

Cliffsend Parish Council

Clerk to the Council: Anne Griffiths, c/o Village Hall, Foads Lane, Cliffsend.

Cliffsend Parish Council Meeting - Friday 20 September 2019

Sir or Madam,

You are hereby summoned to attend the Parish Council meeting on Friday 20 September 2019 at 7.45pm, at the Village Hall, Foads Lane, Cliffsend, for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the attached Agenda.

Anne Griffiths

Clerk to the Council

Note: residents and members of the public are cordially invited to attend the meeting of the Council.

Agenda

1. Welcome and apologies for absence

2. Declarations of Interest

3. Adoption of the minutes of previous meetings as being a true record

4. Matters arising from the above minutes

5. Financial Matters

a. External Audit:

(i) To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.

(ii) To approve the Annual Governance Statement for 2018-2019, Section 1 of the AGAR for the year ending 31 March 2019. The Chair of the meeting and the Clerk to sign and date PLUS minute reference.

(iii) To approve the Accounting Statements for 2018-2019, Section 2 of the AGAR for the year ending 31 March 2019 and the supporting Bank Reconciliation as at 31 March 2019 and if necessary, the explanation of the significant variations from last year (2017-2018) to this year (2018-2019). The Chair of the meeting to sign and date PLUS minute reference.

(iv) To confirm details of submission to the External Auditor and publication on the website and notice boards