

<p style="text-align: center;">EXBOURNE NEIGHBOURHOOD PLAN</p> <p style="text-align: center;">Minutes of monthly meeting held in the Village Hall on 31st March 2016</p>
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Present:

Adam Hedley (AH)	Michael Brady (MB)	Shaugna Robertson (SR)	Nigel Hoyle (NH)
Gaye Langham (GL)	Chris Forrester (CF)	Sally Hordern (SH)	

Action

1	Apologies: Sally Kenealy, Nick Kenealy & Dorothy Gennard	
2	<p>WDBC & CPRE Neighbourhood Plan Events</p> <p><u>Key messages from WDBC event:</u></p> <p>AH reported that Rebecca Black is leaving WDBC & the new senior case manager for Neighbourhood Planning is Sarah Packham.</p> <p>“Our Plan” will become part of a joint Local Plan with South Hams & Plymouth. It is thought that there will continue to be three separate elements of the joint plan with an overview tying them together. There is pressure to increase housing numbers but it is hoped that Plymouth, which is keen for growth, can absorb most of these.</p> <p>WDBC now has 9 designated NP’s and Highhampton on the way.</p> <p>Feedback from Independent Examiners has indicated that more focus should be placed on the evidence base work in NP’s. Part of the rationale for the recent increase in Locality grant towards NP’s was to help improve work in this area.</p> <p>AH said he had asked a question MB had raised concerning the point in time the NP could start taking account of planning permissions granted for new dwellings so they would go towards meeting the “minimum planned requirement”. It was explained that the critical point in time was the designation of the relevant plan. At the time of the meeting, AH thought the date of designation of the relevant NP was inferred but, on further reflection, the date of designation of “Our Plan” may have been meant. This would seem to make more sense as “Our Plan” is supposed to cover a specific period and, therefore, if planning permissions are granted within that time period then surely they count towards meeting the number of new dwellings that the Plan is seeking to provide for? AH said he had written to WDBC asking for confirmation of the point.</p> <p>In the meantime, NH agreed to prepare a spreadsheet with details of all planning applications in Exbourne from 12 November 2015, which is the date of designation of the Exbourne NP.</p> <p><u>Key messages from CPRE event</u></p> <p>MB explained that the event was focused around the Teignbridge District Council region. In Torbay, for example, there is increased pressure for development but with preservation of rural heritage in mind.</p> <p>CPRE put considerable focus on sustainability and environmental appraisals and recommended that they are taken into account throughout plan making even though, typically, the EU law screening of NP’s comes somewhat at the end of the process.</p> <p>Emphasis was also placed is on getting the community involved, especially trying to attract the younger people.</p> <p>GL agreed and thought the Group needed to consider strategies for ensuring the</p>	NH

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	Exbourne consultation event was well attended. This was deferred for discussion with publicity matters later in the meeting (see 5. Below)	
3	<p>Building The Evidence Base</p> <p>AH asked the Group to report on the current status of their evidence base work:</p> <p><u>Natural Environment</u></p> <p>GL presented an A4 page document that DG had prepared on this topic. This was very comprehensive covering many aspects in clear detail. DG had clearly put in a great deal of effort for which the Group expressed its appreciation.</p> <p>AH said that Ian Brooker had offered to help support her efforts on the landscape character assessment as he had previous experience with this type of work. MB had put DG in touch with Ian.</p> <p><u>Housing</u></p> <p>MB shared a detailed flow chart for housing and development and a summary of housing evidence required. He would be grateful for any feedback on these from the Group.</p> <p><u>Community Infrastructure</u></p> <p>MB explained that the Village Hall and Playing Field Committees had both been consulted, although there has been no response yet from the Playing Field Committee. The Primary School had also been contacted and had offered no direct response, but MB had managed to obtain attendance figures and source of intake.</p> <p>AH said that he had spoken to Cllr Trevor Foster, who would try and push things forward with the Playing Field Committee.</p> <p>The Group felt that the Pre-school, Methodist Chapel and St. Mary's Church should also be approached. MB agreed to do this.</p> <p><u>Demographics</u></p> <p>CF agreed to try to complete a draft of the demographics section of the evidence base report before next month's meeting.</p> <p><u>Transport</u></p> <p>AH to speak with NK to assess progress.</p> <p>Some Group discussion was held on parking, which is a key issue that is going to be difficult to solve. AH to ask NK to research what sort of funding might be available and solutions other NP's may have devised.</p> <p>AH said that he would aim to meet with all Group members undertaking evidence base work before the next meeting in order to get a good assessment of progress and provide guidance where necessary.</p> <p>AH explained that he would like an initial draft of the evidence base report completed by end May / mid-June so that there was plenty of time for Stuart Todd to review and comment in advance of the consultation day.</p>	<p>DG</p> <p>ALL</p> <p>MB</p> <p>CF</p> <p>AH</p> <p>AH</p> <p>ALL</p>
4	<p>Consultation Day</p> <p>AH said that he had booked the Village Hall for 24 September. He thought it would be difficult to be adequately prepared for an earlier date.</p>	

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	<p>AH asked the Group to aim to complete the majority of the material for the consultation day by the end of July so that there was plenty of time for feedback from Stuart Todd and the event facilitators.</p> <p>AH also asked the Group to focus on devising interesting interactive ways of engaging the community at the consultation day. For example, using a traffic light sticker system for visitors to express their views towards objectives.</p>	<p>ALL</p> <p>ALL</p>
5	<p>Publicity</p> <p>GL felt the Group needed to come up with some ideas to encourage people to attend and participate in the consultation day. MB noted that Ian Brooker had been very successful in encouraging people to attend a similar day for the Parish Plan.</p> <p>Group discussion ideas ranged from free refreshments to a rave! AH asked SH to review the Neighbourhood Planning Forum and Mycommunity.org.uk websites to see what other NP groups had come up with and seek some publicity ideas for discussion at the next meeting.</p>	<p>SH</p>
6	<p>Finance</p> <p>AH said he had shared the draft budget and Locality grant funding application with the Parish Council.</p> <p>The Group agreed that the grant application should now be submitted.</p>	<p>AH</p>
7	<p>AOB</p> <p>None</p>	
8	<p>Next meeting</p> <p>Thursday 28th April 2016, 7:30pm in the Village Hall</p>	<p>ALL</p>