

CHUTE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 10th OCTOBER 2019

Present: Cllr D Hughes, Cllr M Hopton, Cllr J Parr & Cllr S Foxen.

In attendance: Mrs H Bourner – Clerk
Wiltshire Councillor Ian Blair-Pilling
3 members of the public

1) Apologies for Absence

Cllr Dawson, Cllr Taylor & Cllr Merritt

2) Public Participation

All public participation was regarding planning and is recorded in that section.

3) Declarations of Interest

None

4) Minutes

Resolved: Cllr Hopton proposed the minutes of the meeting held on 5th September were confirmed as a correct record and signed by the Chairman, seconded by Cllr Hughes.

Matters Arising

i) Edges of Chute Cadley Village Green

The Clerk reported that she had received two quotes to install simple wooden posts around the edges of Chute Cadley Village Green, similar to those around the green at St Nicholas Church, and also to remove the posts and kerb stones dotted around the site. One quote had been received for £969.60 plus labour, the second was for £2013.92. The matter was discussed and it was agreed a third quote needs to be obtained.

ii) Parish Council website

The Clerk reported that she has had further discussions with the Chute Forest Parish Council Clerk about all councillors having dedicated e-mail addresses. Costs for all Councillors and the Clerk to have these via the website provider were £239.04 per annum. The Clerk was asked to research alternatives.

iii) Move defibrillator from Cross Keys

Cllr Hughes has established that the Moores are happy to allow access to an electrician to remove this. Cllr Foxen will speak to Cllr Dawson to organise the work required.

iv) KGPF Constitution

Cllr Parr & Cllr Dawson had met the Chairman of Chute Forest Parish Council to discuss the KGPF constitution. It was suggested that each parish have two members on the committee. Cllr Hughes proposed that at least one should be a Parish Council member, this was seconded by Cllr Foxen. Cllr Parr will draw up a revised document which will be signed by both Parish Councils' Chairmen.

vi) Parking issues in village

The Clerk confirmed she had contacted the police about vehicles parked inappropriately in the village who had confirmed there was little that could be done unless any vehicle that was untaxed or insured was on publically owned land. If so, this could be reported to the police. Cllr Hughes said that details of any offending vehicles, registration numbers and telephone numbers if the vehicle was sign written, should be passed to the Clerk who would telephone companies to report issues and use DVLA to obtain addresses so letters could be sent to residents.

v) The Clerk confirmed she had now registered the Parish Council with the Information Commissioners. All councillors need to provide consent documents so The Clerk can ensure published details are agreed.

vi) Set up working group re new Village Design Statement

Cllr Hopton had drawn up a draft plan to implement this initiative. Cllr Hughes thanked her for all the work she has undertaken so far. It was agreed at the Parish Council in July 2019 to update this document. Cllr Hopton said the aim was to provide a robust document which supports planning, the input of residents is key, questionnaires will be required, all parishioners of The Chutes should be consulted and the use of technology such as Survey Monkey and the village website is essential. Lisa Jackson has agreed to help and agreed the draft plan set out achievable timescales. Cllr Hopton said the revised document needed to use robust language and slicker presentation. Cllr Hughes said this exercise would also provide opportunities to provide key information regarding planning legislation to all parishioners along with details of how planning can be influenced. Cllr Hopton and Lisa Jackson will now consider how and when to launch the project.

5) Specific Reports

Highways- Cllr Hughes confirmed details of one closure regarding part of Hookwood Lane and Malthouse Lane had been received via the Clerk to Chute Forest Parish Council. The Clerk confirmed she had contacted Wilts Council to ensure she receives such information direct. Cllr Hughes said he had now seen further notices have been posted about further closures. The Clerk was asked to establish what closures were expected and if possible, a plan of future works planned.

Footpaths- Cllr Foxen had not received any reports from parishioners but had noticed a possible obstruction on a footpath across some farm land. Cllr Parr agreed to investigate.

King George playing Fields – Cllr Dawson was not present.

Village Hall- Cllr Hopton confirmed the interior redecoration of this hall is now complete and a montage of old pictures of the village is currently being put together to display. The roadside hedges have been cut by volunteers which is appreciated. The monthly lunches have started for the winter and the September lunch was well attended. The evening with David Waltham was a sell out and opened everyone's eyes as to how individuals can make a difference to climate change. The evening raised £400 for the hall. The next coffee morning is Wednesday 16th October and lunch is on the 23rd. There will be a Christmas party on December 14th as last year's was a sell-out.

Allotments- Cllr Taylor was not present

Parish Steward Visits

The Clerk confirmed the Parish Steward had confirmed he had carried out his monthly village work and had carried out general strimming of verges around road signs and clearing of gullies etc. Cllr Hughes asked all present to be vigilant and to report any work that needs to be done around the village to the Clerk.

6) Road safety signs & barriers

Cllr Hughes said he felt the road signs in Upper Chute asking drivers to be aware of children needed to be changed. A change to the existing red signs was proposed in the Village Design Statement but never implemented. All Councillors will consider what the best solution would be.

7) Review Allotment Agreement

Cllr Taylor was not present, so this item is held over until the next meeting.

8) Meeting dates 2020

The Clerk will circulate proposed dates for meetings in 2020 for consideration.

9) Fire Hydrants

The Clerk reported that she had received an e-mail from a parishioner saying when attending a recent fire in Upper Chute the fire service had reported that none of the hydrants were working. She had ascertained that one hydrant was opposite the church. A telephone call to the fire service had revealed that all hydrants were working on the last maintenance visit two years ago. They were checked every four years. It transpired that an old mapping system in place had been updated and if a fire crew accidentally reviewed the old system it showed no hydrants working. The admin services office will ensure all crews are aware of the new mapping system and check to ensure the new system shows all working fire hydrants. They will report any problems back to The Clerk

10) Finance

The bank balance as 01/10/19 was as follows:

Lloyds £7808.32

The financial statement to 30/09/19 was reviewed.

Payments

Resolved: that the following payments be approved and cheques signed:

H Bourner salary	£225.33 by standing order
HMRC	£56.33 by standing order
H Bourner exp.	£17.70
Inf Comms	£40.00

The Clerk provided forms to set up direct debit payment for ICO in future as this reduced the charge to £35.00. This were signed by Cllr Hughes.

11) County Councillors Report.

Wiltshire Councillor Ian Blair-Pilling reported that the boundary review in Wiltshire is now complete and this means Chute will become part of Ludgershall North with effect from May 2021.

He said that he had established Conholt hill has two salt bins one in Hampshire & one in Wiltshire. If the Wiltshire bin is in the wrong place it can be moved but Wiltshire Council will not supply another new bin. The Parish Council can purchase their own if they wish. Cllr Parr expressed concerns with the lack of support from Wiltshire Council. Cllr Blair-Pilling said the income Wiltshire could ask for from central government was limited and the cost of services they have to provide have significantly risen. Cllr Hughes said he still felt this was a logistics issue not a financial one and the Parish Council will keep approaching Wiltshire Council to target this point.

Items discussed at full council recently were- a bid for funds for Chippenham infrastructure which will have a huge impact on new building, strategies to deal with the homeless which are working well, funds set aside for communities to bid for match funding for new town hubs, work toward reducing carbon foot print, regeneration work in Salisbury and plans to build 1000 council houses in Wiltshire which will be built as eco to provide homes that will cost less to run for those who can least afford it.

Cllr Hughes asked if there has been any additional fly tipping since Everleigh amenities site has closed. Cllr Blair-Pilling said there was no evidence. Cllr Parr said some has been seen in the village and Cllr Blair-Pilling said Wiltshire Council would consider prosecuting anyone caught doing this.

12) Police Report

The Clerk confirmed the police had been invited to attend but had not received a response the latest report which did not include anything relating to Chute had been shared by e-mail.

13) Planning

The following decisions by Wiltshire Council were noted:

19/06136/FUL barn conversion- Parsonage Farm- approved

19/06565/FUL- Thicket Cottage- refused. Cllr Hughes recommended that all present should read the detailed notice of refusal on the WCC Planning website.

19/07019/FUL 3Tolley Cottages, approved

19/07261/TCA- Dovecote- tree works, no objection

19/00644/FUL-farm building conversion Chute Manor Upper Chute SP11 9EZ - approved

Resolved: that the Parish Council decisions on the following applications were endorsed:

19/09391/TCA- tree works Woodcot, Upper Chute – no objections

19/08387/FUL – move oil tank – no objections

19/07460/FUL- Lower House Farm- An amended application had been received; the amendment is to drainage only. The Parish Council have lodged an objection to the original application.

A recent presentation regarding the proposal to submit an application for change of use at the Cross Keys was discussed. A report produced by Lisa Jackson giving findings of the public consultation meeting had been circulated. The event was advertised extensively, specifically held on a Saturday and 3 hours long. Fifteen people attended and some had sent emails. Of the responses received over 75% of those who commented supported the proposal to change the use of the building. Dr Moore said marketing the building as pub was not successful and subsequently, they would like to apply for a change of use and turn the building into a family home. Cllr Hughes said one concern highlighted was that the pub has not been marketed in a robust way. Lisa Jackson said the pub has been marketed locally and nationally, an agent specialising in pub sales had tried to sell the Cross Keys for 2 years 5 months unsuccessfully. Dr Moore also consulted experts in running pubs and they said the pub was not viable because it was at the end of a no through lane and therefore had no passing trade. There is also a very good successful pub in the village. Cllr Parr commented that the Moores have given all villagers every possibility to find out more both at the Parish Council meeting and the prior consultation event.

14) Correspondence

None other than that reported regarding fire hydrants.

15) Items for next meeting

Allotments agreements

16) Date of next meeting

The next meeting is scheduled for 7.30 pm on Thursday 7th November 2019.

