

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 6<sup>th</sup> JUNE 2023**

Present: Cllr J Hodgson (Chairman), Cllr E James, Cllr J Dumper, Cllr J Mann, Cllr R Robson, Cllr K McAllister, Cllr M Mossman & Cllr J Morrison.

In attendance: Heather Bourner-Clerk

1 Member of public

**Apologies for Absence**

1) Apologies for absence had been received from HCC David Drew, TVBC A Johnson & Cllr B Keane.

**Election of Vice Chairman**

2) There were no nominations or expressions of interest in Vice Chairman. It was agreed in the absence of the current chair a volunteer would be sought to chair that meeting as a one off. There is still a vacancy for a Parish Councillor which will be advertised.

**Public Participation**

3) The member of the public present raised concerns regarding the aesthetics of the new electric car charging point which, in his opinion detracts from the attractive Village Hall. He asked if it were possible to move this to a less obtrusive site or at least screen it. He feels that villagers are in favour of having such a facility but not at this site. Cllr James explained this was a Village Hall decision and this site was chosen as it was really the only site the company who installed it were prepared to use. The Parish Council will feed back to the Village Hall committee.

**Declarations of Interest**

4) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

**Minutes**

5) **Resolved:** The minutes of the meeting held on 11<sup>th</sup> May were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mann seconded Cllr Dumper. All agreed

**Planning**

6) **The following decisions by TVBC were noted:**

23/00695/FULLS-demolish old and build new dwelling, Drove House, Rookery Lane- withdrawn

**Resolved: that the planning decisions on the following applications were endorsed:**

23/01172/FULLS- alterations to porch, projecting WC and front door, Cob House, Paynes Lane- an objection will be raised in respect of adequacy of parking and highways safety.

**Review of Burial ground Fees**

7) The Clerk reported she had reviewed the fees currently charged for the different services offered at the burial ground and compared those to other local cemeteries.

After some discussions in particular with regard to the need to extend the road within the cemetery in approximately five years it was agreed the fees should be raised by a small amount. The Clerk will provide revised figures for the next meeting. Following this, on a yearly basis, any surplus funds from the cemetery after maintenance costs would be ring fenced for this project.

**8) County and Borough Councilors' Report**

**HCC David Drew had provided a full report which can be seen at appendix 2.**

**TVBC Cllr Johnston** has sent apologies.

**Play area repairs**

9) Cllr Dumper reported that he had still not been able to get a contractor via Sutcliffe Play to fit all the spares which were purchased almost 12 months ago. In addition, the basket swing was now damaged and had been removed for safety purposes. Cllr Dumper will obtain quotes

to repair or replace this. The annual Play Safety report had also recently been received which highlighted some areas requiring maintenance.

After some discussion it was agreed attempts to engage a different contractor were needed. The Clerk provided details of two companies she had found via internet searches that may be able to help. Cllr Dumper agreed to contact them.

The Clerk will research any S106 monies available to purchase new equipment as several other items were now showing signs of wear.

Cllr Mann confirmed the required fence repairs have now been carried out.

### **Sports Field Update**

10) Cllr Dumper reported a recent meeting of the committee has produced a business plan which will be circulated. He believes all the outstanding planning requirements have been met and will ensure details are sent to the Clerk so the application can be fully submitted and paid for.

Cllr Hodgson raised concerns regarding an item in the recent sports club committee minutes which suggest a contract with Haygarth Ross has been signed in respect of the re build. Any contracts must come before the Parish Council. Cllr Dumper believed this to be an error in the minutes but will establish facts and report back to the next Parish Council meeting.

Finally, Cllr Hodgson asked Cllr Dumper to establish if the required Sports Club Committee bank account was now open.

### **Neighbourhood Plan**

11) Cllr Mann said he had four volunteers to help build a plan and a possible fifth person may join. A consultant has been found and a meeting of the steering group will take place soon. Recommendations will be made to the Parish Council once this has taken place.

### **School Lane Completion work**

12) Cllr James gave a brief report on the history of the building of properties on school lane which also attracted two open green spaces, a car park and land and finance to build a MUGA. The legal process to bring this to fruition has been agonizingly slow through no fault of the Parish Council.

Cllr Mossman said he had now reviewed the file of correspondence from outgoing Councillor Peter Boulton. He recommended the Clerk write to the solicitors agreeing the changes to the deed as outlined in their email of 25th May 2023 and agreeing the sum of £120,712.54 from Linden Homes to build the MUGA. All Councillors agreed this course of action and that Cllr James Hodgson and Cllr Michael Mossman should sign the deed on behalf of the Parish Council. One caveat will be highlighted to the solicitor in that should the transaction have not been completed by 31st August 2023 the Parish Council reserve the right to revisit the sum of money offered.

### **Clerks Report**

13) The Clerk reported as follows: -

Following several concerns raised regarding flooding in Rookery Lane the Clerk confirmed she had spoken to the owner of Mill House and established some facts regarding excessive water and environment requirements. High spring rainfall had created a water meadow which was full of weed which cannot be cleared until 13<sup>th</sup> June. Removal of the weed will help with the situation but concerns are still high regarding pipe work into the pumping station and whether this is blocked or of insufficient size to take the flow required. The pumping station is the responsibility of Southern Water. Cllr Mossman agreed to take photographs of the pumping station and pipes which the Clerk will use when contacting Southern Water asking them to ensure the pipes are cleared.

Geoff Elliot had contacted the Clerk with regard to grass cutting of the Village Hall lawn. He had been doing this but feels now that it is mature should be added to the grass cutting contract. Cllr Mc Allister will highlight the matter to the Village Hall management committee.

Increased prices for electricity for the street lighting in the village were noted.

The report from the internal auditor was discussed and noted. The auditor will shortly be retiring and the Clerk was asked to approach another for a quote to carry out the work next year.

Allotment fees due have been requested and almost all have been received. The Clerk confirmed she had started a review but was still awaiting old paperwork from Will Baillie before she could put forward recommendations. A full report will be provided at the July meeting.

#### **Footpaths & Grass Maintenance.**

14) Cllr Morrison confirmed HCC had sent some proposals regarding improvements to footpaths to be met by S106 funding. They were still awaiting confirmations from contractors as to when the work will be carried out. Once they have full details, they will pass these to Cllr Morrison to share with the Parish Council.

Cllr Morrison confirmed part of footpath 3 is clear but there is still an area where the grass is very long. The Clerk will contact the landowners and ask them to cut this back.

#### **Finance**

15) Balances in the bank accounts at 30/05/2023 were noted as: -

TSB Charity account £228121.61

TSB Business Instant £72450.90

United Trust £30,285.00

ii) To approve the following payments and authorise on line transactions: -

H Bourner sal £664.33

H Bourner exp £38.64

HMRC £49.00

Grass & Grounds £602.88

Awbridge PC £258.90

B F Keane Electrical £3624.00

Galea Gardening £75.00

John Murray £390.00

Aceliftaway £312.00

Carol Davenport £228.00

Playsafety Ltd £201.00

16) Items to carry forward

S106 footpath improvements

School Lane completion

Review of cemetery fees

Review of allotment tenancy agreements and fees

#### **17) Correspondence**

The Clerk confirmed she had received:

Three separate emails regarding unpassable and dangerous footpaths and overgrown verges all of which will be reported to those responsible.

#### **New items for next meeting**

18) Complaint regarding cemetery parking during school fete

#### **Community news**

19) The Parish Council has been contacted regarding a Santa Run to take place from and ending at The Greyhound Pub on December 9<sup>th</sup>. It was agreed there was no action required by the Parish Council regarding this event.

#### **Date of next meeting**

20) **7.30 pm on Tuesday July 4th**

## Appendix 1 HCC David Drew

### Historic Hampshire records go online in next phase of Ancestry® partnership with County Council

Baptism, burial and marriage records spanning 400 years of history are now available online due a partnership between Hampshire County Council and Ancestry®. The records will be available to Hampshire residents for free via public libraries and Winchester's Record Office. Prominent Hampshire residents featured in the collection include Florence Nightingale, Jane Austen and Thomas Lord

Dating back to the 16th century, parish records are some of the longest running records available and are some of the best resources to use when tracing family roots.

The Parish Records are now available on Ancestry®, which covers over 400 years of Hampshire's history. These records hold so much insight about the ancestors of people from Hampshire and will be a great tool in finding out more about the lives they lived.

<https://www.hants.gov.uk/News/20230526HistoricRecordsAncestry>

### Hampshire communities receive climate change action boost

More communities across Hampshire can be empowered to take positive action on climate change over the next three years, thanks to almost £0.5million of National Lottery funding awarded to the Greening Campaign, with support from Hampshire County Council



Following a successful bid, and in partnership with the County Council, Hampshire & Isle of Wight Wildlife Trust and Southampton University, £495,000 of funding will allow The Greening Campaign to work with more communities to make meaningful changes to tackle climate change. This could include improving the energy efficiency of people's homes, reducing CO2, reducing waste, reusing and repairing, being more sustainable through locally grown produce, and providing green spaces for wildlife to thrive.

The Greening Campaign is a structured process, guiding communities to act on climate change and biodiversity locally. Guidance, based on experience gained from working with over 200 other groups across the UK, provides a blueprint for success for each step of the way, starting with motivating people in the community to get involved, through to making it fun and rewarding.

The Campaign works in rural villages and towns and with Parish and Town Councils, residents' associations, and libraries to also support communities in deprived areas. For more information and to book a place visit Events – [www.greening-campaign.org](http://www.greening-campaign.org)

<https://www.hants.gov.uk/News/20230510GreeningLot>

## **Learn as you grow - new courses to support Hampshire families throughout the years**

Families in Hampshire can now access free online courses to help parents and guardians build their confidence and better understand the behaviour, development and mental health of the child or young person they are supporting

Hampshire County Council has partnered with the 'Solihull Approach' – a recognised resource for families designed by psychologists and professionals – to fund the courses, which are tailored to different ages and stages of a child's development, from pregnancy to teen years and beyond. Through a series of interactive sessions, the Solihull Approach courses provide advice and practical tips aimed at anyone caring for a child or young person, including parents, guardians, foster carers and grandparents.

There are different challenges at every stage of looking after a child or young person. It is important that parents and carers are supported throughout this journey to build their resilience and to meet their child's needs as they continue to change and grow over time.

As well as families, professionals working with children can also benefit from free courses focusing on understanding trauma, attachment and brain development.

Visit <https://www.hants.gov.uk/solihullapproach> for more information and details of how to register for free, unlimited access to the courses.

<https://www.hants.gov.uk/News/20230522solihullapproach>

## **Councillor Patricia Stallard elected Chairman of Hampshire County Council**

The County Council's chain of office has passed to Councillor Patricia Stallard who has been elected as Hampshire County Council's new Chairman

Councillor Stallard who represents the Winchester Southern Parishes electoral division on the County Council was elected to the position at the Annual Meeting of the Authority on Thursday 18 May 2023.

## **County Council to urge more support for Hampshire families struggling with the rising cost of living**

Hampshire County Council has pledged to further press Government for more support for Hampshire families with school-age children, in the face of escalating living costs

At the Authority's AGM today (18 May), a formal motion was passed unanimously acknowledging the impacts of ongoing cost of living pressures facing families, particularly relating to school meals and children's uniforms. In a planned letter to the Minister of State for Education, the Leader of Hampshire County Council, Councillor Rob Humby, will press Government for a review of the national eligibility criteria for free school meals, to give more children the opportunity to access a healthy school meal needed to fully develop and flourish. Hampshire's MPs will also be urged to lobby Government on this issue.

As schools are responsible for their own school uniform policies, the County Council also committed at the meeting to actively remind all Hampshire schools of statutory guidance in relation to keeping down school uniform costs. This includes minimising the need for branded items, and ensuring clothing is available from suppliers which have evidenced their value for money. In addition, those who don't already have a uniform exchange scheme are encouraged to set one up.

Hampshire residents concerned about their finances are encouraged to visit the 'cost of living and money worries' advice page on the Connect to Support Hampshire website - which signposts to a wide range of local and national support and advice services. Further information is available from the County Council's Help with the Cost of Living web pages, which contain advice and information about a range of issues from debt management and finance support to mental wellbeing.

<https://www.hants.gov.uk/News/20230518costofliving>

## **An extra £14 million to help support Hampshire households with the cost of living**

Hampshire County Council has announced plans for how £14.2million of additional funding will be used to help local households struggling with the cost of food and energy prices. The

funding is an extension of Government's Household Support Fund (HSF) until the end of March 2024.

In a change to previous HSF rules, the County Council has now been able to allocate up to £200,000 of funding to provide locally-based food and energy advice services, alongside practical help with costs.

The funding allocations also include:-

#### Hampshire-wide grants

- £880,500 to Citizens Advice to support households with utility costs;
- £800,000 to support the community pantry network;
- £500,000 in grants for organisations supporting vulnerable residents across Hampshire;
- £440,000 to the Environment Centre to provide guidance and support to households on energy-related issues;
- £361,000 to organisations supporting unpaid carers;
- £240,000 to extend the community wellbeing service for vulnerable older people.

#### Community grants

- £800,000 in community grants for locally based organisations to support residents.

#### Grants to District/Borough Councils

- £3,441,870 to provide food vouchers;
- £1,001,000 to support with exceptional housing costs.

#### Grants through education settings

- £2,845,622 for schools, colleges and early years settings to offer support at their own discretion to families most in need of help.

#### Hampshire County Council social care support

- £460,000 in direct fuel support to vulnerable adults;
- £715,000 in food vouchers to foster carers and connected carers;
- £177,400 to supply food vouchers to care leavers.

The connect4communities website brings together information on the Household Support Fund and the Department for Education-backed Holiday Activities and Food programme for children during school holidays. The site includes further details both for households seeking help and organisations looking to deliver support.

The site is currently being updated with the latest news and details. Information on applying for community grants will be added when available.

<https://www.hants.gov.uk/News/20230511-hsf4>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)