m dishes, 3 equipment cabinets and ancillary developments within a secure 6m X 6m compound for CTIL (**prior approval not required, permitted development**)
- 17/02996/RES** **LAND BETWEEN WYCHWOOD HOUSE & MALVERN VILLAS, WITNEY ROAD, FREELAND** (**"significant" amendments to plans**)
Residential development comprising 41 dwellings together with associated works for Mears New Homes & Sovereign Housing Associates (additional parking spaces and changes to footpaths shown)
- 17/00133/S73** **FREELAND HOUSE, WROSLYN ROAD, FREELAND.**
Non-compliance with condition 2 of planning permission 13/1159/P/FP to allow the building to be moved 1.5m for Mrs Alka Patel.

7.3 Applications Refused: None.

7.4 Applications Withdrawn: None.

7.5 Old Shop site – to discuss any action arising from a letter sent to Parklands residents asking them to agree to the release of a restrictive covenant that only permits up to 4 dwellings, bungalows or shops on the site.

A resident had emailed a copy of the letter sent to them from a solicitor regarding the removal of a restrictive covenant on the old shop site. After a brief discussion, it was agreed that the Parish Council would not submit any response and would leave the residents to make their decision. From conversations held so far it would appear that the residents were against removing the covenant.

7.6 Land opposite Freeland Garden Centre on corner of Pigeon House Lane – to note further request for meeting with Spitfire Homes, which will be held on 14th Feb

An update regarding this meeting had already been given at item 6.5.

7.7 Pye Homes – to note request for meeting received from Pye Homes to discuss some development plans they have

Graham Flint of Pye Homes had been in contact with Colin to try and arrange a meeting with Parish Council representatives to discuss some plans regarding the field gap by 71 Wroslyn Road. No further information was available at this stage, but it was agreed that the Chairman and Vice Chairman would arrange to meet with Graham to find out about the plans.

Action: Chairman and Vice Chairman to arrange meeting with Graham Flint.

7.8 OCC – Draft for Consultation for Guidance on the Local Validation Requirements for Applications Submitted to the County Council – details emailed around

After a brief discussion it was agreed not to submit any comments.

8. REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS

A report was given which included an update that the County Council budget had now been approved. £11.7m had been allocated to Adult & Social Care, £0.5m had been allocated to support the homeless, and £8.5m had been allocated to Children's Social Care services. Each County Councillor had also been allocated a £15K Priority Fund that equated to approx. £1,800 per parish to assist parish councils with various items. An additional £1m had also been allocated to help fix potholes across the county, and this had been used to purchase a new patching machine.

The Planning Inspector had confirmed to WODC that the Local Plan was generally sound, so the officers were now working to finalise the details so that approval could be given, which was anticipated to be given in May this year. This would then mean that the Local Plan would carry more weight than before, with speculative enquiries that were not included in the Plan often needing Parish Council support. The Barnard Gate Garden Village scheme had not been included in the Local Plan,

however the North Eynsham Garden Village was included, although the Barnard Gate Garden Village had now been submitted for planning permission so the outcome of this was awaited. An update was also given on the GWR consultation and Cotswold Line, an approved homeless policy that was due to take effect in May, and Superfast Broadband that had now been installed in Long Hanborough. WODC Council Tax would see a very slight increase this year, which had been increased by £2.75 per annum, which equated to 5.03 pence per week per house.

9. FINANCIAL MATTERS

9.1 Presentation of the monthly financial report

The monthly financial report was presented to the Council showing details of the bank balance at 31st January 2018 and the receipts and payments received or paid out in the last month. The bank statement was checked and signed by Bill.

9.2 Approval of invoices for payment

The Council approved invoices for payment as listed on the invoices sheet distributed with the meeting papers.

Council therefore **resolved** to approve all of the following invoices for payment:

Cheque Number	To whom paid	Details	Amount (£)
102432	Lisa Smith	Clerk's salary February 2018	£612.38
102433	Freeland Village Hall Bookings	Hall hire 19.02.18	£12.50
102434	WODC	Field mowing 05.10.17	£85.12
102435	Lisa Smith	Refund - wireless keyboard, mouse & dongle	£19.90
102436	Information Commissioner	Registration fee with ICO	£35.00
102437	Scribe 2000 Ltd	Scribe annual licence renewal	£416.40
		Total:	£1,181.30

9.3 Update on review of the effectiveness of internal audit process (to include review of financial system)

A report of the findings of the review of the effectiveness of internal audit process had been emailed around prior to the meeting. A recommendation was made to appoint an Internal Controller, who would check calculations and processes but who was not a bank signatory. It was proposed and accepted to appoint Jane as the Internal Controller with immediate effect.

9.4 Any other financial business – To consider approving Clerk's request to purchase a new scanner

It had been reported that the Clerk's scanner had broken and so far had not been reparable. After a brief discussion, Council **resolved** to approve a maximum expenditure of £150 to replace the scanner.

Action: Clerk to purchase new scanner.

10. PARISH COUNCIL STANDING ITEMS

10.1 Play areas/Playing Field – to receive any reports:

No reports were received.

10.1.1 Play equipment book – to receive any reports

The Chairman had the book and would pass it to Mary Ann. There were no problems to report. However, it was noted that the weekly checklist needed updating. The Clerk would arrange this.

Action: Clerk to update weekly checklist and email to Councillors.

10.1.2 Zip wire – to update on progress in replacing damaged safety mats

Some of the safety mats had been replaced, the rest would be done shortly. It was agreed this could now be removed from the agenda.

Action: Robert to repair/replace mats.

10.1.3 Weed spraying of field – to consider whether weed spraying work is required this year and to approve quote for weed spraying (£320 + VAT)

A quote of £320 + VAT had been received from Complete Weed Control to carry out weed spraying work on the playing field. Council agreed to review the field in April to see whether spraying would be required. The Clerk would place this on the April agenda.

Action: Clerk to place item on April agenda.

10.1.4 Playing field mowing – to discuss any response from the H&S advisor/insurance company re Football Club members using equipment to mow field unsupervised

The Clerk had spoken with the Health & Safety advisor who advised that the Parish Council would need to check firstly whether the Football Club members would be covered on the Parish Council insurance policy whilst mowing the field. If they were not covered then they would have to be covered under the Football Club policy and this would need verifying. Risk assessments would be required to be carried out, and the Parish Council would have to be satisfied and ensure that those using the equipment were adequately trained and competent, wore the appropriate protective clothing and sign certificates to verify this. It was noted that if there was a designated driver/operator of the tractor then this would be more straightforward, however it was much more likely that different drivers would use the equipment, making this very difficult to manage. It was suggested that the gang mowers were not really fit for purpose and not worth paying to get them repaired, and the tractor was old and difficult to start, so again not really fit for purpose. It was therefore suggested and agreed that it would be better to consider selling the equipment and donating the funds to the Sports Clubs. The Clerk would write to the Football Club to state that due to various health and safety and insurance constraints it was not possible to allow the Club members to use the equipment and to advise them of the suggestion of selling the equipment and donating the funds to the Sports Clubs.

Action: Clerk to write letter as above.

10.1.5 To consider purchasing/requesting funding for outdoor fitness equipment on the playing field – details emailed around

Some information about outdoor fitness equipment had been received and circulated to Councillors prior to the meeting. It was suggested S106 funds could possibly be used to purchase some of the equipment. Council resolved to agree a S106 funds 'wish list' next month, so the Clerk would place this on the agenda for next month.

Action: Clerk to place item on next agenda.

10.2 Village Highway Matters – to receive any reports:

10.2.1 Highways reports: Overhanging trees and shrubs in Broadmarsh Lane amenity area, plus request to sweep up debris left from hedge cutting in Broadmarsh Lane; request for PC to consider asking for section of Cuckoo Lane to be resurfaced

Tim kindly agreed to cut back the overhanging trees and shrubs in Broadmarsh Lane amenity area on the corner opposite house number 83. Council did not feel the debris situation in Broadmarsh Lane was currently bad enough to warrant any action at present. After a brief discussion, Council agreed the road surface on Cuckoo Lane from Bowles Farm to the entrance to the village was particularly poor and it was agreed to make a request to Highways to have this section re-surfaced.

Action: Clerk to request resurfacing work, Tim to cut back trees/shrubs on corner of amenity area.

10.2.2 To discuss the removal of the telephone box outside the village hall (following electricity disconnection)

The completion notice from BT had now been received confirming the telephone box now belonged to the Parish Council. Council resolved that Robert could remove the box in the next few weeks and thanked Robert for agreeing to do this work.

Action: Robert to remove phone box by village hall.

10.2.3 To discuss and consider approving proposals made in report from VAS Working Group re proposed position of new VAS sign on Wroslyn Road, and relocation of existing VAS sign;

A report of the VAS Working Group had been circulated to Councillors prior to the meeting. The report recommended purchasing 2 new mains electricity-powered VAS signs and attached as follows: One to be attached to a metal post adjacent to an electricity pole (ref 6311618) on the left of the road on the approach to the Village towards the Green from Eynsham, just opposite Orchard View, (and almost opposite the Freeland sign) to alert traffic entering the Village from the South.

The second VAS to be attached to a metal post near an electricity pole (6311520) between numbers 41 and 43 Wroslyn Road to alert traffic from the North, going South from the A4095 at the beginning of the downhill slope towards Willoughby Fields. (To avoid being obscured if the hedge grows out, the post would be set out from the electricity pole by 2-3 feet.)

Both of these areas are places where traffic has frequently been found to exceed 30mph by the Speedwatch Team.

The report also recommended that the existing mains-powered VAS should be moved from its position on the post for the Flashing Amber Light (FAL) South of the School to the FAL North of the School. This would make it much more visible than in its current site while retaining its effect on traffic coming past the school (the Speedwatch team had found that the majority of speeding traffic near the school generally came from the northerly direction).

Based on the advice of the Electrical Inspector at OCC the cost of these recommendations would be:

(a) For 2 new electrically powered VAS at £3,500 each = £7,000 (plus £500 each if STOP/GO etc was needed).

(b) For transferring the existing VAS to the other FAL: £90.

All costs excluded VAT as this would be reclaimed.

The total cost of these recommendations would be £8,090 and this was within the current budget of £8,852.99 for Highways/Footpath Maintenance. Council **resolved** to approve the recommendations contained in the report and the Clerk would make the request to Highways.

Action: Clerk to make request to Highways to purchase 2 x VAS signs and to relocate the existing VAS.

10.2.4 To note any response received from Highways re: suggested Cuckoo Lane junction alterations; missing chevron sign on Eynsham Road bend; request for zebra crossing on Wroslyn Road.

No response from Highways had been received regarding the Cuckoo Lane junction alterations, the missing chevron sign or the request for a zebra crossing. Liam agreed to chase up the missing chevron sign. The zebra crossing, and Cuckoo Lane alterations were agreed to include in the wish list for S106 funds. These could be added on to the list next month when it was finalised.

10.3 Footpath & Bridleway Matters/Footpath Book – to receive any reports

The footpath book was passed to Peter ready for the rota to start up again in March. The replaced sign on FP9/BR1 just needed checking that it was in place and visible - Mary Ann agreed to check this.

Action: Mary Ann to check signage on FP9/BR1.

10.3.1 OCC – Consultation re 32 applications to amend the legal record of public rights of way – details emailed around

The details of this consultation would be emailed around.

10.4 Garden of Remembrance – to receive any reports

No reports were received.

10.4.1 To receive an update on the progress for the Garden of Remembrance

The update on the GOR was included in item 10.4.3.

10.4.2 To approve request from resident to use the GOR car park for wedding guest parking on the evening of 24th Feb 5.00pm – midnight

After a very brief discussion, Council approved this request.

10.4.3 To consider suggestions arising from meeting with residents re concerns about GOR expenditure, namely request for PC to publish how much has been spent on the GOR to date and to detail its location; request to consider appointing a professional project planner for the remainder of the project so timescales can be documented and adhered to, or to produce a formal project plan in house; to consider installing some temporary screening between the GOR car park and allotments until the existing hedge has grown sufficiently to provide screening; to consider consulting with the village regarding the next steps of the project.

Following the meeting held with the two residents, the above suggestions were considered. The construction costs and maintenance costs had both now been published on the village website. The allotments expenditure was not included as this was considered to be a separate entity to the Garden of Remembrance. Capital costs and maintenance costs were shown separately. Council reviewed the information and approved the format of the report.

Mary Ann had produced a simple timetable in the format of a Gant Chart to show the progress of the project and the next phase with timescales for completion. A meeting of the GOR Working Group to decide the next steps was required and this was arranged for 26th Feb at 1.30pm. The GOR Working Group members were the Chairman, Matthew, Bill and Mary Ann. Council thanked Mary Ann for producing the project plan and approved its format and contents. This would also be forwarded to the 2 residents that had raised concerns. A professional project planner was therefore not required.

The hedge by the allotments was felt to be tall enough for screening but was acknowledged to be quite thin at the base. It was felt that it would be quite difficult to plant into the base, so a secondary hedge may be better, made up of things like holly, yew, privet or box. Rob advised he had about 20 holly plants that could be planted straight away, and it was agreed to get a mixture of the other species to be planted.

A presentation would be made regarding the GOR at the Annual Parish Meeting to update residents on the progress of the project and the timetable for completion.

Mary Ann had visited Bladon cemetery and circulated some photos prior to the meeting. The pathways were felt to be overgrown although it was acknowledged that it was a lovely cemetery. Tim had agreed to help Mary Ann with the planting of the lavenders plus 2 or 3 more trees, and this would be done by the next meeting. There was also a flowering cherry tree that was planted by the Gardening Club that would be removed, this would also be done shortly. It was agreed that all Councillors should visit the Freeland GOR and review the progress of the site before the next meeting.

Mary Ann and the Clerk were also arranging to visit Bladon Clerk and Stoke Poges GOR to see how they administer their GOR's and the systems they use. It was agreed that a leaflet would be produced to be circulated to all residents regarding the GOR, its location and its purpose. By the APM it was felt that there would be a better idea of what was required and when to finish the project.

Action: Mary Ann to forward project plan to residents, Mary Ann & Clerk to visit Bladon and Stoke Poges GORs, Tim & Mary Ann to plant lavenders and trees, Robert to plant hollies and all Councillors to review GOR before next meeting.

10.5 Freeland Hall Management Committee – to receive any reports

A very brief report was given. The gutters had proved much more problematic to fix than originally anticipated and this was still being worked on. The FHMC AGM had been held where all officers had been re-elected, with Robert remaining as Chairman.

11. CORRESPONDENCE – To discuss and agree any actions arising from:

- (a) OPFA Winter Newsletter – details had been emailed around.
- (b) OCC Oxfordshire Matters – January newsletter – details had been emailed around.
- (c) OALC January update – details had been emailed around.
- (d) OCC Battle's Over – Ringing out for Peace event to commemorate centenary of end of WW1 – details had been emailed around.

Plus additional items received since agenda sent out:

- (e) BT Payphones – completion notice received for phone box outside village hall – details had been emailed around. The Clerk would place the notice on the phone box shortly.
- (f) OCC – Temporary Traffic Regulation Order – Temporary Road Closure, Lower Road, Long Hanborough from 5th March 2018 for 5 nights - details had been emailed around and were duly noted.
- (g) General Aviation Alliance (GAA) – details re the RAF Brize Norton & Oxford Airport consultations – details had been emailed around and would be forwarded to Steve Liddell for comment.
- (h) Ongoing emails re GOR from disgruntled residents – details had been emailed around and were duly noted.

12. CIRCULATION

No February circulation.

January circulation – out at meeting.

No October or November circulation.

September circulation – still out.

13. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL

A brief update about the school was given by the Clerk. A U11 Netball tournament was held on 29th Jan – Freeland won and were through to next round. £181 had been raised for UNICEF from donations given at the Christmas plays. World Book Day was being held on 1st March where the children could go to school in their PJs with their favourite book. A 'Freeland's Got Talent' contest was being held w/c 12th March, with the final on 16th March where the winner can perform at Freefest on 21st July. Children had received training on using the internet safely, plus the School's Critical Emergency Plan (lockdown/evacuation procedures). Additional lunchtime play equipment was still needed – reading books, colouring books, chess sets, draught sets and dice and counters.

14. ANY OTHER BUSINESS – FOR PRELIMINARY DISCUSSION ONLY

Verges/litter – a comment was made about the condition of the grass verges in the village, many of which had been churned up and damaged by large vehicles. Some of the grass ditches in hard to reach areas of the village also contained a lot of litter, especially one in Pigeon House Lane. Rob advised he would try and clear it.

15. DATE OF NEXT MEETING:

Monday 19th March 2018, 7.30pm in the Newell Room.

There being no other business the meeting closed at 10.15pm.