

## Duns Tew Parish Council

The next Parish Council meeting will take place at the Village Hall on Monday 4. January 2016 at 7.30pm

Hilary Skaar  
Clerk to the Parish Council  
The New House, Duns Tew Bicester OX25 6JR  
01869340269  
Email pfsfin2@aol.com

23<sup>rd</sup> December 2015

### THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT

#### AGENDA

1. Apologies - to receive apologies for absence
2. Declarations of Pecuniary Interest and Dispensations - to receive any declarations of pecuniary interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct and consider any requests for dispensations
3. To receive the minutes of the last meetings – Monday 2<sup>nd</sup> November 2015.
4. Finance
  - Payments due- to resolve to pay accounts as circulated
  - Income received – to receive details of income
  - Quarterly Review
  - To consider any requests received for grants for 2016/17
  - Precept – To discuss budget and decide Precept for 2016/17
  - New Audit Regulations – to consider whether to opt out of using the Appointed Auditor
5. Public Participation - To receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct & standing orders
6. County & District Councillor Reports
7. Clerk's Report - to update on progress of outstanding issues.
8. Parish Matters
  - Community – to update on community matters - Cllrs McBean and Semple
    - a) Village Plan - Update
    - b) Emergency Plan - report on progress in updating plan
    - c) Purchase of a Defibrillator - Update
    - d) Welcome Pack -- update
  - Services- to update on Services - Cllr Keeping
    - a) Speeding – To update on installation of 30mph roundels in road
    - b) Grass Cutting– to award Grass Cutting Contract for 2016-19
    - c) Bus Service - Update
    - d) Street Furniture – Update
    - e) Parking – To consider parking problems in Dashwood Rise and Middle Barton Road
  - Communications – to update on communications issues – Cllr Weston
    - a) Web Site – Update and to agree on method of payment for monthly maintenance contract..
  - Planning – to update on planning issues - Cllr Stranks
    - a) Mid Cherwell Neighbourhood Plan
      - i) To agree Constitution for Mid Cherwell Neighbourhood Plan Forum Partnership
      - ii) Update
    - b) Horsehay Quarry – Update
    - c) To update meeting on planning applications and decisions
  - Amenities- to update on Amenities - Cllr Scotchbrook
    - a) Play area Refurbishment – Update
    - b) Footpaths – Update
    - c) Village Tidy Up - To agree Date for 2016 Spring Tidy Up.
  - Parish Council- Update on any issues relating to governance – Clerk

- a) Memorial John & Linda Green – to decide on wording for memorial bench.
- b) Commonwealth Day – to agree arrangements for ceremony on 14<sup>th</sup> March and publicity
- c) Caddy Bin Liners – to agree the purchase of a further box of Bin liners .
- d) Clerks Appraisal – to arrange date for annual appraisal
- e) Automatic Enrolment Pensions – Update
- f) Email Address –Update
- g) Bicester Rural Neighbourhood Meeting 24.03.15
- h) Queen’s Jubilee Celebrations – to decide whether the Village should participate and what form the celebrations should take
- i) Training Courses 2016 – to decide if the Clerk or Councillors should attend any OALC Training Courses in 2016

9. Correspondence – to advise of correspondence for information

10. Reports from meetings –

- a) Village Hall Committee Meeting – Cllr Semple
- b) ORCC Meeting – Cllr Gregory & Clerk
- c) Parish Liaison Meeting – Cllrs Gregory & Stranks
- d) PTR Meeting- Cllr Gregory
- e) Bus Meeting – Cllrs Stranks & Weston

11. Reports from committees/working groups – None

12. Date of next meeting – Monday 7<sup>th</sup> March 2016 7.30pm