



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

### You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 13<sup>th</sup> September 2023 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 12<sup>th</sup> July 2023.**
4. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **RS12 Update**
  - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None currently
7. **Planning**
  - a) **Allhallows Planning Applications:**
    - i *MC/23/1810 Details pursuant to condition 4 (obscure glazing flats 25, 26 ) on planning permission MC/19/1736 - Application for the approval of reserved matters being layout, appearance, scale and landscaping pursuant to planning permission MC/18/0247 - Outline planning application with some matters reserved (appearance, landscaping, layout, and scale) for demolition of all buildings and structures and development of previously developed land and undeveloped land for up to 65 dwellings and associated works and infrastructure Land At White House Farm Stoke Road Hoo St Werburgh Rochester ME3 9BH*
    - ii *MC/23/1781 Construction of an extension to link the existing showbar venue to the swimming pool and arcade, located within the central facilities area with associated infrastructure and ancillary works and demolition works if required.*  
*Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD*
    - iii *MC/23/1517 Advertisement consent for the installations of 1 externally illuminated fascia sign and 4 non illuminated very small printed signs.*  
*Allhallows Yacht Club Allhallows Caravan Park Allhallows Rochester Medway ME3 9SY*
    - iv *MC/23/1922 Details pursuant to condition 14 (drainage) on planning permission MC/21/3488 for Variation of condition 2 (approved drawings) to allow a minor material amendment to planning permission MC/21/1638 to omit the access to the east of the approved drawing and change plot 2 from a 2 bedroom unit to a 3 bedroom unit to allow for a larger ecological area.*  
*Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL*
  - b) **Medway Local Plan** General Report – no update currently
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and maintenance will be circulated.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
  - b) **Street Cleaning** Report/Issues
  - c) **Active Cemetery** Report/Issues
  - d) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding –  
Electricity Supply issues. UKPN have been authorised to provide the new electricity supply awaiting MPAN number so electricity supply and meter can be arranged.  
Trunking installed but needs diversion at Pavilion end to the wall by the consumer unit.  
Landscaping of land around the car park underway following completion of trunking.  
Improvement to CP entrance field gate (to improve ease of use implemented, but chain locking to be investigated, gap by pedestrian access to be investigated) Work underway to remedy Events/Football field dip across the western end.  
Cold store to be moved to final location and activated (issues with locking to be resolved) – possible base and

move into position will be sorted by the landscaping contractor.

The architects have been contacted about the future extension and have fed back their concern that Medway Planners may not approve of the proposed layout and may want it be North/South rather than East/West to limit the visual impact from the events field (as they did for the Cold Store), but that would need to be discussed with Medway. The funding of this is also likely to be an issue and current s106 funds (understood to be RPI linked, but dependent on occupation of new chalets) may need to be used to finish off current works rather than a new build – to be discussed. Meeting being arranged before the Parish Council meeting or during.

11. **Youth Club Report** (Including Brimp Youth Centre)
  - a) **Youth Club Issues** -Community Payback have continued to carry out maintenance tasks at the Brimp. Due to re-open after the summer break on the 12<sup>th</sup> September.
  - b) **Brick Store Expansion** - Progress - funding is now an issue. The Clerk has been discussing Heritage Lottery Funding opportunities (through the Whose Hoo project).
12. **Contributions from Representatives on external bodies (representatives to be appointed at the previous Annual Parish Council Meeting.**
  - a) **PACT** (Cllrs Morrice and Freeguard)
  - b) **KALC Medway Area** (Cllrs Freeguard and Morrice)
  - c) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
  - d) **Village Hall** (Cllr Forrest)
  - e) **Cross Park Association** (Cllr Freeguard)
  - f) **Allhallows Fete Committee** (Cllr Forrest)
  - g) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**
  - a) **Allotments** (Cllr Forrest)
  - b) **Recreation ground and playpark** (Cllrs Morrice & Forrest).

On site meeting arranged with Medway and Medway Norse to check details before lease renewal and to look at boundary restrictions (lease expired in June)
  - c) **Bourne Leisure Liaison** (Cllrs Draper & Freeguard) – Clerk meeting with manager to look at RS12 issues.
  - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
  - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest and the Clerk)
14. **Financial**
  - a) **Finance Monitoring Reports** to 31/08/2023
  - b) **Issues Raised by Internal Audit** (report circulated).
  - c) **Receipts and Payments schedule** for note/approval as required (circulated)

Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. **If personal details or contract quotes need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss confidential matters.**
15. **Staffing Issues** Any Staff issues
16. **Date of next meetings** – Parish Council Meeting 11<sup>th</sup> October 2023 6:30pm, Cross Park Pavilion
17. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 6<sup>th</sup> September 2023