

LITTLE WENLOCK PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 20th AUGUST, 2012 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 8/12/01 Members Present:**
Councillors Mrs. S. Hutchison (Chairman), Miss J. Esp (Vice Chairman), Mrs. J. Davidson, Mr. S. Holding and Mr. A. Lees.
Mr. J.F. Marcham – Clerk to Little Wenlock Parish Council.
T&W Borough Councillor Jacqui Seymour was in attendance.
Members of the Public:
2 members of the public were present.
- 08/12/02 Declaration:**
Cllr. Jayne Davidson made a Declaration of Acceptance of Office.
- 8/12/03 Apologies:**
Apologies were received from T&W Councillor Terry Kiernan.
- 8/12/04 Declarations of Interest:**
Cllr. S. Holding declared a pecuniary interest relating to a payment being made by the Parish Council to his company.
- 8/12/05 Members of the public address the Parish Council:**
Mr. Roy Parsons addressed the PC on the planning application for Church Lodge (TWC/2012/0580). He outlined the history of the site which his property adjoins and explained that previously a planning inspector had turned down an application for a building on the site. A new application was subsequently made and T&W ignored all the points raised by the inspector and passed the application. The present application is for a substantial extension to the house which would subsequently dominate his garden which is downhill of the property.
- 8/12/06 Minutes:**
The minutes of the meeting held on 9th July 2012 were **approved** and signed by the Chairman.
- 8/12/07 Proposal that T&W community fund is used to repair the boardwalk at Swan Farm pool and to agree a contribution towards the overall cost from LWPC.**
The project to repair the boardwalk would cost £4,750 and work would start in September by T&W. It was **resolved** that £666 from the Community Fund be given to the project and that LWPC would contribute a further £334 from the Rights of Way budget.
- 8/12/08 Superfast Broadband:**
The Clerk reported that the contract had been signed and the first 50% of the contract price paid, a sum of £15,265.97. Work would start in August and the project should be completed by March 2013. This contract does not include the copper wire re-arrangement which will be dealt with under a separate contract.
- 8/12/09 New Works Bus Shelter:**
The Clerk reported that under the Local government (Miscellaneous Provisions) Act 1953, s.4. LWPC can provide and maintain a bus shelter. He has therefore sent the plans to T&W Planning Department to ascertain as to whether we need planning permission. The plans are also on display on the New Works notice board.
LWPC is also waiting for written confirmation from Veolia that we can build on their land. The local Veolia manager, Adrian Foster, has seen the plans and design and is happy with them.
- 8/12/10 Highways:**

- a. Cllr. Lees reported that discussions with T&W Highway officers had seemed quite fruitful. However they had requested that LWPC puts in an application to the UK Coal fund to meet the cost of the work proposed for the Forest Glen as there was no budget for the work to be done this year. They had been informed that LWPC would not make such an application as the fund would not finance work that should properly be done by T&W Council. LWPC had been informed by T&W that the work was not a priority at this time. It was **resolved** to continue to pursue the matter further.
- b. It was reported that the pot hole on Willowmoor Bank had been repaired. Cllr. Esp had sent photographs of the area around previous road repairs which were breaking up to T&W but no action has resulted. It was **resolved** to report the concerns via the "Report It" web site form.
- c. Two sites for the traffic survey had been agreed on Coalmoor Road and Wellington Road and the survey would commence w/c 10th September.
- d. Steve Scanlon had not contacted the PC on weight limits as requested. However the traffic survey would highlight HGV use. It was **resolved** to deal with the matter once the survey results were available.
- e. The Clerk reported that in relation to the willow tree by Hatch Lane Matthew Seabrook had made the landowner aware of his "duty of care" and "owner occupier's liability act" but no action regarding the unsafe tree had taken place. It was **resolved** to ask Matthew Seabrook if in his opinion the tree was unsafe and if that was so was he able to take enforcement action as to its removal.
- f. The Clerk brought to the attention of the council the consultation document regarding national plans to reduce speed limits. This was placed in the circulation pack for everyone to read.
- g. T&W had commenced work on Church Hill, New Works, by cutting back the roadside edges, further work would be done w/c 17th September and last for 5 days.
- h. The Clerk had received the winter service report and a list of grit bins in the parish. This was in the circulation pack.

8/12/11 **Safety survey at the Forest Glen:**

It was **resolved** to hold a safety survey at the Forest Glen during the Bank Holiday weekend.

The survey would consist of two questions:

- a. Do you feel safe walking on these local roads?
- b. Do you feel that the existing parking arrangements present a hazard?

8/12/12 **Parish Environmental Team Scheme:**

No information had been received from Dave Hanley.

8/12/13 **Litter bins and litter pickers:**

- a. The Clerk reported that the old concrete litter bin at the lay-bye on New Works Lane would be replaced by a new one.
- b. Under the "Suggest a Bin Scheme" organised by T&W the Clerk had submitted the locations for two new bins adjacent to benches on New Works Lane and Buildwas Lane.
- c. Cllr. Holding agreed to supply 15 fluorescent jerkins and litter picking tools.
- d. Cllr. Davidson agreed to coordinate the litter picking team.

8/12/14 **Meeting with T&W Borough Councillor Hilda Rhodes:**

It was **resolved** to meet with Cllr. Rhodes once the Forest Glen Survey had been carried out.

- 8/12/15 Projects for 2013/14:**
The following suggestions were made:
- Further bulb planting within the parish.
 - Increased maintenance of areas of grass around benches and planters.
 - Maintenance of planters at New Works.
 - Possibly planters at Little Wenlock.
 - Maintenance of some footpaths, e.g. The Shropshire Way at the end of Witchwell Lane.
 - Redesign of the community newsletter heading and printing of 5000 master copies.
 - Possible purchase of traffic signs.
- The Clerk to inquire how an increase in the precept would affect the rates on a Band D property. It was **resolved** to place an item on the November agenda.
- 8/12/16 Affordable Housing Survey:**
Matthew Weatherburn had told T&W Borough Cllr. J. Seymour that he would look into the wording of the final report but nothing had been received. T&W Borough Cllr. J. Seymour stated that she would contact him to get the matter resolved.
- 8/12/17 Community Newsletter:**
There were very few articles available for the October issues. It was **resolved** that if the editor did not have sufficient articles then the next edition be published in November.
- 8/12/18 Risk Management Document:**
It was **resolved** to adopt the Risk Management documents drawn up by the Clerk.
- 8/12/19 Web site and Facebook:**
It was **resolved** not to pursue this any further as there was concern over possible miss-use.
- 8/12/20 Clerk's Report:**
- The maintenance of the planters relies on volunteers attending to them. A request had been made for more volunteers and this has been placed on the New Works notice board. It may mean that in the future LWPC will have to service the planters and the Clerk had drawn up a brief specification for a contract.
 - A new document had been placed in the circulation pack relating to the Disclosable Pecuniary Interest of councillors.
 - ALC training subjects and dates were brought to the attention of councillors. The following courses were recommended; End of year accounts and online banking for parishes PAYE and VAT for the Clerk; Freedom of Information & data protection; The Annual Parish Meeting and handling complaints and Managing Risk, Insurance, Risk Assessment.
 - The draft design for new notepaper was submitted by the Clerk using the new logo. It was **resolved** to reduce the size of the logo.
 - A letter had been received from the Village Hall Management Committee asking LWPC to request T&W to mark out the public parking area in front of the former post office to encourage cyclist and walkers to park there instead of the Village Hall car park. It was felt that a sign in the Village Hall car park stating that parking was there only for those using the Village Hall would be more appropriate.
- 8/12/21 Planning:**
- TWC/2012/0580**
Erection of a two storey side and single extension.

Church Lodge, Little Wenlock, TF6 5BD.

The Parish Council **resolved** to object to the application on the following grounds:

- a. The scale of the extension is too big for the size of the plot.
- b. The size would not be in keeping with the surrounding properties.
- c. The extension would occupy the area currently used for car parking and thus make exiting the site dangerous.

8/12/22**Borough Liaison:**

T&W Borough Cllr. J. Seymour informed the Parish Council of the Boundary Review which is taking place.

T&W Borough Cllr. J. Seymour stated that she would Green card the planning application and it was **resolved** that a member for LWPC would attend the Plans Board.

8/12/23**Reports and updates by parish councillors:**

Cllrs. Esp and Hutchison reported that they had attended the Parish Forum meeting where Richard Partington and Cllr. Shaun Davies had spoken about the cooperative council. In the whole presentation not one word was said about the rural areas, it was all about inner Telford, the Town Park, Woodside, the new ring road at the town centre etc. A lot of parish councils, both urban and rural, were unhappy especially about planning as T&W were not listening to the communities. Shaun Davies said that their door was always open so we took our concerns to him. Also in the meeting was Wendy Tonge (Priority Action, Parish Liaison Manager Co-operative Council Delivery Unit). We told them what we thought, no evidence of a cooperative council being cooperative i.e. highways, planning etc. Wendy Tonge is taking up the issues and Shaun Davies will consult with department heads on our concerns and report back to us. At this moment in time no reports have been received.

The Parish Plan was presented to them and they were told that we are a Quality Council and are very active and like to get things done.

8/12/24**Finance:**

- a. £15,265.97 was transferred from the Base Rate Reward Account to the Community Account on 1st August to meet the first payment to BT plc. Interest of £19.07 was paid. The balance is £31,149.76. Funds committed to projects total £25,330.03; the working balance is therefore £5,819.73. The balance in the Community Fund is £1,432.11 with one cheque for £20 to be cleared giving a working balance of £1,412.11.
- b. The contract with BT plc has been signed and returned.
- c. The issuing of cheques to BT plc for £15,265.97 and Smartwater for £132.00 since the last meeting was **approved**.
- d. It was **resolved** that cheques in September be signed by Cllrs. Esp and Lees.
- e. The following accounts were **approved** for payment (Cllr. Holding did not take part in this part of the meeting):

| | | |
|--------------------------------|---------------------------|---------|
| Playsafety Ltd. | Play equipment inspection | £133.20 |
| E.On | Light repair | £25.28 |
| E.On | Light repair | £34.52 |
| Npower | Energy consumption | £79.50 |
| Npower | Energy Consumption | £33.20 |
| Madeley Print Shop | 250 sheets, white | £15.00 |
| Madeley Print Shop | 250 newsletters | £25.00 |
| S.P. Holding Tractor Hire Ltd. | 2 litter bins | £656.40 |
| ALC | Course fees | £40.00 |
| J F Marcham | Salary | £242.33 |
| HMRC | PAYE | £60.58 |

- f. Cllr. Holding reported that the quarterly audit of accounts was satisfactory.
- g. It was **resolved** to order the daffodils bulbs in September.
- h. The Clerk presented a government consultation paper on payments by parish and community and charter trustees in relation to two signatures on cheques.

8/12/24

Date of the next meeting:

8th October 2012 in the Village Hall at 7.30 pm.