

Bourton-on-the-Water Parish Council

Protocol on the filming and recording of Local Council and Committee Meetings

This document sets out the protocol for the filming or recording of the meetings of Bourton-on-the-Water Parish Council following the Openness of Local Government Bodies Regulations 2014 no. 2095 coming into force.

The right of the council to exclude the press and public from parts of Council meetings for contractual and staff confidentiality reasons remain unaffected.

Members of the public are permitted to film or record Council meetings, to which they are permitted access, in a non-disruptive manner. The Chairman of the meeting has the authority to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be recording in a disruptive manner.

The use of digital and social media recording tools, for example Twitter, blogging or audio recording is allowed as long as it is carried out in a non-disruptive way and only to the extent that it does not interfere with any person's ability, even where he or she has a disability, to follow the debate.

While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending.

Any person or organisation choosing to film, record or broadcast a meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

The Council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the Council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

The Council may itself photograph, film, record or broadcast at its meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies.

Members of the public attending a meeting who do not wish to be filmed by Council or other members of the public may be offered seating in an area outside the range of any camera.

Adopted by the Parish Council on 6th July 2022

Date of Review: 5th July 2024 (every two years or subject to new legal requirements)