

EDMONDSLEY PARISH COUNCIL

Minutes of a Meeting of the Edmondsley Parish Council held on 5 March 2020 at 6.30pm

Present: Cllrs Wheatley (Chair), Curry, Parkin, Hall and Armstrong

Also in attendance – Angela Foster (Parish Clerk) and 8 members of the public. County Councillors H Liddle and S Wilson

1. Apologies for Absence:

All members present.

2. New member - One application received by Michael Ballantyne who was co-opted onto the Council. He signed the declaration of acceptance and took his place on the council

3. Disclosable Pecuniary Interest:

Cllrs Wheatley and Armstrong declared an interest in agenda item C, but have dispensation so are able to vote/speak.

4. Questions from members of the public:

- Residents would like to know when the wall is going to be repaired after the recent accident. Cllr Liddle will check out and also ask if the bricks could be re used.
- Road at Jubilee Close has potholes. Cllr Liddle did a walkaround and has already logged it.

5. Police Report:

No police present but report submitted - speed checks have concurred that heading South has a few issues, going North seems to be ok. Further checks will be made. After a site meeting about the speeding cars following several accidents, it was noted from Highways and the Police that everything that can be done regarding signage and road markings is already in place. They advise to continue with the speed watch to educate drivers and asked for volunteers to help out. Cllr Armstrong has been involved and will report back.

6. Minutes of Council meeting :

Resolved : That the minutes of the meeting held on 9 January 2020 were approved and signed by the Chairman.

7. Clerks report:

The Clerk updated the members from last month.

- The campervan was reported but is not causing any obstruction according to the police. It has since been moved.
- Moss at Jubilee Close has been reported to DCC
- SLA been signed for the asbestos and PAT testing, awaiting a date to commence
- The School will advertise in their newsletter about the Easter event.

8. Parish Matters and on-going items

a. **Planning applications**

- No applications received

b. **To consider any planning applications received after the agenda was published.**

- No applications received

c. **Allotments** - Cllr Wheatley gave an update on the allotments. Rent has mostly been collected. One plot holder asked if he could purchase his plot.

Resolved:. *Report noted. It was agreed not to allow plot holders to purchase their plots.*

d. **Future events**

- *The arrangements for the Easter event was discussed. Holding a bingo evening was discussed.*

Resolved:. *It was agreed to hold on 11th April 12 till 3. The Clerk to purchase Easter eggs for prizes. To purchase other items to have games and activities. All member to attend. Cllr Liddle to help out with food as she has a food hygiene certificate.*

The Clerk to advertise in newsletter for bingo night

e. **County Councillors Report** – Cllrs Liddle and Wilson gave an update

The unadopted road at Tyzack Street is still ongoing. The potholes are becoming an increasing issue. She has advised residents to go to their MP.

The overgrown hedge at Braeside is still ongoing and awaiting enforcement action from Highways

f. **Annual Parish Meeting** - The date and arrangements for the meeting was discussed

Resolved: *It was agreed to hold before the May meeting at 6pm. To provide refreshments*

g. **Training for Defibrillator** - A date for training was discussed. 2 dates were put forward. 2nd and 16th April. Cllr Armstrong to check with NHS and confirm date. It will be an evening training for approx 20 people.

h. **Bank mandate** - Adding more members to the mandate was discussed. Also to allow the Clerk to be a signatory (but not to sign cheques) was noted as the bank will not speak with her.

Resolved: *It was agreed to add Cllrs Armstrong, Ballantyne and the Clerk*

i. **May meeting** - DCC electoral services wish to use the hall on 7th May for PCC elections. It was suggested moving the meeting back to 14th.

Resolved: *It was agreed to move back one week*

j. **Flooring** - To note an application was applied for Up to 2 fund.

Resolved: *It was agreed not to apply as it is where you have to go to advertise your project and no members were available to help out and feel other projects would be more successful*

- k. **Microwave** - The Clerk purchased a microwave as the after school club needs it for their class. The Clerk used delegated powers.
- l. **Boiler update** – The gas supply and meter are both installed. The Clerk contacted RMAC to have the boiler installed. The direct debit was set up at £80 per month, this will be reassessed once know how much gas it used. But the electricity bill will be reduced.
- m. **Accounts** - The Clerk distributed the bi-monthly accounts for approval

Resolved: *Bank reconciliation, cash book, bank statement and petty cash were approved by all members and Cllr Parkin signed*

n. **Policies to adopt –**

- Annual Risk Assessment - The annual policy was distributed. They carried out an assessment of the risk facing the Council and took appropriate steps to manage those risks.
- Statement of internal Control was accepted

- o. **Audit – Review of Effectiveness of Internal Auditor** – Asking Mrs Routledge to carry out the internal audit was discussed. A cost of £50 per half day was given, possibly 3 half days. Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

Resolved: *It was agreed to invite Mrs Routledge to be internal auditor. To accept the evidence of achievement from the review.*

p. **Correspondence**

- Nothing received

q. **Correspondence since agenda was published:**

- Nothing received

r. **Urgent issues for noting** (the Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting**

(a) Payments**Resolved:** That the following payments be agreed:

- (1) That the sum of £547.26 be paid to Mrs A Foster - (January/February)
- (2) That the sum of £136.40 be paid direct from clerk to HMRC (January/February)
- (3) That the sum of £82.00 be paid via S/O to E-on - electricity
- (4) That the sum of £113.90 be paid to Mrs E Curry - (January/February))
- (5) That the sum of £28.40 be paid to HMRC (January/February) (E Curry via Mrs A Foster)
- (6) That the sum of £5.10 be paid to Mrs A Foster - telephone call to Northern Networks
- (7) That the sum of £858.00 be paid to Olivers tree services
- (8) That the sum of £71.98 be paid to Mrs A Foster - microwave

(b) Receipts**Resolved:** That the following receipts be noted:

- (1) That the sum of £60.00 was received from Judo
- (2) That the sum of £3,251.70 was received from members allowance for boiler
- (3) That the sum of £216.00 was received from After school club

9. Date of Next Meeting

Thursday 14 May 2020 to commence at 6.30pm

Terminated at 7.45pm

Chairman**Date**