

BARNBY VILLAGE COMMITTEE

MINUTES FROM BARNBY VILLAGE COMMITTEE MEETING 20th September 2023 at 7:00pm in the Village Hall

Attendees: Keith Stanton (Chair), Vicky Appleby, Marie Burgess, Gill Powell, Karan Jaram, Yvette Wellard, Graham Bett, Helen Cowlan (Clerk)

1. Apologies for absence

None.

2. Approval of minutes of the last meeting

Minutes from the meeting held on 7th August 2023 were formally unanimously approved as a true record of the meeting. Proposed KS / unanimously approved.

3. Matters arising from the minutes

- *Pans* – GB obtained quotes for bigger / catering sized pans – it was agreed that at least two large pans would be needed. **ACTION – further research to be done for comparison purposes.**
- *Table decorations* – jam jars could be used as they are relatively low cost and can be adapted for themes.

4. Recent events

Horticultural Show (9th Sept) – a huge “well done” to everyone involved. There were lots of entries and it was lovely that monies were raised through great generosity. It was agreed to leave the entry fees at the current price. KS to do a spreadsheet to capture financial side. Ideas for the future included using acetate / florist’s roll for freshness, and to have a baking category for the gentlemen of the village to get involved with.

5. Finances

- Running costs have broadly been in line with expectations, although electricity prices continue to increase. Event costs will be higher than previous years due to the numbers of events taking place. As the budget is drafted, details of year to date spend and target will be circulated. This can be shared regularly going forward.
- The BBQ raised approx. £800. The Summer Lunch made £375 in ticket sales with additional funds through the bar (less any costs) – KS is creating a breakdown to show the financial side.
- Horticultural show – raised £260 (allowing for £20 for children’s prizes being taken out).

6. Events

- i) Escape Room (20th Oct) – an overview of how the event works was given; 5 per team; aiming to complete in shortest time (time penalties given for clues); expected to take approx. 1.5 hours; bar will be open with cobs / crisps – additional soft drinks will be bought; reminder to go in newsletter; £5 p/head; prize tbc; 7pm start.
- ii) Ladies Lunch (end Oct) – 30th October 12pm start; reminder in newsletter; a casual meeting will be held to confirm tasks and menu options (main + dessert); £10 p/head with booking via VA / YW.
- iii) Wreathmaking (9th Dec) – GP to liaise with Yvette to confirm date and any charges; theme of festive decorations, not just wreaths; ticket to include equipment / frames / greenery but provide own decorative items; ticket price tbc but potentially £10 p/head with booking via VA / GP; update to go in newsletter.
- iv) Burns Night (26th Jan) – details to be confirmed at future meeting.
- v) Party Night (17th Feb) – details to be confirmed at future meeting.
- vi) 40s themed afternoon tea (Spring/March next year) – details to be confirmed at future meeting.
- vii) Food and Drink Festival (date tbc next year) – research will need to be done to decide if the event will be done ‘in-house’ or will be getting suppliers to attend; Fri 24th Nov for an informal meeting to share initial ideas.

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7. New proposals

No new proposals at this time.

8. Parish Council Updates

Food Hygiene – everyone will need to make sure that Risk Assessments are reviewed and followed; three certificates being held is satisfactory (additional courses can be done if wanted, and costs will be paid) – renewal every three years; process to change to Food Business name to the Parish Council has begun; future actions will include reviewing signage e.g., allergens – processes will balance care with common sense.

Gate – there is the potential of carrying out works using a donation as a funding source; research is being done into styles and materials for something that is low maintenance – possibly brick.

First Aid sessions – plans are to set up monthly drop-in sessions where basic advice may be given / guidance on where to go for help – dates and times tbc but at no cost.

Planning – an overview was given of current issues.

9. Licensing

The Licensing application has been completed and approved – although it wasn't possible to include the car park within the licensed area, the whole building is licensed; a file is being produced to keep evidence of training / logs etc; training will be given and refresher sessions held – everyone will share responsibility.

10. Inventory

Lists for each cupboard will show what is in each; KS to type up and laminate for ease of reference in each unit, and will create a central list too.

11. Date of next meeting – 15th November 2023 at 7pm.