

Longhorsley Parish Council

Clerk to the Parish Council Mrs S Doyle – 35 Burghley Gardens, Pegswood, Morpeth, Northumberland, NE61 6TN
Tel: 07427 123268 Email parishclerk@longhorsley-pc.gov.uk Website www.northumberlandparishes.uk/longhorsley

5th May 2025

Dear Councillor

Your attendance is summoned to the Annual Meeting of Longhorsley Parish Council on **Wednesday 14th May 2024** at 7.00pm in the Village Hall.

If any Longhorsley parishioners wish to speak, at 8.00pm there will be an adjournment of up to 20 minutes, and at that time, each Longhorsley parishioner will be allowed a maximum of four minutes to speak.

Agenda

1. **Election of Chairman** – nominations to be received and a Chairman elected.
2. **Declaration of Acceptance of Office** – by the elected Chairman.
3. **Election of Vice - Chairman** – nominations to be received and a Vice-Chairman elected.
4. **Apologies for Absence** –
5. **Minutes** of the Council meeting held on 9th April, 2025 (previously circulated) to be confirmed and signed.
6. **Declaration of Interests** in items on the agenda other than standard declaration of interests. ***Members are asked to review their declaration forms on the NCC website in order to ensure that they are up to date.***
7. **Proposed Dates of Next Meeting(s)** – 11th June and 9th July, 2025.
8. **County Matters** – Update by County Councillor Sanderson
9. **Update on behalf of Northumbria Police** - report attached.

10. Finance

- 10.1 **Authorisation of Payments** – May 2025 list is attached for members' approval
- 10.2 **Review of Standing Orders** – copy attached
- 10.3 **Review of Financial Regulations** – copy attached
- 10.4 **Review of Insurance Policy** – copy attached
- 10.5 **Bank Signatories to be confirmed** – current signatories are Cllrs Alcock, Bell and Douglas.
- 10.6 **Budget Monitoring** – Members are supplied with the Accounts and Transactions file including petty cash and bank reconciliation to end of April, 2025.
- 10.7 **CCTV Upgrade** – Update by Cllr Boyle.

11. Routine Items for Review

- 11.1 a) Review of Planning Decisions – Summary of NCC Planning Portal is attached for consideration.
- b) Review of Planning Applications - Summary of NCC Planning Portal is attached for consideration.
- c) The following applications are to be kept on the Agenda in order to ensure that they are not forgotten:

None at this time.
- 11.2 **Moor Committee** – the Minutes of the site visit held on 2nd April are attached for your information and the Committee Chairman will give a verbal update on the night.
- 11.3 **The Old Church Wood Working Group** – a verbal update will be given on the night.
- 11.4 **Play Areas** –
 - i. The report supplied by Mr Paterson is attached for consideration.
- 11.5 **Allotments** – Cllr Boyle to give a verbal report on the night.
 - i.
- 11.6 **Village maintenance issues**
 - i. Car Parking on Common – verbal update by Cllr Boyle
 - ii. Further tree issue following the recent tree works
 - iii. Pot holes at Shoulder of Mutton entrance
 - iv. Adamson Park gate works
- 11.7 Website – members are requested to consider any items to be included.
- 11.8 Longhorsley Tree – topics for PC Submission to be discussed.

11.9 Donation Requests – none received.

11.10 Village Hall Committee – a verbal update by Cllr Peat will be given on the night.

12. Items Carried Forward

12.1 Housing Developments & Planning Matters in the Village to include:

- a) South Road Development
 - i. Knotweed alerted by a parishioner
 - ii. Public forum dates given by Ascent Homes
 - iii. Date for Parish Council members and Developer

12.2 Neighbourhood Plan – verbal update by Cllr Parker on the night.

12.3 Village Green – nothing to report at this time.

12.4 Welcome Letters – none issued this month.

13. Other Agenda Items

13.1 **Councillor Duties** – a copy of the current list is attached for consideration and review.

13.2 **D Day Commemorations** – Cllr Douglas will give a verbal report on the night.

13.3 **Neighbourhood alerts to cease** – Should the PC object to the change in the alerting of police issues VISAV

14. Other Items for Information

14.1

15. Any Other Business (arising too late for inclusion on agenda)

Yours faithfully

S Doyle

Mrs S Doyle
Clerk to Longhorsley Parish Council