

## SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 29<sup>th</sup> October 2024. This meeting was held in the Community Centre.

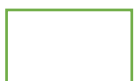
Present: Mr Terry James, Mrs Bridget Johnstone (Vice Chair), Mrs Pamela Akerman, Mr William Lack, Mr Paul Manning, Mrs Helen Robinson-Gordon, Mrs Debbie Savage, Mr Phil Springate, Mr John Williams,

Also Present: Cllr Tamara Reay, 6 Members of the Public & The Clerk

Agenda Item	Detail	Action
2024/197 Apologies for Absence	Mrs Jackie Hamblin, Mr Martin Wiltshire	
2024/198 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i) - There were no changes of declarations to the Register of Interests  (ii) - There were declarations of interest from Bridget Johnstone for PL/2024/0327456 and Pamela Akerman regarding Berhills Farm PL/2024/08450, PL/2024/08750, & PL/2024/09376.  (iii) - There were no requests for dispensation.	
2024/199 Local Councillor's Matters	Cllr Reay provided the following updates on local matters:  <b>Small electricals collections</b> These items should be presented in a supermarket carrier bag by the side of your blue-lidded recycling bin, or blue recycling sack. Individual items should be no larger than a shoe box.  <b>Wiltshire Rail Strategic Study</b> Network rail published its Wiltshire Rail Strategic Study, explaining their future plans. Key recommendations include enhancements to local services for Melksham, new railway stations at Devizes and Corsham, and upgrades to supporting infrastructure particularly Westbury. However, there is a long way to go before the objectives of this study can be realised. Network Rail will analyse the proposals before taking forward business cases to progress these projects.	
2024/200 Minutes of the Previous Meeting	The Minutes of the meeting held on 24 <sup>th</sup> September 2024 were circulated to all Councillors.  Acceptance of the Minutes of this meeting as an accurate record was proposed by Debbie Savage seconded by William Lack. With the exception of Phil Springate who was not present at this meeting, all Councillors present voted in favour. A shortened version of this month's minutes to be placed in Spotlight.	Clerk
2024/201 Matters Arising Not Already on the Agenda	<b>Rowde Common</b> Pamala Akerman requested further information about the enlargement of a drainage pond adjacent to Broad Lane. The Chairman of Rowde Parish Council who was present advised the works were confined to land within Rowde Parish.	
2024/202 Items for Discussion from Members of the Parish	None	



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<p>2024/203 Local Highways &amp; Footpath Infrastructure Group (LHFIG)</p>	<p><b>Bell Crossroads</b> Wiltshire and Swindon Road Safety Partnership forwarded our request for a review of the accident assessment criteria to Wiltshire Police and Wiltshire Highways.</p> <p>The suggestion of speed activated advanced warning indicators installed on the approach to at the junction has been made to LHFIG who agreed this request should be considered by the Council's Collision Reduction Team. Their response to be provided prior to the next LHFIG meeting in January.</p> <p>Road markings on the Bell &amp; Bollands Hill approaches have been refreshed. Highways confirmed they will monitor the impact of the marking changes.</p> <p>The pedestrian bollard deployed on the SW corner of the junction was broken on 16<sup>th</sup> October (2 days after its replacement). LHFIG agreed they would investigate replacing this and the other Bollards with a more substantial version and consider raising the height of the kerb on this corner of the junction.</p> <p><b>Barge Bridge Parking</b> Parking restrictions are unlikely to be introduced until Spring 2025 due to a backlog in the Council's workload preparing statutory process and the need for a public consultation by Wiltshire Council.</p> <p><b>Spout Lane Parking</b> LHFIG advised they cannot provide residential parking at this location. The Parish Council needs to see if there could be an alternative local parking provision for residents who have no off-street parking. If resolved LHFIG can investigate a scheme that removes/reduces overnight parking.</p> <p><b>Extension of Pedestrian Railings from School Road towards Dial Close</b> LHFIG agreed to undertake an impact assessment and feasibility study which should be presented at the next LHFI meeting.</p> <p><b>Canal &amp; River Trust</b> There has been no further update from Wiltshire's Enforcement and Legal Teams. Cllr Reay advised she raised this issue at Full Council along with the suggestion Wiltshire Council could offer to work in Partnership with the CRT to better manage static boater groups. It was acknowledged the Council needs to consider a Boater management policy for Wiltshire.</p> <p><b>Bradley &amp; Rusty Lane</b> Despite repeated requests for detailed plans and costings, neither have been forthcoming from Wiltshire Rights of Way Team. (The Chairman had previously asked Cllr Reay to obtain this information)</p> <p><b>Vehicle Pollution</b> Air pollution monitoring will commence in January 2025 for 12 months and will be published at the end of the period.</p> <p>The next LHFIG meeting is 14<sup>th</sup> Jan. The Chairman, Cllr Reay &amp; Clerk to attend.</p>	<p>All</p> <p>Cllr Reay</p> <p>Cllr Reay/ Chairman/ Clerk</p>
<p>2024/204 Speedwatch</p>	<p>Debbie Savage completed the Traffic Speed Survey for Cllr Derek Walters Wiltshire Council. She also noted new data from the Speed Indicator Devices (SIDs) had been downloaded for analysis. The Speedwatch team will relocate one of the Speed Indicator Devices to the Bell Crossroads. The Speedwatch Team</p>	<p>Debbie Savage /</p>



Agenda Item	Detail	Action
	<p>advised they were considering an additional SID that could be more easily relocated around the Parish.</p> <p>An accident involving two cars on A361 ~ 200m west of Spout Lane was attended by Police and the broken road sign has been reported to Wiltshire Highways</p>	John Williams
2024/205 Neighbourhood Plan / Wiltshire Local Plan	<p>Phil Springate advised he would not be able to lead the Neighbourhood Plan team and therefore we need a new Neighbourhood Plan Lead.</p> <p>Georgina A'Bear who previously made a huge contribution to the Seend Parish Neighbourhood Plan (the Plan) read a statement from the Plan and suggested that a review of the Plan should be considered. The Plan was formally made a legal document after a public vote in May 2021. Although less than 4 years old, there is some concern that to ensure it remains relevant and aligned with current legislation it should be reviewed.</p> <p><u>Resolution:</u> John Williams proposed that the Parish Council commences a review of the Seend Parish Neighbourhood Plan. This was seconded William Lack. All Councillors present voted in favour.</p> <p>The Clerk to formally advise Wiltshire Council of this decision.</p> <p>The following Councillors agreed to form part of this review group</p> <ul style="list-style-type: none"> <li>• Bridget Johnstone</li> <li>• Helen Robinson-Gordon</li> <li>• Pamela Akerman</li> <li>• Phil Springate</li> </ul> <p>A notice to be placed in Spotlight announcing the decision to review the Neighbourhood Plan and request volunteers to assist with this review.</p>	<p>All</p> <p>Clerk</p> <p>Clerk</p>
2024/206 Planning Matters	<p>PL/2024/08864 – 1 Dial Close - Small Holly tree - Remove as too close to wall.</p> <p><u>Resolution:</u> William Lack proposed this application is approved. This was seconded by Debbie Savage. All Councillors present voted in favour.</p> <p>PL/2024/08450 – Berhills Farm, Berhills Lane - Proposed single storey rear extension to farmhouse and wood burners</p> <p><u>Resolution:</u> Terry James proposed this application is approved. This was seconded by Bridget Johnstone. With the exception of Pamela Akerman who had declared an interest, all remaining Councillors present voted in favour.</p> <p>PL/2024/08987 – 48 The Lye, Seend - Sweet Chestnut tree – Fell</p> <p><u>Resolution:</u> Terry James proposed this application is approved. This was seconded by Paul Manning. All Councillors present voted in favour.</p> <p>PL/2024/09225 – 4 Cooks Close, Seend - Maple – Fell</p> <p><u>Resolution:</u> William Lack proposed this application is approved. This was seconded by John Williams. All Councillors present voted in favour.</p> <p>PL/2024/08896 - Land North of Thatched Cottage, Baldham, SN12 6PW – Construct stable block, change of use to equestrian</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



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	<p><b>Resolution:</b> William Lack proposed that Seend Parish Council raises a comment that it is concerned that access for horses ridden on horseback onto a main road adjacent to a known accident location may not be appropriate. Therefore, the Parish Council requests Wiltshire Planning to consult with Highways about the potential issues of horse riders being present in this vicinity. This was seconded by Phil Springate. With the exception of Paul Manning who abstained, all remaining Councillors present voted in favour of a comment rather than a decision being given.</p> <p>PL/2024/03274 – 56 Sells Green, Seend - Outline application for the erection of 2No. single storey dwellings</p> <p><b>Resolution:</b> Terry James proposed this application is approved. This was seconded by William Lack. All Councillors present voted in favour.</p> <p>PL/2024/08750 – Berhills Farm, Seend - Proposed single storey rear extension to farmhouse to accommodate relocation of kitchen and related alterations, plus provision of new shelter porch to side entrance</p> <p><b>Resolution:</b> Terry James proposed this application is approved. This was seconded by Bridget Johnstone. With the exception of Pamela Akerman who had declared an interest, all remaining Councillors present voted in favour.</p> <p>PL/2024/09376 - Berhills Farm, Seend - Amendments to existing store to form stables for horses including formation of new field access</p> <p><b>Resolution:</b> Terry James proposed this application is approved. This was seconded by William Lack. With the exception of Pamela Akerman who had declared an interest, all remaining Councillors present voted in favour.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2024/207 Solar Farms	<p><b>Sandridge Solar</b> The Clerk forwarded details of additional properties that have been built since the last payment has been made to Sandridge Solar.</p> <p><b>Byde Mill Solar</b> The Clerk contacted Byde Mill Solar regarding the traffic routes being considered to support both the construction and maintenance phases and was advised their project transport consultant has been asked to investigate this matter further. The Clerk was also advised that Ampyr will be fully responsible for the costs and arrangements for decommissioning the site in accordance with the terms of the planning permission.</p>	
2024/208 Devizes Area Board	The next Area Board will take place on 18 <sup>th</sup> November 2024 and will be attended by the Chief Constable.	Pamela Akerman / John Williams
2024/209 Items of Correspondence	<p><b>Seend Royal British Legion – Lamp Post Poppies</b> The Poppy Appeal launch began on Saturday 26 October and like previous years, the RBL has displayed lamp post poppies around the Parish. Poppy Appeal organisers, are asking local businesses, organisations and individuals to sponsor some of these poppies.</p> <p><b>Resolution:</b> Terry James proposed the Parish Council donate the sum of £80.00 to Seend Royal British Legion towards the cost of providing lamp post poppies. This was seconded by Pamela Akerman. All Councillors present voted in favour.</p>	Clerk



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	<p><b>Complaint about Parking adjacent to the Westbound Bus Stop, Bell Crossroads</b> A parishioner reported their concerns about vehicle parking in this vicinity. The Clerk to provide a response as directed at this meeting.</p> <p><b>Land Beside Bollands Hill</b> A parishioner raised concern about the future use of some land besides Bollands Hill and other issues concerning new homes in Seend Cleeve. The Clerk to provide a response as directed at this meeting.</p>	<p>Clerk</p> <p>Clerk</p>																		
<p>2024/210 Wiltshire EV Charging Survey</p>	<p><b>Wiltshire EV Charging Survey</b> Wiltshire Council will be undertaking a survey to develop on street parking solutions for residents that do not have Off-Street parking. The Clerk has circulated the questionnaire to Councillors. The Clerk to send a summary response.</p>	<p>Clerk</p>																		
<p>2024/211 Parish Steward</p>	<p>The Clerk to request the Parish Steward undertake the following work:</p> <ul style="list-style-type: none"> <li>• Repair Potholes on Church Lane</li> </ul>	<p>Clerk</p>																		
<p>2024/212 NALC - National Pay Awards for Local Council Employees 2024</p>	<p>NALC has announced their pay award for local council employees back dated to 1<sup>st</sup> April 2024. If accepted this would mean back pay amounting to £229.32 would be owed to the Clerk and his salary would increase by £32.76/month.</p> <p>Back pay owed will be split into 4 payments of £57.33 added to the Clerk's revised salary from December– March 2025.</p> <p><u>Resolution:</u> John Williams proposed that the pay award be implemented. This was seconded by Pamela Akerman. All Councillors present voted in favour.</p>																			
<p>2024/213 Clerks Retirement</p>	<p>The Chairman read out the Clerks notice of retirement.</p> <p>The Clerk confirmed he would assist the Council in its search for a new Clerk and if necessary, continue to act as the Responsible Financial Officer (RFO) until such time as the new Clark felt they could take on the finances.</p> <p>Adverts to be placed in Spotlight and with Local Council Organisations</p>	<p>Clerk</p>																		
<p>2024/214 Financial Matters</p>	<p><b>Financial Matters</b></p> <p><b>a. Income</b></p> <ul style="list-style-type: none"> <li>- The Clerk advised that Lloyds Interest payment for this month amounted to £24.79</li> <li>- All Allotment payments have now been received</li> </ul> <p><b>b. Payments</b></p> <table border="1" data-bbox="453 1682 1270 1868"> <thead> <tr> <th>Payee</th> <th>Amount</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mr C Stirland</td> <td>£762.45</td> <td>Salary</td> </tr> <tr> <td>HugoFox Limited</td> <td>£23.99</td> <td>Hugofox - Parish Council Website</td> </tr> <tr> <td>Seend Trust &amp; Community Ctr</td> <td>£245.00</td> <td>Room Hire (April - Nov inc.)</td> </tr> <tr> <td>British Legion Seend Branch</td> <td>£80.00</td> <td>4 x Street Lamp Poppies</td> </tr> <tr> <td>Mr J Tilley</td> <td>£120.00</td> <td>Grass cutting at Horseponds</td> </tr> </tbody> </table> <p><u>Resolution:</u> William Lack proposed acceptance of the payments that had been preauthorised online by Terry James &amp; Phil Springate. This was seconded by John Williams. All remaining Councillors present voted in</p>	Payee	Amount	Reason	Mr C Stirland	£762.45	Salary	HugoFox Limited	£23.99	Hugofox - Parish Council Website	Seend Trust & Community Ctr	£245.00	Room Hire (April - Nov inc.)	British Legion Seend Branch	£80.00	4 x Street Lamp Poppies	Mr J Tilley	£120.00	Grass cutting at Horseponds	
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	<p>favour. Next month's online payment pre-authorisations will be undertaken by Debbie Savage &amp; Pamela Akerman.</p> <p>c. Bank Reconciliation at end of October 2024, was £40,554.90 (note the bank reconciliation circulated did not include the late payment request to Mr J Tilley.</p> <p>d. Clerk Forthcoming Debit Card Payments - None</p> <p>e. Bridget Johnstone reviewed and signed off the Q2 accounts</p>													
<p>2024/215 Items of Note</p>	<p><b>Date for Annual Parish Council and Annual Parish Meetings</b> These meetings will take place on <b>Monday 12<sup>th</sup> May 2025</b>. The Clerk to book the venue and advise parish organisations.</p> <p><b>Flooding on Inmarsh Lane</b> The road surface has been subjected to repeated flooding and is at risk of significant damage. The Clerk to advise Highways</p> <p><b>Fright Route Advisory Sign Seend Fork</b> The sign has been broken. The clerk to inform Wiltshire Highways.</p> <p><b>Seend Fork White Lines</b> The road markings have become badly worn. The Clerk to inform Highways</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>												
<p>2024/216 Date of next meetings</p>	<p>The Chairman thanked everyone for coming and closed the meeting at 21.05 pm The next Parish Council meetings are:</p> <table border="1" data-bbox="432 1133 1289 1227"> <thead> <tr> <th>Meeting</th> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Parish Council Meeting</td> <td>Tuesday 26<sup>th</sup> Nov</td> <td>7.00pm</td> <td>Community Centre</td> </tr> <tr> <td>Parish Council Meeting</td> <td>Tuesday 28<sup>th</sup> Jan</td> <td>7.00pm</td> <td>Community Centre</td> </tr> </tbody> </table>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 26 <sup>th</sup> Nov	7.00pm	Community Centre	Parish Council Meeting	Tuesday 28 <sup>th</sup> Jan	7.00pm	Community Centre	
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Bridget Johnstone (Vice Chair)  
Date: 26<sup>th</sup> November 2024

