

West Tytherley, Frenchmoor and Buckholt Parish Council

Annual meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 11th May 2026, 7:15pm.

Present: Cllr N Carpenter (Chairman), Cllr M Down (Vice-Chairman), Cllr F Collier, Cllr F Collyer, and Cllr R Gribble.

Also present: 6 Parishioners, Cllr S MacDonald (TVBC), and S Bailey (Clerk).

2605-4	To elect a Chairman of the Parish Council
	<ul style="list-style-type: none">• Cllr N Carpenter was elected Chairman of the Parish Council.• Cllr M Down was elected Vice-Chairman of the Parish Council.
2605-5	To receive and accept apologies for absence
	Cllr N Macpherson was unable to attend, the Parish Council accepted his apologies.
2605-6	Chairman's remarks
	Another interesting year, particularly considering the recent election results. Glad to still have Cllr MacDonald and Cllr Adams-King representing our community. There are still two vacancies on the Parish Council which would be nice to fill, so if anyone would like to join, they are more than welcome.
2605-7	To consider a Parishioner's application to join the Parish Council.
	<ul style="list-style-type: none">• A Parishioner had expressed some interest in joining the Parish Council, however, they haven't communicated with the Clerk about when would be a good time for an interview and has also not attended this meeting.• The Parish Council will readdress this interest if the Parishioner still wishes to pursue it at a later date.
2605-8	To receive declarations of pecuniary and personal interests relating to items on this agenda
	The Chairman and Cllr Collyer both have an interest in agenda item 2605-13 'To discuss supporting West Tytherley Shop's development project' and thus will not take part in any discussions or decisions relating to this agenda point.
2605-9	To approve the minutes of the Parish Council Meeting held on 13th April 2026
	The minutes from the Parish Council meeting on the 13 th April 2026 were approved as a true record and signed by the Chairman.
2605-10	To receive report from Test Valley Borough Council
	Cllr MacDonald discussed his key points: <ul style="list-style-type: none">• Election – After the election Hampshire has no overall controlling party, so there will be lots of discussions over the next 10 days about how decisions will be made. Additionally, the HCC general meeting will be on 21st May 2026, so some clarity should be found there.• Local Government Reorganisation – Still lots of challenges, but they continue to work towards the change.• Local Plan – They are continuing to work hard on this so that it is ready to submit by the end of the year. Hopefully, there should be a mini regulation 18 released in the next 4-8 weeks. He is campaigning for more rural sites to be removed from the local plan as they have been subject to the most speculative development.• Glebe Farm – The planning application has now been approved, well done to all involved.• West Tytherley Shop Grant – Is hoping to have everything in place for when they receive the grant application from the shop so that it can be approved asap.• Bottle Bank – Hasn't been any updates as of yet, he will reach out to Caroline Nokes MP to see if she can help resolve this matter. <i>After meeting note: Caroline Nokes is pursuing this issue with Open Reach.</i>

	<ul style="list-style-type: none"> • Parishioner question – Where are we with the Church Farm development? • This site is still on the property market, being sold with planning permission.
2605-11	To receive report from Hampshire County Council
	The latest HCC news update is available at: https://www.westytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/
2605-12	To discuss the closure of the bottle bank
	Discussed in agenda point 2605-10.
2605-13	To discuss supporting West Tytherley Shop's development project
	<ul style="list-style-type: none"> • West Tytherley Shop are looking to expand by creating a coffee shop/village hub. They are applying to TVBC for a Community Development Fund Grant and would like the Parish Council to write a letter of support to help with their application. • Cllr Down, Cllr Collier and Cllr Gribble unanimously agreed to write a letter of support. • On top of the grant the shop will still need to raise £35,000 and have asked the Parish Council if they could donate any money to go towards this. • Cllr Down, Cllr Collier and Cllr Gribble unanimously agreed to donate £500.
2605-14	To receive an update on the Resilience Project
	<ul style="list-style-type: none"> • A meeting was held in April with all the people involved in the resilience project. • Some volunteers have decided to step down now that the majority of the work has been completed. • Cllr Gribble will take over from them and liaise with King Edward's Hall on all resilience business. • All the villagers who have a radio should now know how they operate. • Cllr Gribble is putting together a document that contains what procedures to follow when an emergency happens. • Cllr Gribble is speaking to Scottish and Southern Electric to find out what areas of the village are least affected by power cuts and thus may be able to help when a power cut does occur.
2605-15	To discuss hiring out the Recreation Ground and Pavilion
	<ul style="list-style-type: none"> • The school sports day is due to take place on Tuesday 9th June 2026. • The Parish Council unanimously agrees to this. • Cllr Collier will liaise with the school secretary about the opening/closing of the pavilion. • West Tytherley shop want to do a fundraiser on the recreation ground and use the pavilion toilet facilities on (provisionally) Saturday 18th July 2026. • Cllr Down, Cllr Collier and Cllr Gribble unanimously agreed to this, the Chairman and Cllr Collyer abstained due to their interest in this matter.
2605-16	To discuss the village clean-up event
	<ul style="list-style-type: none"> • A village clean up event has been arranged for Sunday 17th May 2026, thank you to the Parishioners who organised this. • TVBC are supplying the bags and sticks etc. • The Parish Council unanimously agreed to donate £30 so that volunteers can have bacon rolls after the event.
2605-17	To receive an update on moving the bin at the junction of Dean Road and Coopers Track
	<ul style="list-style-type: none"> • The Chairman was concerned that the new proposed location is too far away from Coopers Track so may not get used as often as intended. • Cllr Collier explained that this is the only location HCC and TVBC will approve of.

- The Parish Council unanimously agreed to put the bin in the proposed new location and if people walking on Coopers Track are not using the bin, then a solution will be discussed at a future meeting.
- Cllr Collier will chase HCC to get the final approval.
- Cllr Down also noted that there are no lines at this junction.
- Cllr Collier will also chase this with HCC.

2605-18 | **To review what maintenance the village needs**

- Cllr Collier will replace the gate catch on the gate to the recreation ground so that it closes properly.
- The footpath Warden has put a spare wheelie bin by the Pavilion so that there is a bin by the play park, and he will be responsible for looking after it.
- The Parish Council unanimously agreed to this as long as the bin is not next to the pavilion as this poses a fire risk, it should be located near the picnic benches.
- Reflectors for the dragon's teeth have been purchased, £6.66 (£7.99 incl. VAT), Cllr Down will pass them to the contractor so that they can be installed.
- The Parish Council and Parishioners are not happy with the Lengthsman's work, and the length of time it takes to get anything done.
- The Clerk will speak to Stockbridge Parish Council, who run the scheme, to see if there is any way to improve the situation.

2605-19 | **To receive an update on the roads and footpaths**

- Still waiting to hear how Cllr Adams-King's meeting went with a landowner about the flooding on Dean Road.
- Scouts Lane and West Dean Road have been given a pre-surface treatment.
- Footpath Wardens Report
 - i. Bridleway 2 is missing its fingerpost, reported to HCC.
 - ii. Footpath 5's steps up to the viewpoint are rotten, reported to HCC.

2605-20 | **To review new planning applications and decisions**

- a) **26/00719/FULLS Cleves Cottage, 65 Red Lane** - Demolish concrete garden walls and replace with close boarded timber fencing; remove hedge bordering Red Lane and erect timber fencing with new pedestrian access with path and gate; replace and widen vehicular access gates to drive and replace timber fence bordering footpath; creation of new concrete paving base for free-standing log store. The Parish Council unanimously agreed to not object to this plan.
- b) **26/00751/FULLS - Glebe House, Rectory Hill** - Demolition of existing dwelling and erection of replacement self-build dwelling, detached garage, stopping up of existing access and creation of new with associated parking, turning, landscaping and private amenity space. Current dwelling is just a timber frame. The garage will be built where this timber frame is currently, and the new house will be built further down the slope. It is more than 50% bigger, however the neighbours do not object and they have considered the Local Plan. Additionally, our NDP was referenced in the landscaping plan. TVBC have asked for the access to be adjusted, however Cllr Down doesn't agree that this is necessary as it will not be visible from the road. The Parish Council unanimously agreed to not object to this plan.
- c) **Glebe Farm S106 update** – TVBC have agreed the plans so construction should hopefully be able to start soon.

2605-21 | **Finance**

a) To review and agree the annual financial return

- In the 2025/26 financial year the Parish Council brought forward £15,544.22 from 2024/25, received £22,869.42 in receipts and spent £19,480.09 in payments, so brought forward into 2026/27 £18,933.55.
- The Parish Council assets total £136,804.30.

- The Internal Auditor found no concerns, other than needing to tighten our data security protocols due to the introduction of assertion 10.
- The Chairman and RFO signed the annual financial return.
- The RFO will submit the certificate of exemption to BDO LLP (external auditor).
- For a full breakdown of the Parish Council's 2025/26 finances please visit: <https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/financial-ye-2026/>

b) To agree on a period of time for the exercise of public rights

The period for the exercise of public rights is Monday 8th June 2026 – Friday 17th July 2026.

c) To agree upcoming invoices

- Insurance £1,000.63 – Agreed
- RoSPA £123.60 – Agreed
- Internal audit £260.00 – Agreed
- Shop donation £500.00 - Agreed

d) To note April's receipts/payments and expected receipts/payments

Ins (Current Account)

Date	Receipts	Total	Balance
14/04/2026	Transfer from Deposit	£2,000.00	£2,839.13
27/04/2026	VAT Reclaim	£597.30	£1,852.87

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
09/04/2026	Octopus Energy	£18.27	£0.87	£17.40	£839.13
14/04/2026	King Edward's Hall Insurance	£1,063.96	£0.00	£1,063.96	£1,775.17
14/04/2026	HALC/NALC	£328.00	£0.00	£328.00	£1,447.17
21/04/2026	Amazon (Reflectors)	£7.99	£1.33	£6.66	£1,439.18
22/04/2026	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£1,418.19
23/04/2026	HMRC	£162.62	£0.00	£162.62	£1,255.57
27/04/2026	Hugo Fox	£11.99	£2.00	£9.99	£1,840.88
30/04/2026	S Bailey Payroll	£715.58	£0.00	£715.58	£1,125.30
30/04/2026	Office Allowance April	£26.00	£0.00	£26.00	£1,099.30

Ins (Deposit Account)

Date	Receipts	Total	Balance
09/04/2026	Interest	£7.68	£18,083.83

Outs (Deposit Account)

Date	Receipts	Total	Balance
14/04/2026	Transfer to Current	£2,000.00	£16,083.83

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
Precept	£20,000.00	May/September
Pavilion Hire	£200.00	September
Interest	£100.00	Monthly (Approx £8)
HCC	£350.00	Quarterly (£86)
Total	£21,302.30	

Outs

Payments	Expected Total	Date
Shop Donation	£500.00	May
Audit	£260.00	May
RoSPA	£123.60	May

Insurance	£1,000.63	May
ICO	£47.00	December
Electricity	£280.00	Monthly (Approx £25)
Website/Email	£320.00	Monthly (£32.98)
Payroll	£8200.00	Monthly (Approx £740)
Bank Service Charge	£90.00	Monthly (£8.50 from July)
Water	£300.00	Quarterly (Approx £50)
HMRC	£550.00	Quarterly (Approx £150)
Resilience Project	£170.00	Unknown
Clerk Expenses	£50.00	Unknown
Contractors	£1,500.00	Unknown
Playparks	£400.00	Unknown
Training	£200.00	Unknown
Defib	£500.00	Unknown
Asset Purchase	£150.00	Unknown
Donations	£500.00	Unknown
Total	£15,081.23	
2605-22	Matters for future meetings	
None known at time of meeting.		
2605-23	Public Session: To receive questions from members of the public	
No questions received.		
2605-24	To decide on the date for the next meeting	
Monday 8 th June, 7pm.		
Meeting Closed at 8:07pm		

N Carpenter

Chairman of the Parish Council