

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 28 OCTOBER 2021 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Geoff Moore	
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Vanessa Roach	
	Cllr Mrs Sheila Noise	
	Cllr Mrs Elizabeth Turpin	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk

Item

Minute 2021/22/

*Action point***1 APOLOGIES**

207 Apologies for absence were received from

Cllr Paul Thorpe	Family commitment
Cllr Ope Onimole	Family commitment
Cllr Mrs Fatima Mitchell	Family commitment

It was proposed by Cllr Moore, seconded by Cllr Martin and agreed these apologies be accepted. An apology for absence was also received from Mrs Anne Roscow, Footpaths Officer.

2 DECLARATIONS OF INTERESTS

208 Cllr Etheridge declared a possible conflict of interest in Item 7a as a member of Medway Council's planning committee.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

209 None

4 MINUTES OF THE MEETING HELD ON 23 SEPTEMBER 2021210 It was proposed by Cllr Moore, seconded by Cllr Etheridge and agreed the minutes of the meeting held on 23rd September 2021 be signed as a true record.**5 MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

211 Cllr Etheridge wanted an update on the naming of the river in Upnor, it was agreed to take up this matter next month when Cllr Thorpe was in attendance.

6 FOOTPATHS

212 a Representative's Report

Mrs Roscow could not attend the meeting but sent in her report as follows:

Dennis and I were joined by 4 volunteers from Cuxton one Saturday last month. This meant that with 6 of us we cleared RS 122, which runs from Castle Street in Upnor. We could do it more thoroughly, with 6 of us, including the removal of small branches and dead trees encroaching on the footpath. This was a footpath that a member of the public had complained about earlier in the year. There was still a large fallen tree, which Adam Taylor knows about, and is planning to remove. It is possible to do a small detour to get around it.

Dennis and I also partially cleared the steps, at the Four Elms Hill end of the footpath running from Upchat Rd.

7 PLANNING

a Applications

- 213 i **MC/21/2980** Sole Street Farm House Sole Street Farm Lower Rochester Road Wainscott: Alterations to existing detached garage to the rear incorporating the construction of a rear dormer and single storey extension to the rear for use as a garden room.

No Objection

- 214 ii **MC/21/2981** Sole Street Farm House Sole Street Farm Lower Rochester Road Wainscott: Listed building consent application for alterations to existing detached garage to the rear incorporating the construction of a rear dormer and single storey extension to the rear for use as a garden room.

No Objection

- 215 iii **MC/21/2983** Ministry Of Defence Higham Road Wainscott Details pursuant to condition 3 (Materials) on planning application MC/18/3112 for Construction of a new POL station to include a surface mounted fuel tank, spill kit store, office, packed fuel and oils compound and construction of a new wash down hanger with associated facilities

No Objection

- 216 iv **MC/21/2921** 218 Brompton Farm Road Frindsbury Extra: Application for a Lawful Development Certificate (proposed) for the enlargement of the existing drive together with alteration to garden wall with revised vehicular crossover to the front

No objection

- 217 v **MC/21/2880** 81 Cooling Road Frindsbury Extra: Construction of a single storey infill extension to rear - demolition of existing conservatory

No Objection

- 218 **vi** **MC/21/2839** Frindsbury House 42 Hollywood Lane Wainscott: Extension to existing carpark from 12 spaces to 24
- No objection
- 219 **vii** **MC/21/2844** Plot 1 Anthonys Way Medway City Estate: Details pursuant to conditions 7 (surface water infiltration), 9 (varification report), 12, (vision splays), 13, (pedestrian access improvements) and 14 (protection of parking) on planning permission MC/19/1748 for construction of 8no. units for Class B2/B8 use (with ancillary trade counter(s) and sui generis use(s) within the specified categories: (i) Storage, distribution of sales of tiles, floor coverings, bathroom and kitchen furniture and fittings and other building materials; (ii) Machinery, tool and plant hire; (iii) Auto Centre for fitting and associated sale of tyres and car parts (including MOT); and (iv) Plumbers and Building Merchants totalling 12,300 sqm, together with the creation of new access and parking.
- No Objection
- 220 **viii** **MC/21/2746** Plot 1 Anthonys Way Medway City Estate : Details pursuant to condition 18 (cycle store, refuse and smoking shelter) and condition 19 (landscaping and boundary treatment) on planning application MC/19/1748 for Construction of 8no. units for Class B2/B8 use (with ancillary trade counter(s) and sui generis use(s) within the specified categories: (i) Storage, distribution of sales of tiles, floor coverings, bathroom and kitchen furniture and fittings and other building materials; (ii) Machinery, tool and plant hire; (iii) Auto Centre for fitting and associated sale of tyres and car parts (including MOT); and (iv) Plumbers and Building Merchants totalling 12,300 sqm, together with the creation of new access and parking.
- No Objection
- 221 **ix** **MC/21/2739** 28 Brissenden Close Upnor : Application for lawful development certificate (proposed) for the construction of a hardstanding and vehicular crossover to front
- No Objection
- 222 **x** **MC/21/2301** Units 3 - 4 13C Maritime Close Medway City Estate: Construction of a detached single storey commercial unit (use class B2).
- No Objection.
- 223 **xi** **MC/21/3061** 2 Mason Way Wainscott : Application for a lawful development certificate (proposed) for construction of a single storey extension to rear
- No Objection.
- 224 **xii** **MC/21/2935** 169 Wainscott road, Wainscott : Construction of a single storey extension to the side together with an increase to the raised patio area to the rear and installation of steps - demolition of garage to the side
- No Objection
- 225 **b** **Decisions**
- The decisions as listed on Appendix A were noted.

c Appeals and Other Matters

226 **i Esquire Estates Appeal**

It was reported the Appeal had taken place on Zoom and Cllr Thorpe had spoken about the site's ecology. The decision was expected later in the year.

227 **d Neighbourhood Plan**

Cllr Sparks reported he was currently writing a draft letter to Medway Council.

8 FINANCE

228 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

229 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed in Appendix B were ratified.

230 **c Accounts for Payment**

It was proposed by Cllr Etheridge, seconded by Cllr Millsom and agreed the accounts for payment as listed on Appendix B be approved (cheques 102339, 102340, 102341, 102342, 102343, 102344, 102345, 102346, 102347)

231 **d Workplace Pension**

The Assistant Clerk reported she wanted to set up a workplace pension and would look into this. *EJ*

232 **e Completion of Audit**

The Clerk reported after having to chase PKF LittleJohn the audit was now complete but questions had been raised due to increase in staff cost. The Clerk would write back explaining this is due to hiring an Assistant Clerk. *RB*

233 **f Internet Banking**

The Assistant Clerk reported how most companies now request payment through bank transfer and requested the Council consider setting up dual authorisation for the bank account. The Assistant Clerk would get the forms for the Councillors to consider at the next meeting. *EJ*

9 GRANT APPLICATIONS

234 **a Royal British Legion Poppy Appeal**

It was agreed in Cllr Sparks's absence Cllr Moore would perform the ceremony at the Memorial Hall and lay the wreath.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a Recreation Ground/Hall Garden****235 i General Matters**

The Clerk said she had received a report that one of the benches in the playpark had been broken and pulled up. Nurture Landscapes contractors had moved the bench to the hall garden until the bench could be fixed.

236 ii MHS Tree 39 Hollywood Lane

Cllr Sparks reported that he had spoken to someone from MHS homes who was investigating the problem.

CS

237 iii Fence at 36 Hughes Drive

The Assistant Clerk reported she had received two quotes but was struggling to get the 3rd from a company.

EJ

b Wainscott Fields**238 i General Matters**

Cllr Mrs Turpin reported that the litter pick co-ordinator had mentioned giving up due to the lack of interest and attendance from other residents. The Assistant Clerk would make contact.

EJ

239 ii Wainscott Fields Working Group

Cllr Sparks reported that Cllr Thorpe had been in contact with Kent Nature Partnership and they were considering making Wainscott Fields a wildlife site.
Cllr Williams reported he had grown some oak tree saplings from acorns which he had collected locally and asked if they could be planted on Wainscott Fields or on any other area of the Council's land. The Clerk suggested they be planted for the Queen's Jubilee as they have been grown locally.

c Coomber Green**240 i General Matters**

The Clerk reported she had received a complaint of overgrown trees and had requested Laverock Tree Care to inspect all the trees on Coomber Green and quote for any work needed.

241 ii Official unveiling of bench in memory of David Coomber

Cllr Mrs Turpin reported that the dates provided by the MP's office had stretched into the winter and in consultation with the Clerk it had seemed better to delay until the spring. Cllr Etheridge suggested it take place on Easter Saturday and that refreshments be provided at the hall afterwards.

GE

ET

- d Playparks**
- 242 **i Recreation Ground – Replacement play equipment**
- The Assistant Clerk reported new equipment had been delivered and was being stored in the hall garden until Home Counties Play could attend to begin work.
- 243 **ii Wainscott Fields.**
- The Assistant Clerk reported she would be getting quotes for a bike ramp. *EJ*
- 244 **iii Coomber Green.**
- Nothing to report.
- e Allotments**
- 245 **i General Matters**
- The Assistant Clerk reported she had emailed the allotment holders and had a few replies about helping clear the site if a skip was organised. She also reported that some of the plot holders were discouraged about the location and would not continue next year.
- 246 **ii New Allotment Site**
- Cllr Sparks reported there had been no update with regards to the new allotment site but due to the poor location of the current allotments another site could be looked into. Cllr Etheridge suggested the land behind the Old Vicarage and The Clerk suggested combining it with the creation of a memorial garden and wall behind the church, a car park and entrance off Upchat Road.. Cllr Sparks agreed to speak to Church Commissioners and mentioned he had received an email about a community grant. *CS*
- 247 **f Lower Upnor Village Green**
- Nothing to report.
- 248 **g Woodland**
- Nothing to report
- 249 **h Notice Boards**
- Cllr Moore reported the beading for one of the noticeboards was being sorted.
- 11 UPNOR**
- 250 **a General Matters**
- The Assistant Clerk reported a huge amount of contaminated waste had been fly tipped into a farmer's field off Berwick Way, It was agreed to do a social media post appealing for information.

The Assistant Clerk would liaise with Cllr Martin to discuss the Lord Mayor of London and the ceremony of the London Stone.

EJ

Cllr Williams reported he had passed on the antisocial behaviour and drug issues happening in Upnor at the last Police meeting and would bring it up again at the next police surgery

JW

12 COCKHAM WOOD COMMUNITY PARK

251 Cllr Sparks reported planning had been approved and was awaiting to hear more.

13 HIGHWAYS AND TRANSPORT

252 Nothing to report.

14 LIGHTING

253 The Clerk reported a resident had complained about the broken lights along Upchat Road and the car park in Upnor. The issue was reported to Medway Council for the car park which had been resolved and to the Defence Infrastructure Organisation for Upchat Road. This was still ongoing and no response had been received. She had also asked them to review the speed limit.

15 RURAL LIAISON COMMITTEE

254 a Representative's Report

Cllr Millsom reported that the next meeting was on 17th November.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

255 a Representative's Report

Cllr Moore reported that the meeting had been poorly attended with only 4 parishes present. The main concerns from all were planning.

17 HALL MANAGEMENT COMMITTEE

256 a Representative's Report

Cllr Mrs Noise reported there were now 6 committee members and a meeting was being arranged.

257 b Report of meeting with Secretary and Treasurer

Cllr Sparks reported he had had a meeting with the Assistant Clerk, the hall Secretary and Treasurer as it had come to attention that the Secretary would like to quit her role and as there are only 2 members on the committee if it fails the Memorial Hall reverts back to the responsibility of the Parish Council. A way forward was discussed for helping save the committee.

18 POLICE MATTERS7**258 a Police Liaison Committee Representative's Report**

Cllr Williams reported he had been attending the Police surgery monthly drop in sessions and had a meeting the following week at which he would raise the issues in Upnor again and the anti-social behaviour on the Wainscott Recreation ground.

259 b Neighbourhood Watch

In Cllr Onimole's absence there was no report.

19 COMMUNICATIONS**260 a Website**

It was reported the website needed updating. The outdated covid information would be removed..

261 b Magazine

Nothing to report.

262 c Social Media

Nothing to report.

20 CONSULTATION

263 No documents received..

23 CORRESPONDENCE

264 None received.

24 REPORTS AND CIRCULARS

265 None.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

MEDWAY COUNCILLORS' REPORT

Cllr Etheridge reported that he and fellow Medway Councillors were trying to get a stop order put on the Manor Farm development and new school and that Children's Services had been giving out school place offers before planning permission had been given.

The local plan had been withdrawn for amendments as a number of serious issues were raised. The consultation period was being extended to 12 weeks. It is feared the plan would not be ready before April.

The HIF team would be putting forward a separate proposal instead of the original fly over in Wainscott.

Cllr Etheridge reported that the Councillors were promised whilst work was ongoing on Berwick Way that no HGVs or traffic would come through Wainscott but there had been multiple reports of HGVs using Wainscott

as a cut through. Cllr Etheridge had asked if Medway City Estate traffic could use Canal Road exit but Medway Council had stated businesses to the side of the exit would have to be demolished to do this, although it is used by buses. Cllr Etheridge added he had observed Canal Road for 2 hours and no buses had passed by. Concerns were also expressed about the Lower Thames crossing and that current plans showed all traffic using the A289 and re-joining the A2/M2 by means of Four Elms roundabout.

Thamesport wanted to build 250 homes which would create an extra 15,000 traffic movements a day along the B2000 and into Wainscott. It was also reported the Old Vicarage was reopening.

The Chairman thanked Medway Councillors and reconvened the meeting.

CONFIDENTIAL SECTION

25 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

257 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds the first was a legal matter and the second concerned a commercial contract.

26 ACQUISITION OF LAND

258 Cllr Sparks reported the Council was still waiting for the solicitors and he would contact Jo Horne from Medway Legal Services. CS

27 RETAINING WALL

259 Cllr Sparks reported work had commenced on site and all issues had been resolved. However the contractors had suddenly stopped work. After discussions the contractors would be back on site the following week. A stage payment had been made.

The Chairman thanked everyone for attending and closed the meeting at 21:15

Signed Chairman

On the ... day of2021