

**Minutes of the Annual Meeting (adjourned from May 13th) of the
Exbourne with Jacobstowe Parish Council held on Wednesday 27th May
2015 at 19.30 in the Village Hall, Exbourne.**

10 Those present

Cllr M. Luxton (Chairman)
Cllr S. Blakeman
Cllr Mrs. R. Williams
Cllr U. Lawson
Cllr T. Foster
Cllr A. Hedley

There were three members of the public present.
Lois Samuel, Borough Councillor for the Exbourne Ward, was present.

11. Apologies for absence – Cllr Cobb who has work commitments. The apology was accepted.

12 Election of a chairman – nominations were invited for Chairman. Cllr Blakeman proposed Cllr Luxton. This was seconded by Cllr Williams. There were no other nominations. Cllr Luxton was duly elected as Chairman.

13. Declaration of acceptance of office - Cllr Luxton signed the declaration of acceptance of office.

14. Election of Vice Chairman – nominations were invited for Vice – Chairman. Cllr Blakeman proposed Cllr Williams. Cllr Lawson seconded this proposal. There were no other nominations. Cllr Williams was duly elected as Vice – Chairman.

15. Being election year fill any vacancies left unfilled at the election by reason of insufficient nominations.

The vacancies have been advertised and two applications have been received. Trevor Foster and Adam Hedley were both present at the meeting. Cllr Blakeman proposed that the two applicants be co-opted onto the council. This was seconded by Cllr Lawson. All were in agreement.
Cllr Foster and Cllr Hedley took their seats on the council.

16. Being election year receive declaration of acceptance of office from all councillors and consider Register of Interests.

Cllr Cobb has yet to fill in his Declaration of Acceptance of Office form, but has completed his Register of Interests form. Cllrs Foster and Hedley filled in their Declaration of Acceptance forms at the meeting. They were given copies of the Register of Interests forms and advised to fill it in and pass it back to the clerk, who will copy it and send it to WDBC. It should be filled in within 28 days of election/co-option.

17. Representatives to Committees

Northern Links – Cllr Lawson will continue to be the main representative. The role of reserve representative will rotate amongst the other Cllrs. The next meeting is on 2nd July – discuss attendance at the next council meeting.

Exbourne Playing Fields Association – previously Cllr Glanville, who has resigned as a Councillor. Cllr Foster volunteered to represent the council on this committee. The AGM is on June 22nd in the village hall.

Link with the school – Cllr Williams stated she was happy to remain in this role.

P3 Co-ordinators – Steve Attfield and Tim Laws. The clerk will contact them and ascertain that they are happy to remain in this role.

Finance Working Group – currently Cllrs Williams, Cobb and Weeks. Cllr Weeks has resigned and nominations for someone to take his place were requested. The chairman explained the function of the working group. Cllr Hedley was asked as his application letter stated he is a Chartered Accountant. Cllr Hedley accepted and will join Cllrs Cobb and Williams.

Village Hall Committee – Cllr Blakeman stated he was happy to remain as the council's representative on this committee.

Neighbourhood Plan Group – it is understood that at a meeting held on May 21st it was decided to set up a Neighbourhood Plan Group. Would someone like to be the council's representative on this committee? Cllr Hedley is Project Leader of the group and stated he would represent the council on this committee. Cllrs Luxton and Williams stated they did not have the time to fully commit to this project, but would provide assistance as and when required.

Link with Highways – Cllr Weeks had previously filled this role. It was decided that when the Lengthsman is visiting the parish the whole council will discuss the sites to visit.

The chairman stated he would like to hold an informal meeting with himself, the clerk, Cllr Williams and the two new councillors just to briefly introduce them to council procedure.

- 18. Dates and venues of meetings for the forthcoming year** – meetings have always been held on last Wednesday of each month except December when no meeting is held. Cllr Blakeman proposed that it remains the same. This was seconded by Cllr Williams.
The clerk asked what the council would like to do about the Annual Parish and Annual Council meeting. Would they like to hold them separately as done this year or hold them on the same day as the regular council meeting at the end of May? The council unanimously agreed that they wished to hold them on the last Wednesday of May.

- 19.** There being no further business the meeting closed at 19.50